

ADMISSION TO SECONDARY SCHOOLS 2008/2009 INFORMATION FOR PARENTS

Children's Services Directorate
New Town House
Buttermarket Street
WARRINGTON
WA1 2NJ

Dear Parent/Guardian

This booklet has been produced by Warrington Borough Council as a guide to school admissions in the Borough. It sets out the arrangements for the transfer of children to secondary schools for the academic year beginning in September 2008 and gives details of how places are allocated.

The law gives parents the right to express a preference for which school you wish your child to attend. It is very important that you understand that this is not the same as being able to choose a school. Admission to your school of first preference depends on meeting the criteria that are explained in this booklet. The booklet tells you about the schools in Warrington, how to apply for a place and what to do if we cannot meet the preferences that you express.

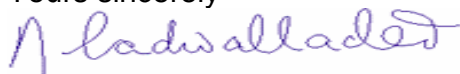
Please take the time to read the booklet carefully before you fill in your application form, even if you have already decided which schools you prefer. You should especially note that there are changes to the way preferences are considered from this coming year.

Each school produces a prospectus which contains a great deal of information about that school. It is also useful to visit the schools which interest you before completing the application form. Our schools welcome visits from prospective parents; please telephone the school for a convenient appointment. If you have any queries about individual schools, do not hesitate to contact the Headteacher concerned.

The Admissions Team at the Children's Services Directorate, New Town House, is there to help and advise you. Please do not be afraid to contact them with any concerns that you might have about admissions. They can be reached on 01925 442951/2.

Finally, please make sure that you complete and return your application form before the deadline date, 24 October 2007, as late applications will normally only be considered after the main allocation of places is finished. If you do not return your form, it will reduce our ability to meet the preference for schools that you express.

Yours sincerely



Strategic Director, Children's Services

**FOR FIRST ADMISSION TO SECONDARY SCHOOL YOU CAN APPLY ONLINE UNTIL
24 OCTOBER 2007 (see Page 8)
www.warrington.gov.uk/admissions**

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1. INTRODUCTION

1.1 Types of Secondary Schools in Warrington

There are three main types of secondary schools in Warrington. These are :

Community, Voluntary Controlled and Voluntary Aided (Church)

These names stand for the different roles which the school governors and Warrington Local Authority play in running the school.

Community and Controlled Schools have similar admission criteria and the Local Education Authority, as the admission authority, deals with applications for places. Allocation of places will be decided by applying the published criteria.

Allocation of places at Voluntary Aided (Church) Schools will be decided by the school governors. **A separate application form may be necessary for these schools as well as the Local Authority application form, because these schools have their own admission criteria.** (see preference form)

1.2 Oversubscription Criteria

From 1 September 2000 an important change to the oversubscription criteria was introduced for community and controlled schools. These schools no longer have defined geographical catchment zones for admission purposes. This change is reflected in the oversubscription criteria detailed below.

Sometimes there are not enough places at a school to satisfy every parent who wants to send a child there. This is what is meant when a school is 'oversubscribed'. This is why we ask you to name more than one school in the order you prefer on the application form.

Oversubscription criteria are used to prioritise applications for places when the number of applications for a school is greater than the number of places available.

NONE OF THE CRITERIA GUARANTEE PLACEMENT.

Community/Controlled Primary and Secondary Schools

The oversubscription criteria are:

1 – Children in the care of a Local Authority (also known as 'looked after children' or 'children in public care').

2 – Siblings (pupils with elder brothers or sisters already attending the preferred school and expected to continue at the school in the following school year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit);

3 – Pupils for whom advice from a medical practitioner or psychologist has been provided by the parents in support of admission to a particular school, which, in the Council's view, justifies admission to the preferred school. The Council, if it is considered appropriate, will seek the views of the School Medical Officer or Educational Psychologist in the event of parents requesting admission on medical or psychological grounds;

4 – Pupils attending designated associated partner primary schools (this applies to admissions to secondary schools only);

5 – Pupils, attending a community primary school which is partnered to a church aided secondary school, whose parents state a preference for their nearest community secondary school, because the parent objects on philosophical grounds to their child being educated in a church aided school. The nearest community secondary school will be the community secondary school closest to the child's permanent place of residence measured 'as the crow flies' using a Geographical Information address point system based on Ordnance Survey. (this applies to secondary schools only);

6 – Pupils living nearest to the school defined 'as the crow flies' from the child's permanent place of residence to the school, measured using a Geographical Information address point system based on Ordnance Survey.

Where a school reaches its published admission number from pupils within one of the categories listed above those pupils to be admitted from within that category will be those

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whose permanent place of residence is closest to the school as defined in oversubscription criterion six.

For the purpose of dealing with applications for admission on the grounds of sibling being in attendance separate infant and junior schools will be regarded as a single unit.

Voluntary Aided Secondary Schools

Each individual school has its own criteria, which are published in the school's own prospectus, and are detailed on Pages 26 – 32 of this Booklet. Information on the areas/ecclesiastical parishes served by these schools and any clarification of the policy can be obtained from the school.

2. HOW PLACES ARE ALLOCATED

REMEMBER THESE IMPORTANT POINTS WHEN COMPLETING YOUR APPLICATION FORM

2.1 Oversubscribed Schools

As stated earlier, sometimes there are not enough places at a school to satisfy every parent who wants to send a child there. This is what is meant when a school is said to be "oversubscribed". This is why we ask you to name more than one school in the order you prefer on the application form.

2.2 Order of Preferences – Change to an Equal Preference System for Admissions from September 2008

Following a recent change in the law, The Education and Inspections Act 2006 and the School Admissions Code of Practice 2007, all admission authorities must now operate an Equal Preference System for dealing with applications to school. Previously in Warrington a First Preference First system was used where first preferences were considered first, and second preferences were only considered if there were still places available after all the first preferences have been allocated a place. Second preferences had priority over third preferences.

Under the new Equal Preference System the three preferences you name on the preference form will be treated equally. The preference order will only be used if your child fulfils the admission criteria for more than one of the schools you have listed on your preference form. If this is the case your child will be allocated a place at the school you placed as the highest preference, for which your child qualifies for a place.

The number of preferences for a particular school can vary from year to year and over a period of years. We have shown on the list of Warrington Schools (Pages 22 - 32) which ones were oversubscribed for the previous school year and details of how many places were offered in each oversubscription criterion.

You should of course be aware that allocations made in the previous year were allocated under a First Preference First, rather than an Equal Preference System. Please take this into account when expressing your preferences.

If we are not able to offer you a place at the school of your first preference, your second and third preferences will be considered alongside first preference applications for those schools. It is therefore very important that you take the opportunity to name three schools on the preference form.

2.3 Second and Third Preferences

If you do not name a second or third preference, it does NOT increase your chances of getting a place at the school you have put first. It means you have wasted your preferences and, if you do not obtain a place at your first preference school, you may lose priority for another school where you might otherwise have obtained a place.

Please do NOT name a school more than once. This does NOT improve your chances of getting a place there. It means that if you do not obtain a place at the school, the Admissions Team do not know which other schools are of interest to you. You may lose priority for another school where you might otherwise have gained a place.

2.4 When Preferences cannot be met

If we are not able to offer your child a place at any of your preferred schools, we will allocate

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your child a place at the nearest community school with a place available.

2.5 Home Address

It is ESSENTIAL that you give the correct home address i.e. the address where the child normally lives, not a childminder's or grandparent's address, and **please tell us immediately if you change your address.** Proof of address may be requested.

The address used for the allocation of places will be the address stated on the preference form at the closing date for the receipt of applications. If you change address between the date you submitted your application form and the allocation date (3 March 2008) you must inform us in writing. Documentary proof of a change of address may be requested.

You should be aware that where a place is allocated at a school on the basis on your address, and then you change address, this might result in the allocated place being withdrawn.

Due to problems encountered in previous years it may be necessary for the Admissions Team to carry out checks to confirm that addresses given are genuine, and so in certain cases you may be asked to produce further documentary evidence of your child's address.

2.6 Factual/False Information

It is assumed that you will always give us correct factual information. You should be advised that giving false information in respect of an application for admission may result in any offer of a school place being withdrawn.

2.7 Shared Parental Responsibility

Where a child lives with parents with shared responsibility the address given on the form

should be the address where the child sleeps on most nights of the week.

2.8 Twins, Triplets etc

In respect of applications for twins, triplets etc the LA will apply the oversubscription criteria in the normal way but will oversubscribe a school if a family would otherwise be split. However this cannot apply to Key Stage One (Infant Classes) where a statutory limit applies.

2.9 Co-ordination of Admissions

There are regulations which require all Local Authorities to co-ordinate admissions within their areas through close working with Church aided secondary schools and with neighbouring local education authorities in accordance with a published scheme. Governors of Church aided schools are the admission authority.

Under Co-ordinated admission arrangements the LA will notify all parents of the place allocated to their child. These arrangements are to ensure that every parent living in a local authority receives an offer of one (and only one) school place on the same day. For secondary school allocations letters will be posted out to parents on 3 March 2008.

Where the place allocated is at a Church Aided School, the Governing Body (as the admission authority) will make the allocation decision but the LA will send out the letter on behalf of the Governing Body.

Copies of the Scheme for Co-ordinated Admissions are available on request to the Admissions Team or can be viewed on the council's website:

www.warrington.gov.uk/admissions Determined Secondary Admission Arrangements 2008/9.

REMEMBER : The Admissions Team will be happy to help you in any way they can. If you are unsure about completing your form please ring on 01925 442951/52.

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3. SECONDARY SCHOOLS

3.1 Age of Transfer

If your child's **11th birthday is between 1 September 2007 and 31 August 2008**, he or she will transfer to secondary school at the beginning of the new school year in September 2008.

3.2 Timetable for Moving on to High School

The following dates are now set by the Department for Education and Skills to comply with the requirements of co-ordinated admissions (see page 6).

By 7 September 2007

This booklet will be sent home with your child from his/her Primary School. A letter will also be posted to you at your home address.

If you live **within** the borough of Warrington you will also receive a preference form for completion.

If you live **outside** the Warrington borough you need to obtain a preference form from your home authority (the authority to which you pay your council tax). See page 14 for contact numbers for all local authorities surrounding the Warrington borough.

3.2.1 Obtaining more information about individual schools

During the following 6 weeks you will have time to think about your preferences for schools.

- **Visit the schools**
It is a good idea to visit a number of schools in your area before deciding which one you prefer your child to attend. See the following list of open days/information evenings.
- **School Prospectus/School Websites**
For more information about individual schools please request a copy of the prospectus direct from the school or, if you have internet access, log on to the school's website – contacts on Pages 22 – 32.

- **Ofsted Inspection Reports**
Summaries of inspections carried out by Inspectors on behalf of the Office for Standards in Education (OFSTED) are available in schools. Headteachers will provide information on the action plans which address issues raised in OFSTED reports. If you have access to the internet ofsted reports can be viewed on www.ofsted.gov.uk

3.2.2 Achievement and Attainment Tables

Copies of the Secondary School Achievement and Attainment Tables for Warrington Secondary Schools may be inspected in local libraries or may be obtained from the Department for Children, Schools and Families by telephoning 0800 242322.

If you have access to the internet Achievement and Attainment tables can be viewed on www.dfes.gov.uk/performance/tables

3.2.3 Secondary Schools' Open Days/Information Evenings

To help you make a decision in stating your preferences, each high school holds an open day/information evening on the following dates:

Community/Voluntary Controlled High Schools

Birchwood Community High School

Thursday 20 September 2007 – 6pm to 9pm

Bridgewater High School

Thursday 4 October 2007 – 6.30pm

Culcheth High School

Thursday 11 October 2007 – 7pm

Great Sankey High School

Thursday 11 October 2007 – 4pm to 7pm

Open Days – 15 & 16 October (by appointment)

Lymm High School

Wednesday 10 October 2007 – 6pm to 8.30pm

Padgate High School

Wednesday 3 October 2007 – 6pm to 8pm

Thursday 4 October 2007 – 6pm to 8pm

Penketh High School

Wednesday 3 October & Thursday 4 October 2007 – 9.15am to 12.30pm

William Beamont Community High School

Monday 8 October 2007 – 6pm

Woolston Community High School

Tuesday 18 September 2007 – 6pm to 8.30pm

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Voluntary Aided High Schools

Sir Thomas Boteler Church of England High School

Wednesday 19 September 2007 – 6.30pm

Cardinal Newman Catholic High School

Thursday 27 September 2007 – 6pm to 9pm

St Gregory's Catholic High School

Wednesday 10 October 2007 – 4pm

St Aelred's Catholic Technology College

(administered by the St Helens LEA)

It is advisable to double check these dates with the schools in case there have been any changes since these booklets were printed.

If you require further information about any of these please contact the school direct. Telephone numbers are given in Sections 8, 9 and 10 of this booklet.

3.2.4 Making your application

All parents of Year 6 pupils are required to complete a preference form for their child's transfer to the secondary stage of education. This applies equally to parents of children who have statements of special educational needs.

3.2.5 Closing Date for Receipt of Preferences – 24 October 2007

Please return your child's application form to the School Admissions Team, Children's Services Directorate by **24 October 2007 at the latest**.

If you are applying to an aided (Church) school you may be required to provide further information by the school. Please see information on preference form.

If you do not return your form by 24 October 2007 it will normally only be dealt with after all those applications which were received on time. (see Late Applications - Section 3.3)

3.2.6 Acknowledgement of Preference Forms

Your preference form will be acknowledged on receipt by the Children's Services Directorate.

If you have not received an acknowledgement by **Monday 5 November 2007** you are advised to contact the Admissions Team immediately on 01925 442951.

3.2.7 Applying for a School Place Online

If you live in Warrington and your child is due to transfer to secondary school in September 2008 you can apply online at : www.warrington.gov.uk/admissions

When can I use the online system?

The online system is available 24 hours a day, 7 days a week up to the closing date of 24 October. If you are applying after that day you will need to contact the Admissions Team for a paper form.

Will my application be secure?

Yes, the system has a series of security features which will prevent others from seeing information they are not entitled to see.

What details will be requested on the online application?

You will not need any more information than you would need if you were using a paper application form.

How can I get information about the schools?

The site will have links to the information for parents booklet. You should read these carefully before applying.

If I can't finish the application on one go, can I save it and go back to it later?

Yes, up to the closing date for receipt of applications – 24 October 2007

Having submitted an online application, will I be able to change my preferences?

Yes, up to the closing date for receipt of applications – 24 October 2007. In these circumstances you will need to complete a new on-line application form.

How will I know that the amendments have been logged?

Every time you re-submit the online application, you will receive an email notification confirming the status of the application.

I am concerned that technology sometimes fails. Should I send a paper copy as well?

The system notifies you of the status of your submitted application by email. If you think you have submitted an online application but do not get an email acknowledgement, we recommend that you contact the Admissions Team.

What do I need to apply online?

You need access to a computer and an email account. The Council offers free computer access at its libraries. If you do not have an email address, local library staff may be able to help you set up a free account.

How do I access the online system?

The online application system is available at :

www.warrington.gov.uk/admissions

3.2.8 Allocation Date – 3 March 2008

The national allocation date set by the Department for Children, Schools and Families is 1 March but where this date falls on a non-working day the allocation date becomes the next working day. This is the situation in 2008 so letters will be posted out to parents on Monday 3 March. This is to ensure that every parent applying for a place for their child at a maintained secondary school is notified of the allocation at the same time.

On 3 March 2008 a letter will be posted to you telling you about the place which has been allocated to your child. **You should expect to receive this letter by Wednesday 5 March.**

If you have been allocated a place at a church aided school the letter will offer you a place on behalf of the governing body for the school.

If you have not obtained a place at the school of your preference, you will be offered the right of Appeal (more details of this can be found on Page 13).

3.3 Accepting or Refusing a Place

If you are offered a place at a Warrington school and subsequently do not require the place, or if you accept a place for your child at

a school within another local authority or at an independent school please inform the Admissions Team immediately **in writing**. Other children may be held on a waiting list who could then be offered a place if you do not require it.

3.4 Late Applications

All applications sent in by the closing date will be dealt with at the same time. Late applications will normally be dealt with after those received on time. You should be aware that a late application could reduce your chance of gaining a place at your preferred school. In some cases when an application is submitted after the closing date but before the allocation date it **may** be considered alongside those applications which were received on time where there is, in the view of the admission authority, an acceptable reason for the late submission of the preference form.

3.5 Change of Preference

If you or your child change your mind about the school you would prefer you can change your preference up until the closing date – 24 October 2007. After this date a change of preference will only be accepted if there is, in the opinion of the Admissions Authority, a genuine reason for doing so, for example if you have moved address. Once places have been allocated, (after 3 March 2008) you may then request a change of school but it may be difficult to meet your revised preference. All requests for a change of preference must be made in writing.

3.6 Change of Residence

Children Entering High School in Year 7 – September 2008

If you change your place of residence after submitting your form or after the closing date for receipt of applications, 24 October 2007, and have a child who will be transferring to the secondary stage of education in September 2008 you should inform the School Admissions Team immediately.

Proof of change of address may be required and you may be asked to provide documentary proof of purchase of your new property and/or disposal of your previous property

Where the change of address is to a rented property you will be required to provide a copy of your tenancy agreement (for a minimum period of 6 months) as proof of residence.

You should be aware that late applications or changes of preferences after the allocation date can result in long delays for parents, children and schools.

3.7 What happens if you do not send back your preference form

If you do **NOT** return a preference form your child will be offered a place at the nearest school **with a place available**. This may **NOT** be your local school as the allocation will normally only be made after the placement of all pupils whose forms have been received on time, and all places at your local school may have been filled.

3.8 Waiting Lists for School Places

Waiting lists for oversubscribed community and controlled schools will be maintained for the transfer age group (Year 7) until the end of September 2008. This is because vacancies sometimes arise after the initial allocation of places has been made.

Where parents appeal against a decision not to allocate a place for their child at a particular school the child's name will be added to the waiting list for that school. If vacancies arise they will be offered to pupils on the waiting list.

3.9 How the Waiting List is Prioritised

If there are more names on the waiting list than places available we will use the criteria for oversubscribed schools to decide who will be offered a place.

If you change address during the time the waiting list is held, documentary proof of the address change will be required.

In Church Aided schools the Governing Body decides whether to maintain a waiting list and how vacancies are filled. Please check this with the school if necessary.

3.10 Review of Secondary Provision – Central and Eastern Warrington

At the time of printing this booklet Warrington Borough Council is conducting a consultation on the review of provision of secondary school places in Central and Eastern Warrington.

The schools affected by this review are :

- Birchwood Community High School
- Padgate Community High School
- William Beamont Community High School
- Woolston Community High School

The consultation period ends on 20 July 2007 and a report will be submitted to the Council's Executive Board on 17 September 2007.

Further information will be sent to the parents of all Year 6 pupils attending Warrington primary schools to let them know the result of the review and the Executive Board's decision. This will be sent to individual parents via their child's primary school as soon as possible after 17 September 2007.

If you require more information about the review of provision please contact 01925 442948.

3.11 IMPORTANT DATES TO REMEMBER TIMETABLE FOR TRANSFER TO SECONDARY SCHOOL

BY 7 SEPTEMBER 2007

**Your Year 6 child will bring home from school a Booklet and a Preference Form
As soon as possible after 17 September you will receive further information on decisions resulting from the Review of Provision**

24 OCTOBER 2007

Closing Date for the return of Preference Forms to the Children's Services Directorate

3 MARCH 2008

A letter will be posted to you notifying you of the place allocated to your child – you should receive this letter by Wednesday 5 March 2008

4. IN YEAR ADMISSIONS AND TRANSFERS

This booklet is also intended to give information and advice to parents who decide to transfer their children from one school to another and to families who move in to the Borough of Warrington.

4.1 Transfer between schools

You are entitled to transfer your children to alternative schools during the year and generally a child will be admitted to another school if there is room there. Whenever possible, it is better for transfers to take place at the beginning of a term. To arrange transfers of this kind you should approach the Headteacher of the preferred school who will tell you if the school has spare places.

You are advised to think very carefully before you transfer your child to another school since this causes an unnecessary break in your child's education. Problems that your child may be experiencing may not go away simply as a result of a change of school. If you are worried about your child's progress at school you are advised first of all to discuss matters with the Headteacher.

4.2 Change of Residence Applications to enter a Community or Controlled Secondary School in Years 8 to 11 and in Year 7 (after 30 September 2008).

If you move into the Borough, or move within the Borough and wish to request a change of school, the admissions policy described in this booklet will apply. You will be given the opportunity to state preferences for schools and generally your child will be admitted to a school if there is an available place. You should approach the Headteacher of your preferred school direct.

Applications will be considered initially at the school and your child will be offered a place provided there is a place available in the appropriate year group. If the year group is full or oversubscribed the Headteacher will refer

the application to the Children's Services Directorate for further consideration. The Admissions Team will apply the admissions policy but in addition will test for exceptional circumstances. At this stage your child may be offered a place at the school of your first preference in exceptional circumstances.

Exceptional circumstances will apply when **ALL** the following statements are true :

- (1) The preferred school is the most appropriate school for the child to attend according to the transport zones used for the purposes of the transport policy.
- (2) Where the LA determines after consultation with the Headteacher that on balance the needs of the child outweigh the prejudice caused if the child were to be admitted to the school.
- (3) Admission to the school is in full compliance with relevant legislation on equal opportunities.

NB : Proof of a change of residence will be required and you may be asked to provide documentary proof of purchase of your new property and/or disposal of your previous property

Where the change of address is to a rented property you will be required to provide a copy of your tenancy agreement (for a minimum period of 6 months) as proof of residence.

Where all the above statements do **NOT** apply you will be offered the right of appeal (Page 13).

4.3 Taking Up an Offered Place

Where a place is offered at a school as an in-year admission (i.e not first admission to either primary or secondary school) the parent would be expected to admit the child to the school within 6 weeks of the offer of a place. This applies where:

- ◆ an available place has been offered, or
- ◆ a place has been offered at an oversubscribed school under the test for exceptional circumstances (see above) or
- ◆ a place has been offered as a result of a decision of the Independent Appeals Panel.

It is not normally possible to hold places for longer than 6 weeks.

5. APPEALING AGAINST ADMISSION DECISIONS

If your child is refused a place at any school for which you have expressed a preference, you have the right to appeal against this decision. This applies whether the school is community, controlled or voluntary aided (Church).

The letter telling you that a place cannot be offered to your child will tell you how to appeal if you wish to do so. The letter will also tell you the time limit within which you can appeal. You will be given at least 14 days from the date of the decision. If you are not given this information you should contact the school (or local education authority in the case of community or controlled schools) directly and ask for it. If your child has been refused a place at a community or controlled school an appeal form will be enclosed with the letter.

You should send the completed appeal form to the Admissions Team at New Town House. An acknowledgement will be sent to you giving a telephone number in case of queries.

Before deciding whether to appeal, you will probably want to think about the school's published policy for admitting pupils, your reasons for wanting your child to attend the school, your child's view of what school he/she should attend and how strong a case you have. You may also want to visit the school where you have been offered a place.

Appeals are passed to the Clerk to the Appeals Panel who then provides further advice for appellants on the procedures followed.

If your appeal is successful there will be NO assistance with transport unless you qualify under the LA's transport policy as detailed on Page 15.

If your appeal is declined you are not able to apply again for the same school for the same academic year unless there has been a material change of your circumstances (eg change of residence) or the circumstances of the school (eg a place becoming available).

If your child is refused admission to Year 12 (in a school sixth form) you have a statutory right of appeal against this decision. This applies to both internal and external applicants.

NB : For pupils who have a statement of Special Educational Needs any appeal with regard to the school named in the statement would be to the Special Educational Needs and Disability Tribunal rather than the Independent Appeals Panel.

6. FAIR ACCESS PROTOCOL

The Government's Five Year Strategy for Children and Learners highlighted the need for schools to work together on the provision of places of 'hard to place' children.

Each local authority and their Local Admissions Forum must have an In-Year Fair Access Protocol in place by September 2007. This ensures that access to education is secured quickly for children who have no school place and that all schools in an area admit their fair share of pupils with challenging behaviour.

Warrington Borough Council's Fair Access Protocol cover the following groups of children:

- Children in the care of a local authority
- Children excluded from school
- Children in Pupil Referral Units
- Children who have been out of education for longer than one term
- Children who have been withdrawn from school by parents and those with serious attendance problems
- Children of refugees and asylum seekers
- Homeless children
- Children from unsupportive family backgrounds or significantly involved with the police or other agencies.

The protocol aims to:

- Reduce the time these children spend out of school
- Deal with their admission to a school quickly and sympathetically
- Ensure that there is a fair sharing between all schools
- Admit such children above the Published Admission Number of the school if the

school is already full (except where this would contravene the Infant Class Size Legislation).

7 GENERAL INFORMATION AND SERVICES AVAILABLE

7.1 Admissions to Warrington Schools from outside the Borough

Pupils resident outside the Borough of Warrington are offered places at Warrington Schools on the same basis as Warrington pupils.

If you are not resident within the Borough of Warrington but wish to state a preference for a place at a Warrington school you should make your application on the preference form **supplied by your own Local Education Authority** (the authority to which you pay your council tax). If you do not receive a preference form from them as a matter of course you should apply to them direct and request a form. (Telephone numbers given below)

7.2 Admissions to Schools in other Local Authorities

You are entitled to send your child to a school maintained by another local education authority provided that there is a place available. The decision is made by the Authority maintaining the school, or the school governors if it is an Aided or Foundation School.

If you are resident in the Borough of Warrington and any of your preferences are for schools maintained by another local education authority you should **include** the names of the schools on your application form. The application will then be passed to the appropriate Local Authority for consideration. Please do not include the names of Independent, fee paying schools. If you wish to apply to independent schools you will need to contact them direct.

You will need to contact other local authorities for details of admissions criteria applicable to schools within their area.

Contact numbers and addresses for local authorities neighbouring the Warrington authority are listed below :

Salford Metropolitan District – Education Offices, Minerva House, Pendlebury Rd, Swinton M27 4EQ Tel : 0161 778 0413

Trafford Metropolitan District – Education Offices, 4th Floor, Waterside House, Waterside, Sale M33 7ZF Tel : 0161 912 5047

Wigan Metropolitan District – Education Offices, Progress House, Westwood Park Drive, Wigan WN3 4HH Tel : 01942 486038

St Helens Metropolitan District – Education Offices, Rivington Road, St Helens WA10 4ND Tel : 01744 455333

Cheshire County Council – Education and Community, School Admissions and Transfers, County Offices, Watling St Northwich CW9 5ET Tel : 01606 815869

Halton Borough Council – Education Department, Grosvenor House, Halton Lea, Runcorn WA7 2WD Tel : 01928 704377/704382

See the note on assistance with travel below.

The appeals procedure works in a similar way to that set up for Warrington schools. You would have to write to the Director of Children's Services of the relevant Authority, or to the Chair of Governors of an Aided School.

7.3 Primary Education

A similar booklet to this one is published on primary education. You may obtain a copy from the Admissions Team. Tel No. 01925 442952/51.

7.4 School Meals

Currently school meals are available in all schools. In some primary schools there is a set meal and in others a choice of menu. In secondary schools there is a cash cafeteria service. Facilities are provided in all schools for pupils to eat snack meals brought from home.

If you are receiving:

- ◆ **Income Support** or
- ◆ **Jobseekers Allowance (Income Based)** or
- ◆ **Child Tax Credit (but NOT entitled to Working Tax Credit and whose annual**

ADMISSION TO SECONDARY SCHOOLS 2008/2009 INFORMATION FOR PARENTS

income [as assessed by the Inland Revenue] does not exceed £14,495 [subject to annual review]) or

- ◆ Support under Part VI of the Immigration and Asylum Act 1999, or
- ◆ The Guarantee Element of State Pension Credit

you will be entitled to free school meals for children who are attending school. To apply visit, or telephone, the Children's Services Directorate and ask for a Free School Meals Application form to complete.

7.5 Clothing and Uniform

Headteachers, in consultation with school governors, decide whether or not there should be a school uniform. Details of uniform, where appropriate, are given in each school's prospectus, which can be obtained from the school.

The Authority does not help parents with the cost of school uniform or physical education kit. All pupils are expected to conform to a reasonable standard of clothing and personal appearance. Parents are asked to try to ensure that pupils attend school suitably dressed.

7.6 Transport to and from School

We are required by law to provide or pay for free transport by the most economic means for pupils who have to travel more than a certain distance to their nearest appropriate school.

- For pupils at secondary schools this distance is over three miles, measured by the shortest available walking route.

Each secondary school has a defined geographical area for the purposes of the transport policy. If you reside in this area you can apply for assistance with travel if you live more than 3 miles from the school. The primary school your child attends has no bearing on the assessment for assistance with travel to a secondary school.

If you state a preference for a school which is not the nearest appropriate school at which a place is available, your child will **not** normally be granted travel assistance.

Where preferences are based on denominational grounds the transport policy outlined above is applied to the church schools where areas generally coincide with ecclesiastical parishes.

You should not confuse the right to express preferences for schools with an entitlement to assistance with travel.

7.6.1 Additional assistance for low income families

From September 2008, the Education and Inspections Act 2006 has introduced some new assistance with school travel costs for low income families.

If you are in receipt of **benefits which entitle your child to receive free school meals** as follows :

- ◆ Income Support or
- ◆ Jobseekers Allowance (Income Based) or
- ◆ Child Tax Credit (but NOT entitled to Working Tax Credit and whose annual income [as assessed by the Inland Revenue] does not exceed £14,495 [subject to annual review]) or
- ◆ Support under Part VI of the Immigration and Asylum Act 1999, or
- ◆ The Guarantee Element of State Pension Credit.

OR you are in receipt of **your maximum level of Working Tax Credit**, you may qualify for travel assistance to :

- Any one of the three nearest secondary schools, where the distance travelled is between two and six miles.
- The nearest school preferred on the grounds of religion or belief where the distance travelled is between two and fifteen miles.

Documentary proof of entitlement will be required in all cases.

Assistance may take the form of:

- Travel pass for use on public transport
- Travel pass for use on private contract services
- *Cash grant
- *Mileage allowance payable to parents

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- Cycle maintenance grant

* Cash grants and mileage allowances are only paid where there is no suitable local bus, rail or contract service available.

Information about the defined geographical area for each secondary school and more detailed information about the transport policy is obtainable from:

**Passenger Transport Unit
Environment Services Directorate
Palmyra House
Palmyra Square North
Warrington WA1 1JN Tel: 01925 442629**

7.7 Sustainable School Travel

As part of the initiative to make access to education sites easier and to reduce traffic and parking congestion around schools, the Council is working with schools on the School Travel Plan programme. If your chosen school has already developed a plan it will be supporting walking and cycling to school by promoting it as a healthy option and highlighting safer routes to the school. All schools must have effective travel plans in place by 2010 to ensure that students wishing to walk or cycle are able to do so safely. The Council's School Travel Adviser can help plan routes and give advice on road awareness and safety as well as Park & Stride schemes and Walking Buses. Details are available through the school or by contacting the Transport Planning team on 01925 443414.

7.8 The School Curriculum

All secondary schools must offer a curriculum which covers the National Curriculum Key Stage 3 and Key Stage 4. They must also provide the Key Stage 3 and 4 assessment arrangement for pupils.

The curriculum includes at Key Stage 3 the core and foundation subjects and religious education. At Key Stage 4 there is a set of core subjects that must be offered alongside a number of curriculum entitlement areas from which students will be able to choose options. Schools with Sixth Forms are free to choose the range of A Level and Vocational courses to offer. If you need detailed information about the curriculum please ask your child's school.

Sex education must be provided by all secondary schools. Teachers are aware of the need to treat sex education sensitively and in appropriate groupings of pupils. The school should keep a written statement of the policy they adopt on sex education and consult parents about their sex education programme. Parents have the right to withdraw their children from all or any part of sex education except where this is provided as part of the National Curriculum.

All secondary schools must also provide RE and collective worship but parents do have the right to withdraw their children from RE and/or collective worship if they so wish. In aided schools religious education is given in accordance with the school's Trust Deed.

There is a procedure for considering complaints from parents about the curriculum, religious education, collective worship and related matters. Please refer, in the first instance, any complaint to the school and then its governing body.

7.9 Public Examinations

At Key Stage 4, the GCSE is the main way of assessing pupils but there are also a growing number of vocational qualifications being offered at 14-16. Post 16 there is also a range of GCE AS/A2 examinations, BTEC and OCR examinations and other vocational qualifications on offer. An on-line prospectus for Cheshire and Warrington www.wayahead.uk.com now includes descriptions of all courses currently offered in Warrington in schools and colleges for 14-19 year olds.

All pupils are entered, without charge, for prescribed public examinations (e.g. GCSE or GCE A levels) for which they have been prepared by the school, unless the Headteacher decides on educational grounds not to enter the pupil, or the parents request that the pupil is not entered. Where pupils, without good reason, fail to attend public examinations for reasons other than illness, or fail to complete course work necessary to meet examination requirements, parents will be required to refund the cost of entry/subject fees charged by the Examination Board. In cases of absence through illness a medical certificate must be provided.

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7.10 Discipline and Exclusions

Schools are aware that they share with parents responsibility for the behaviour of children in their care. All school Governing Bodies maintain a written statement of general principles for their school's behaviour and discipline policy. Details are available from each school.

Our schools are well ordered places which promote good behaviour and self discipline. Parents are fully involved whenever matters take a serious turn. A range of sanctions may be used depending on the misdemeanour. Detention is permitted, but there is no corporal punishment although schools may use 'reasonable force' to control or restrain pupils in certain circumstances. In exceptional cases Headteachers may exclude pupils from school, either for a fixed period or permanently. Parents have the right to make representations about an exclusion to the school's Governing Body. In the event of permanent exclusion parents have a right of appeal to the Independent Appeals Panel. However for pupils with statements of special needs other arrangements can be made by contacting the Pupil Assessment and Support Team on Telephone Number 01925 442911 or 442968.

Parents requiring further information should seek advice from their child's school, the Education Welfare Service (Tel No 01925 442915) or the Parent Partnership Service (Tel No 01925 442978).

7.11 Charges for School Activities and Remission of Charges

The law prohibits charges for most activities that take place in school time. LAs and school Governing Bodies wishing to charge for any activities where this is permitted must have a policy on charging and on remission, and must draw up and maintain a written statement of policy which must be available to parents on request.

The Council's policy is as follows:

- (1) To authorise Governing Bodies to establish a charging and remission policy for their school in accordance with the law if they wish to charge parents for any or all

of those activities for which charges are permitted, as follows:

- Board and lodgings on residential visits, subject to the remission, as a minimum, of board and lodgings charges for pupils on trips deemed to fall in school time, whose parents are in receipt of Income Support, Income-based Jobseeker's Allowance, Child Tax Credit (but NOT entitled to Working Tax Credit and whose annual income [as assessed by the Inland Revenue] does not exceed £14,495 [subject to annual review]) or Support under Part VI of the Immigration and Asylum Act 1999 or the Guarantee Element of State Pension Credit.
- The cost of individual or small group tuition in the playing of a musical instrument whether in or out of school hours (unless this is provided as part of the syllabus for a prescribed public examination or is required by the National Curriculum);
- Activities which take place wholly or mainly outside school hours and which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties related to the National Curriculum or to religious education;
- The cost of entering a pupil for a public examination not prescribed in regulations, and for preparing the pupils for such an examination outside school hours;
- The costs of entering a pupil for a prescribed public examination where no preparation, or no further preparation in the case of resits, has been provided by the school.

- (2) To remit charges for visits deemed to take place wholly or mainly during school hours to outdoor education and residential centres within the scheme (those administered by Cheshire County Council) for pupils attending Warrington schools whose parents receive Income Support, Income-based Jobseeker's Allowance, Child Tax Credit (but not entitled to Working Tax Credit and whose annual

income [as assessed by the Inland Revenue] does not exceed £14,495 [subject to annual review]) or Support under Part VI of the Immigration and Asylum Act 1999 or the Guarantee Element of State Pension Credit.

- (3) To authorise Headteachers and Governing Bodies to seek voluntary contributions from parents in order to fund activities taking place wholly or mainly during school hours if the costs cannot be met from the school's budget, provided that it is made clear to parents in writing that any contribution is voluntary, and failure to contribute will not involve the child being treated differently from any other child in the school.
- (4) To require Headteachers and Governing Bodies to include details of the school's policy in the school's annual prospectus and to keep the school's policy under regular review.

7.12 Children in the Care of the Local Authority

Children in the care of a local authority are also known as Looked After Children. In accordance with the law this category of child has now been given priority in the oversubscription criteria for community, controlled and church aided schools.

Looked After Children with a statement of special educational need – advice should first be sought from Jean Williams, Head of Pupil Assessment and Support Team (Tel No 01925 442968). Applications for places for looked after children are considered alongside all other applications – further advice may be sought from Lois Sergeant, Principal Officer for Looked After Children on 01925 443134.

7.13 Children with Special Educational Needs

Most children with special educational needs will attend an appropriate mainstream school where the Governing Body will be responsible for ensuring their needs are met. A small number of children who have special educational needs which cannot be met from within the resources normally available to children of a similar age will be assessed by the Authority in accordance with the procedure laid down in the Education Act 1996 and in

accordance with the Code of Practice 2001. Assessments are carried out after consultation with parents or guardians who are given full details of the results of assessments.

Children who are considered to need a Statement of Special Educational Needs can have their needs provided for in mainstream schools, enhanced provision in mainstream schools or special schools. In exceptional circumstances, where individual needs cannot be met effectively by the Borough, children will be placed in special schools maintained by neighbouring Local Authorities or in independent and non-maintained special schools. Any appeal with regard to the school named in the statement would be to the Special Educational Needs and Disability Tribunal.

A leaflet entitled 'Special Needs Provision in Warrington' is available as well as a package of leaflets entitled 'Special Educational Needs – A Parents' Guide'. These explain the assessment process. Both can be obtained from either the Pupil Assessment and Support Team (01925 442907) or the Parent Partnership Service (01925 442978).

7.14 Parental Access to Pupils' Records

Parents may inspect all parts of their child's school record. If you wish to look at your child's record you should apply direct to the school.

7.15 Parent Governors

All school Governing Bodies include parent governors who are normally elected by parents of registered pupils at the school. Further information can be obtained from the school.

7.16 Personal Property

The Authority does not accept responsibility for loss or damage to personal property whilst on or left on the school premises.

7.17 Post 16 (including Further) Education

Schools with Sixth Form Provision

The following schools have their own Sixth Forms which have admission limits for pupils

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joining the Sixth Form from other schools (external applicants).

School	Admission Limit for External Applicants
Bridgewater High School	20
Culcheth High School	20
Great Sankey High School	10
Lymm High School	40
Padgate High School	10
Penketh High School	10
Woolston High School	10

Details of entry requirements and how to apply for a place at a school Sixth Form are available from the schools. If you are refused a place there is a right of appeal (please refer to Page 11 of this booklet).

Other Post 16 Provision

In addition to sixth form courses in some secondary schools a wide variety of full-time and part-time courses is offered at colleges. Details of the courses available can be obtained from the colleges themselves. The following colleges are located in the Borough of Warrington :

Warrington Collegiate Institute
Winwick Road Campus
Winwick Road
Warrington
WA2 8QA Tel No : 01925 494494

Priestley College
Loushers Lane
Warrington
WA4 6RD Tel No : 01925 633591

Some students attend other colleges in neighbouring areas.

Denominational post 16 education is available to Catholic students from areas served by St Gregory's Catholic High School and Cardinal Newman Catholic High School at :

Carmel College
Prescot Road
St Helens
WA10 3HE Tel No : 01744 22876

Subsidised transport is generally available for students in the 16-19 age group to the nearest appropriate college if it is more than 3 miles by the shortest available walking route from the

home. Further information about the transport policy is available from the Admissions Team (Tel 01925 442951) or from the Passenger Transport Unit (Tel 01925 442629).

Please note that the offer of a place at a school or college does not guarantee an entitlement to assistance with travel.

Students in the 16–19 age group attending school sixth forms or Colleges may be eligible to receive an Education Maintenance Allowance. A national scheme was introduced from September 2004. Further information regarding eligibility and how to apply can be obtained by telephoning 0808 1026219. Alternatively you can contact the local Connexions Service on 080800 13219 or find the information on the EMA website www.dfes.gov.uk/financialhelp/ema.

Information about the national scheme for providing child care grants for 16–19 students can be obtained from the Care to Learn Helpline : 0845 600 2809 or by logging on to the website at www.dfes.gov.uk/financialhelp

7.18 Student Finance (Higher Education)

The Student Finance Team in this office is the first point of contact for enquiries about support for students in higher education. The Student Finance helpline is 01925 442993.

7.19 A Reminder

If there are any terms in this booklet you do not understand or require any more information about please ask at the Children's Services Directorate. If you need to discuss a particular problem in person it is helpful if you can telephone in advance to arrange an appointment – ask for the Admissions Team. Tel No 01925 442951/52

7.20 List of Schools

The following pages detail the Community, Controlled, Church of England and Catholic Aided High Schools in the Borough of Warrington. All are comprehensive and co-educational.

Information about admissions to these schools is included together with a statement about

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whether or not the school was oversubscribed in the last academic year.

7.21 School Holiday Calendar 2008/2009

	Date of Closing	Date of Re-opening
Summer 2008	Friday 18 July 2008	Wednesday 3 September 2008
Autumn Half Term 2008	Friday 24 October 2008	Monday 3 November 2008
Christmas 2008/2009	Friday 19 December 2008	Monday 5 January 2009
Spring Half Term 2009	Friday 13 February 2009	Monday 23 February 2009
Easter 2009 May Day Holiday–Mon 4 May 2009	Friday 3 April 2009	Monday 20 April 2009
Summer Half Term 2009#	Friday 22 May 2009	Monday 1 June 2009
Summer 2009	Tuesday 21 July 2009	

#Some Primary Schools take 2 weeks holiday at the Summer half term extending the Summer Term by 1 week. Schools taking 2 weeks will return to school on Monday 9 June 2009. This calendar applies to community and controlled schools. Many church aided schools follow a similar pattern.

Please note these are general holiday dates for guidance and information only. Dates should be confirmed with individual schools before family holidays are booked. Parents are reminded that holidays should not be taken during term time.

Useful Telephone Numbers

Secondary School Admissions	01925 442951
Primary School Admissions	01925 442952
Nursery School/Class Admissions	01925 443117
Free School Meals	01925 442938
School Transport	01925 442629
Special Needs/Pupil Support	01925 442907
	01925 442968
Children in Public Care	01925 443134
Parent Partnership	01925 442978
Children's Information Service	01925 443131
Student Finance (Higher Educ)	01925 442993
Student Support – EMAs (16 –19 age)	0808 1016219
Connexions (Careers)	01925 416611
Review of Secondary School Provision - Central and Eastern Warrington	01925 442948

Note

The information contained in this booklet was accurate at the time of printing. However it is possible that some arrangements and policies could be changed before or during the 2008/2009 school year and in subsequent years

8. COMMUNITY AND CONTROLLED HIGH SCHOOLS

All mixed, comprehensive.

Birchwood Community High School

Brock Road
Off Benson Road
Birchwood
Warrington WA3 7PT
Headteacher : Ms A Bright
Tel : 01925 853500
Website : www.birchwoodhigh.warrington.sch.uk
Expected Number on Roll – Sept 2008 – 880
Published Admission Number 2008 – 180
Age range 11 – 16 (mixed)

Last academic year all applications were accommodated.

Admitted Sept 2007 – 173
Children in Public Care – 3
Siblings – 46
Partner Primary School – 60
Proximity to school – 64

ALLOCATIONS FOR SEPTEMBER 2007 WERE MADE UNDER A FIRST PREFERENCE FIRST SYSTEM. THIS IS CHANGING TO AN EQUAL PREFERENCE SYSTEM FOR SEPTEMBER 2008 ADMISSIONS (please see Page 5)

Partner Primary Schools

Birchwood CE Primary School
Gorse Covert Primary School
Locking Stumps Community Primary School

Bridgewater High School

Lower School
Hall Drive
Appleton
Warrington WA4 5JL
Headteacher : Mr C Marks
Tel : 01925 263814 (Lower School)
Tel : 01925 263919 (Upper School)
Website : www.bridgewaterhigh.com
Expected Number on Roll – Sept 2008 – 1680
Published Admission Number 2008– 300
Age range 11 – 18 (mixed)

Last academic year the school was oversubscribed from first preference applications and 45 first preferences were refused at the initial allocation of places. Of these 45 refusals 21 were from partner primary schools.

Admitted Sept 2007 – 304
Children in Public Care – 1
Siblings – 121
Partner Primary School – 175
Proximity to School – 0
Admitted on appeal – 7

ALLOCATIONS FOR SEPTEMBER 2007 WERE MADE UNDER A FIRST PREFERENCE FIRST SYSTEM. THIS IS CHANGING TO AN EQUAL PREFERENCE SYSTEM FOR SEPTEMBER 2008 ADMISSIONS (please see Page 5)

Partner Primary Schools

Appleton Thorn Primary School
Broomfields Junior School
Grappenhall Heys Community Primary School
Stretton St Matthew's CE Primary School
St Thomas' CE Primary School
Stockton Heath Primary School
Daresbury Primary School
Moore Primary School

Culcheth High School

Withington Avenue
Culcheth
Warrington WA3 4JQ
Headteacher : Mr M Froggett
Tel : 01925 762136
Website : www.culchethhigh.org.uk
Expected Number on Roll – Sept 2008 – 1130
Published Admission Number 2008 – 210
Age range 11 – 18 (mixed)

Last academic year all first preference applications were accommodated.

Admitted Sept 2007 – 173
Children in Public Care – 1
Siblings – 71
Partner Primary School – 78
Proximity to school – 23

ALLOCATIONS FOR SEPTEMBER 2007 WERE MADE UNDER A FIRST PREFERENCE FIRST SYSTEM. THIS IS CHANGING TO AN EQUAL PREFERENCE SYSTEM FOR SEPTEMBER 2008 ADMISSIONS (please see Page 5)

Partner Primary Schools

Croft Primary School
Culcheth Primary School
Glazebury CE Primary School
Newchurch Community Primary School
Hollins Green St Helen's CE Primary School
Twiss Green Community Primary School
Winwick CE Primary School

Great Sankey High School

Barrow Hall Lane
Great Sankey
Warrington WA5 3AA
Headteacher : Mr A Yates
Tel : 01925 724118
Website: www.greatsankey.org
Expected Number on Roll – Sept 2008 – 1850
Published Admission Number 2008 – 300
Age range 11 – 18 (mixed)

Last academic year the school was oversubscribed and 34 first preferences were refused at the initial allocation of places. Of these 34 refusals 5 were from partner primary schools.

Admitted Sept 2007 – 303
Children in Public Care – 0
Siblings – 126
Medical/psychological reasons – 2
Partner Primary School – 172
Proximity to school – 0
Admitted on appeal – 3

ALLOCATIONS FOR SEPTEMBER 2007 WERE MADE UNDER A FIRST PREFERENCE FIRST SYSTEM. THIS IS CHANGING TO AN EQUAL PREFERENCE SYSTEM FOR SEPTEMBER 2008 ADMISSIONS (please see Page 5)

Partner Primary Schools

Barrow Hall Community Primary School
Burtonwood Community Primary School
Callands Primary School
Park Road Community Primary School
Sycamore Lane Community Primary School
St Philip (Westbrook) CE Primary School

Lymm High (Voluntary Controlled) School

Oughtrington Lane
Lymm WA13 0RB
Headteacher : Mr R Lounds
Tel : 01925 755458
Website : www.lymmhigh.co.uk
Expected Number on Roll – Sept 2008 – 1950
Published Admission Number 2008 – 300
Age range 11 – 18 (mixed)

Last academic year the school was oversubscribed from first preference applications and 62 first preferences were refused at the initial allocation of places. Of these 62 refusals, 20 were from partner primary schools.

Admitted Sept 2007	– 305
Children in Public Care	– 1
School named in SEN statement	– 2
Siblings	– 125
Partner Primary School	– 172
Proximity to School	– 0
Admitted on appeal	– 5

ALLOCATIONS FOR SEPTEMBER 2007 WERE MADE UNDER A FIRST PREFERENCE FIRST SYSTEM. THIS IS CHANGING TO AN EQUAL PREFERENCE SYSTEM FOR SEPTEMBER 2008 ADMISSIONS (please see Page 5)

Partner Primary Schools

Bradshaw Community Primary School
Cherry Tree Primary School
Grappenhall St Wilfrid's CE Primary School
Oughtrington Community Primary School
Ravenbank Community Primary School
Statham Community Primary School
Thelwall Junior School
High Legh Primary School
Little Bollington CE (Controlled) Primary School

Padgate Community High School

Insall Road
Padgate
Warrington WA2 0LN
Acting Headteacher : Mrs L Harrison
Tel : 01925 822632
Website : www.padgatehigh.warrington.sch.uk
Expected Number on Roll – Sept 2008 – 750
Published Admission Number 2008 – 180
Age range 11 – 18

Last academic year all applications were accommodated.

Admitted Sept 2007	– 128
Children in Public Care	– 1
Siblings	– 40
Partner Primary School	– 64
Proximity to School	– 23

ALLOCATIONS FOR SEPTEMBER 2007 WERE MADE UNDER A FIRST PREFERENCE FIRST SYSTEM. THIS IS CHANGING TO AN EQUAL PREFERENCE SYSTEM FOR SEPTEMBER 2008 ADMISSIONS (please see Page 5)

Partner Primary Schools

Brook Acre Community Primary School
Christ Church CE Primary School
Cinnamon Brow CE Primary School
Longbarn Community Primary School

Proximity to school – 16

Penketh High School

Heath Road
Penketh
Warrington WA5 2BY
Headteacher : Mr B Fishwick
Tel : 01925 722298
Website : www.penkethhigh.com
Expected Number on Roll – Sept 2008 – 1320
Published Admission Number 2008 – 270
Age range 11 – 18 (mixed)

Last academic year all applications were accommodated.

Admitted Sept 2007 – 236

Children in Public Care – 1
Siblings – 80
Partner Primary School – 116
Proximity to school – 39

ALLOCATIONS FOR SEPTEMBER 2007 WERE MADE UNDER A FIRST PREFERENCE FIRST SYSTEM. THIS IS CHANGING TO AN EQUAL PREFERENCE SYSTEM FOR SEPTEMBER 2008 ADMISSIONS (please see Page 5)

Partner Primary Schools

Evelyn Street Primary School
Great Sankey Primary School
Sankey Valley St James CE Primary School
Westbrook Old Hall Primary School
Penketh Primary School
Penketh South Community Primary School
Warrington St Barnabas CE Primary School

William Beamont Community High School

Long Lane
Warrington WA2 8PX
Headteacher : Mrs M Williams
Tel : 01925 579500
Website : www.wb.warr.ac.uk
Expected Number on Roll – Sept 2008 – 950
Published Admission Number 2008 – 210
Age range 11 – 16 (mixed)

Last academic year all applications were accommodated.

Admitted Sept 2007 – 192

Children in Public Care – 1
Siblings – 61
Partner Primary School – 114

ALLOCATIONS FOR SEPTEMBER 2007 WERE MADE UNDER A FIRST PREFERENCE FIRST SYSTEM. THIS IS CHANGING TO AN EQUAL PREFERENCE SYSTEM FOR SEPTEMBER 2008 ADMISSIONS (please see Page 5)

Partner Primary Schools

Beamont Community Junior School
Bewsey Lodge Primary School
Dallam Community Primary School
Meadowside Community Primary School
St Andrew's CE Primary School
Warrington St Ann's CE Primary School
St Margaret's CE Primary School

Woolston Community High School

Holes Lane
Woolston
Warrington WA1 4LS
Headteacher : Mrs J Robinson
Tel : 01925 493349
Website : www.woolstonhigh.warrington.sch.uk
Expected Number on Roll – Sept 2008 – 720
Published Admission Number 2008 – 180
Age range 11 – 18 (mixed)

Last academic year all applications were accommodated

Admitted Sept 2007 – 109

Children in Public Care – 0
Siblings – 39
Partner Primary School – 47
Proximity to school – 23

ALLOCATIONS FOR SEPTEMBER 2007 WERE MADE UNDER A FIRST PREFERENCE FIRST SYSTEM. THIS IS CHANGING TO AN EQUAL PREFERENCE SYSTEM FOR SEPTEMBER 2008 ADMISSIONS (please see Page 5)

Partner Primary Schools

Bruche Community Primary School
Woolston CE Primary School
Woolston Community Primary School

9. CHURCH OF ENGLAND AIDED SECONDARY SCHOOLS

APPLICATION FOR ADMISSION

The following page lists the Church of England Aided Secondary School within the Borough of Warrington. A brief description of the school's admission criteria is included in the information provided.

Children are admitted to Church Aided schools in the academic year in which the child reaches his/her twelfth birthday.

You need to be aware that when applying for a place for your child in a Year 7 Class at a Church of England Aided Secondary School you **must**:

AND complete the LA preference form
provide additional information if requested by the school

You should also obtain from the school a copy of their full admission policy. This should be supplied to you with the application form for admission.

IMPORTANT POINTS TO REMEMBER WHEN APPLYING FOR A PLACE IN A CHURCH OF ENGLAND AIDED SECONDARY SCHOOL

1. The Governing Body of the School is the admissions authority for the school not the Local Authority. The Governing Body allocates places at the school.
2. Religious Education, collective worship and the whole ethos of the school are based on the teaching of the Church of England.
3. Members of the Church and the Diocese pay towards its upkeep.
4. Applicants are sometimes required to supply supporting letters from members of the clergy. Please refer to the school's full admission policy for their requirements.
5. Generally Church Aided schools follow the same timetable for receipt of applications as the one used by the LA and detailed

on Pages 7 & 8 of this booklet. However you should consult the school's full admission policy to verify this.

6. Arrangements for admission to Church Aided Schools are reviewed annually in line with statutory requirements.
7. Parents who are refused places at a Church Aided school have a statutory right of appeal to an Independent Appeals Panel. Appeals must be made in writing and addressed to the Chair of Governors at the school.
8. Parents who are refused places but who wish their child's name to be placed on a waiting list should contact the school.
9. Further information concerning ecclesiastical parish areas and boundaries and other factors affecting admissions to Church Aided Schools should be obtained from the school.
10. Requests for further information or arrangements to visit the school should be made with the Headteacher.

The Diocesan Authority responsible for the Church of England Aided Secondary School within the Borough of Warrington :

Chester Diocesan Board of Education
Church House
Lower Lane
Aldford
Chester CH3 6HP
Tel : 01244 620444

CHURCH OF ENGLAND AIDED SECONDARY SCHOOL

Mixed, comprehensive

Sir Thomas Boteler Church of England High School

Grammar School Road
Latchford

Warrington WA4 1JL

Headteacher : Mr J Sharples

Tel : 01925 636414

Website : www.boteler.org.uk

Expected Number on Roll – Sept 2008 – 735

Published Admission Number 2008 – 150

Age range 11 – 16 (mixed)

Last academic year all on time applications were accommodated but the school was oversubscribed from late applications.

Admitted Sept 2007*	– 153
Criterion 2	– 13
Criterion 3	– 105
Criterion 4	– 5
Criterion 5	– 18
Criterion 6	– 3
Criterion 7	– 2
Admitted on appeal	– 7

ALLOCATIONS FOR SEPTEMBER 2007 WERE MADE UNDER A FIRST PREFERENCE FIRST SYSTEM. THIS IS CHANGING TO AN EQUAL PREFERENCE SYSTEM FOR SEPTEMBER 2008 ADMISSIONS (please see Page 5)

***Admissions agreed under the policy applying for 2007/2008. The admissions policy for 2008/2009 detailed in this booklet has changed for this school. If you need information on the previous policy please contact the school direct.**

Partner Primary Schools

Alderman Bolton Community Primary School

St Elphin's (Fairfield) CE Primary School

Oakwood Avenue Community Primary School

Latchford CE Primary School

Order of Priority for Admissions

1. Children in public care (looked after children).

2. Siblings of children currently attending the school and expected to continue in the following year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit.
3. Children attending partner primary schools associated with Sir Thomas Boteler Church of England High School (listed above).
4. Children whose family has a strong and dedicated commitment to the life and worship of a Christian Church, as recognised by Churches Together in England, shown by weekly worship for at least two years confirmed by reference from the local minister
5. Children whose family has a reasonable commitment to the life and worship of a Christian Church as recognised by Churches Together in England, shown by monthly worship for at least two years confirmed by reference from the local minister.
6. Children whose family has some commitment to the life and worship of a Christian Church, as recognised by Churches Together in England, shown by worship at least twice per year confirmed by reference from the local minister
7. Children whose family has no commitment to the life and worship of a Christian Church, as recognised by Churches Together in England.

In the event of two or more applications being considered as of equal merit by the governors and there not being sufficient places available to admit all the equal merit applicants, the governors will admit those living nearest the school, defined 'as the crow flies'. The distance will be measured in a direct line from the child's permanent place of residence to the school using a Geographical Information address point system based on Ordnance Survey.

Under exceptional circumstances and on the advice and support of the School Medical Officer or Educational Psychologist, the governors will give preferential admission to a pupil on medical or psychological grounds.

If there are not enough places to admit all applicants meeting any one criterion, the Governors will apply the subsequent criteria in order of priority to all applicants.

**FOR FIRST ADMISSION TO SECONDARY SCHOOL YOU CAN APPLY ONLINE UNTIL
24 OCTOBER 2007 (see Page 8)
www.warrington.gov.uk/admissions**

10. CATHOLIC AIDED HIGH SCHOOLS

APPLICATION FOR ADMISSION

The following pages list the two Catholic Aided High Schools within the Borough of Warrington, and one Catholic High School within the Borough of St Helens which is partnered to two Warrington Catholic Primary Schools. A brief description of each school's admission criteria is included in the information provided for each school.

Children are admitted to Church Aided High schools in the academic year in which the child reaches his/her twelfth birthday.

You need to be aware that when applying for a place for your child in a Year 7 Class at a Catholic Aided High School you **must**:

- complete the LA preference form
- AND** provide additional information if required by the school

You should also obtain from the school a copy of their full admission policy.

IMPORTANT POINTS TO REMEMBER WHEN APPLYING FOR A PLACE IN A CATHOLIC AIDED HIGH SCHOOL

1. The Governing Body of the School is the admissions authority for the school not the Local Authority. The Governing Body allocates places at the school.
2. Religious Education, collective worship and the whole ethos of the school are based on the teaching of the Catholic Church.
3. Members of the Church and the Diocese have contributed to the building of the school and continue to pay towards its upkeep.
4. Applicants are sometimes required to supply supporting letters from their priest or baptismal certificates. Please refer to the school's full admission policy for their requirements.

5. Generally Church Aided schools follow the same timetable for receipt of applications as the one used by the LEA and detailed on Pages 7 & 8 of this booklet. However you should consult the school's full admission policy to verify this.
6. Arrangements for admission to Church Aided Schools are reviewed annually in line with statutory requirements.
7. Parents who are refused places at a Church Aided school have a statutory right of appeal to an Independent Appeals Panel. Appeals must be made in writing and addressed to the Chair of Governors at the school.
8. Parents who are refused places but who wish their child's name to be placed on a waiting list should contact the school.
9. Further information concerning ecclesiastical parish areas and boundaries and other factors affecting admissions to Church Aided Schools should be obtained from the school.
10. Requests for further information or arrangements to visit the school should be made with the Headteacher.

Diocesan Education Authorities responsible for Catholic Aided Secondary Schools within the Borough of Warrington are :

Diocese of Shrewsbury Schools Commission
2 Park Road South
Prenton
Wirral CH43 4UX
Tel : 0151 652 9855

Archdiocesan Schools Department
Liverpool Archdiocesan Centre for Evangelisation
Croxteth Drive
Liverpool
L17 1AA
Tel: 0151 522 1071

CATHOLIC AIDED HIGH SCHOOLS

All mixed, comprehensive

Cardinal Newman Catholic High School

Bridgewater Avenue
Latchford
Warrington WA4 1RX
Headteacher : Mr V Love
Tel : 01925 635556

Website : www.cardinal-newman.org.uk

Expected Number on Roll – Sept 2008 – 694

Published Admission Number 2008 – 150

Age range 11 – 16 (mixed)

Last academic year all applications were accommodated.

Admitted Sept 2007* – 138

Children in Public care – 2

Criterion 1 – 106

Criterion 2 – 7

Criterion 5 – 3

Criterion 6 – 1

Criterion 7 – 19

ALLOCATIONS FOR SEPTEMBER 2007 WERE MADE UNDER A FIRST PREFERENCE FIRST SYSTEM. THIS IS CHANGING TO AN EQUAL PREFERENCE SYSTEM FOR SEPTEMBER 2008 ADMISSIONS (please see Page 5)

***Admissions agreed under the policy applying for 2007/2008. The admissions policy for 2008/2009 detailed in this booklet has changed for this school. If you need information on the previous policy please contact the school direct.**

Partner Primary Schools :

Our Lady's Catholic Primary School
St Augustine's Catholic Primary School
St Benedict's Catholic Primary School#
(#for children living in the parish of St Mary)
St Bridget's Catholic Primary School
St Monica's Catholic Primary School
St Oswald's Catholic Primary School
St Peter's Catholic Primary School
St Stephen's Catholic Primary School

The school serves the parishes of Our Lady, St Augustine, St Bridget, St Mary, St Monica, St Oswald, St Peter, St Stephen and St Winefride.

Order of Priority for Admissions

1. Baptised Catholic children attending a designated partner primary school (listed above) and living in a designated parish.
2. Children who have a sibling at the school at the time of admission.
3. Baptised Catholic children living in the designated parishes but attending Catholic schools outside those parishes.
4. Baptised Catholic children from parishes other than the designated parishes who attend a Catholic primary school of a designated parish.
5. Baptised Catholic children from parishes other than the designated parishes and who attend Catholic schools other than those of the designated parishes.
6. Baptised Catholic children from non Catholic Primary Schools.
7. Non Catholic children whose parents wish them to have a Catholic education.

Notes :

- a) All applicants will be considered at the same time.
- b) All Catholic applicants will be required to produce baptismal certificates.
- c) If category 1 is oversubscribed, children who satisfy 1 and 2 will have priority over children who satisfy only 1. Subsequently if in this or any category there are more applications than places available, priority will be given on the basis of distance from home to school as measured 'as the crow flies' from the front door of the child's permanent place of residence to the main entrance to the school site (main gate) as defined by the Governing Body.
- d) In category 2 this includes, full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit.
- e) The Governing Body reserve the right to admit children with proven and exceptional medical and social needs where admission to the school might best help satisfy those exceptional needs, providing that such application is submitted with appropriate evidence or reports from a doctor or social worker. **Where applications are received from children in public care they will respectively be admitted to the school in that priority order and in**

ADMISSION TO SECONDARY SCHOOLS 2008/2009 INFORMATION FOR PARENTS

advance of the outlined order of criteria.

St Gregory's Catholic High School

Cromwell Avenue

Westbrook

Warrington WA5 1HG

Headteacher : Mr S Clarke

Tel : 01925 574888

Website : www.stgregoryshigh.com

Expected Number on Roll – Sept 2008 – 960

Published Admission Number 2008 – 192

Age range 11 – 16 (mixed)

Last academic year the school was oversubscribed from first preference applications and 3 first preferences were refused at the initial allocation of places.

Admitted Sept 2007* – 192

Criterion 1	– 2
Criterion 2	– 147
Criterion 3	– 8
Criterion 4	– 2
Criterion 5	– 10
Criterion 6	– 4
Criterion 8	– 2
Criterion 9	– 1
Criterion 10	– 2
Criterion 11	– 14

ALLOCATIONS FOR SEPTEMBER 2007 WERE MADE UNDER A FIRST PREFERENCE FIRST SYSTEM. THIS IS CHANGING TO AN EQUAL PREFERENCE SYSTEM FOR SEPTEMBER 2008 ADMISSIONS (please see Page 5)

***Admissions agreed under the policy applying for 2007/2008. The admissions policy for 2008/2009 detailed in this booklet has changed for this school. If you need information on the previous policy please contact the school direct.**

Partner Primary Schools

St Alban's Catholic Primary School

St Benedict's Catholic Primary School

St Joseph's Catholic Primary School

St Vincent's Catholic Primary School

Sacred Heart Catholic Primary School

St Paul of the Cross Catholic Primary School -

for all Catholic pupils resident in the Kingswood area and the area enclosed by Whittle Ave, Burma Road and Burtonwood Road.

The school serves the parishes of St Alban, St Benedict, Sacred Heart, St Joseph and the Kingswood area and the area enclosed by Whittle Avenue, Burma Road and Burtonwood Road of St Paul of the Cross.

Order of Priority for Admissions

1. Baptised Catholic looked after children.
2. Baptised Catholic children living in the designated parish(es) named above and attending a Catholic primary school of a designated parish.
3. Baptised Catholic children who have a brother or sister who is a pupil at the school at the time of likely admission i.e. pupils with elder brothers or sisters already attending the preferred school and expected to continue at the school in the following year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit.
4. Baptised Catholic children living in the designated Catholic parishes but attending another Catholic primary school.
5. Baptised Catholic children from parishes other than the designated parishes who attend a Catholic primary school in a designated parish.
6. Baptised Catholic children from parishes other than the designated parishes and who attend other Catholic schools.
7. Baptised Catholic children living in the designated Catholic parishes but attending a school other than a Catholic primary school.
8. Baptised Catholic children from other Catholic parishes attending primary schools other than Catholic primary schools.
9. Looked after children who are other than Catholic.
10. Children who are other than Catholic who have a brother or sister who is a pupil at the school at the time of likely admission. i.e. pupils with elder brothers or sisters already attending the preferred school and expected to continue at the school in the following year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit.
11. Children who are baptised in other Christian denominations. Proof of baptism

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in the form of a Baptismal Certificate is required.

12. Children of other faiths. An appropriate Minister of Religion would need to confirm in writing that the applicant is a member of their faith group.
13. Children whose parents express a preference for a place at the school.

Where a tie breaker is required the Governors will use distance of the central point of the main entrance to the school site (main gate) as defined by the Governing Body, from the front door of the child's permanent place of residence as given by a straight line drawn on a map as the method used.

The Governing Body reserves the right to admit children with proven and exceptional medical and social needs where admission to the school might best help satisfy those exceptional needs, providing that such application is submitted with appropriate evidence or reports from a doctor or social worker.

ADMINISTERED BY THE ST HELENS LOCAL EDUCATION AUTHORITY

St Aelred's Catholic Technology College

Birley Street
Newton-le-Willows
WA12 9UW

Headteacher : Mrs M Rimmer
Tel : 01925 225974

Website : www.st-aelreds.st-helens.sch.uk
Published Admission Number 2008 – 184
Age range 11 – 18 (mixed)

Last academic year the school was oversubscribed.

Admitted Sept 2007* – 184

Partner Primary Schools :
(Warrington area)
St Lewis' Catholic Primary School
St Paul of the Cross Catholic Primary School
(St Helens and Wigan areas)
St Mary's Catholic Junior School
Golborne All Saints Catholic Primary School
Lowton St Catherine's Catholic Primary School

Order of Priority for Admissions

1. Looked after children.
2. Baptised Catholic children living in the designated parishes : All Saints, Golborne, St Mary and St John, Newton-le-Willows, St David's Newton-le-Willows, St Patrick's, Newton-le-Willows, St Catherine of Siena Lowton, St Lewis' Croft, St Paul of the Cross Burtonwood* and attending a Catholic primary school of a designated parish.
* Pupils attending St Paul of the Cross Primary School and living in the Kingswood area of West Warrington or in the 'Spa Towns' area bounded by Burtonwood Road, Burma Road, and Whittle Avenue (formerly in St Joseph's Parish) have Criterion Two admission to St Gregory's Catholic High School, Warrington.
3. Baptised Catholic Children who have a brother or sister at the college at the time of likely admission. This includes full, half or step-brothers and sisters, and foster brothers and sisters who are living at the same address and are part of the same family unit.**
4. Baptised Catholic children from the parishes named in criterion 2 but not attending a Catholic Primary School in one of those parishes.
5. Baptised Catholic children from other Catholic Parishes.
6. Non-Catholic children who have a brother or sister at the College at the time of likely admission. The brother or sister must have entered the college in Years 7-11. This includes full, half or step-brothers and sisters, and foster brothers and sisters who are living at the same address and are part of the same family unit.**
7. Non-Catholic children who attend one of the Catholic primary schools of the designated parishes listed in criterion 2.
8. Children who are members of other Christian denominations. Proof of baptism in the form of a Baptismal Certificate is required or a letter from an appropriate religious leader or Minister to confirm that the applicant is a member of their faith group.
9. Children of other faiths. An appropriate religious leader or Minister would need to confirm in writing that the applicant is a member of their faith group.
10. Children whose parents express a preference for a place at the College.

**FOR FIRST ADMISSION TO SECONDARY SCHOOL YOU CAN APPLY ONLINE UNTIL
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www.warrington.gov.uk/admissions**

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** home address shall be defined as the address of the primary carer of the child, who is in receipt of the child benefit.

In the event of any oversubscription in the number of applications made under any of the categories above then the Admissions Committee will offer places first to children living nearest to the College measured by the shortest walking distance using public highways.

Note : The governing body reserve the right to admit children with proven and exceptional medical and social needs where admission to the College might best help satisfy those exceptional needs, providing that such application is submitted with appropriate evidence or reports from a registered health professional or social worker. Higher priority will not be given if the relevant documents are not produced.

*** Admissions agreed under the policy applying for 2007/2008. The oversubscription criteria for 2008/2009 detailed in this booklet have changed for this school. If you need information on the previous policy please contact the school direct.**

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24 OCTOBER 2007 (see Page 8)
www.warrington.gov.uk/admissions**

ADMISSIONS TO SECONDARY SCHOOLS 2008/2009

We would be glad to know whether you found this booklet helpful. Please complete the following questions, cut out this page and return it to the address below via your child's school or by post.

Please circle as appropriate

Did you find the booklet:	Very Good				Poor
• clearly written?	1	2	3	4	5
• easy to understand, without too much jargon?	1	2	3	4	5
• contained the information you wanted?	1	2	3	4	5
• well laid out, so that you could find the sections you wanted?	1	2	3	4	5
• gave you a better understanding of the admission procedures?	1	2	3	4	5
• Overall did you find the booklet helpful?	1	2	3	4	5

Are there any issues not covered in the booklet which you think should be included in the future?

.....
.....

Do you have any other suggestions for improving the booklet?

.....
.....

Are you responding as a parent/governor/WBC employee/other – please specify?

.....

Did you make your application by paper form or on-line?

If you did not use the on-line facility were there any reasons why you did not wish to use to make your application in this way?

.....

Thank you for your help.

**Please return with your child's application form or alternatively direct to:
THE ADMISSIONS TEAM, CHILDREN'S SERVICES DIRECTORATE, NEW
TOWN HOUSE, BUTTERMARKE STREET, WARRINGTON, WA1 2NJ**