

Specification
For
The
Integrated Youth Support Service

DRAFT

Contents

Page

1.	Introduction.	3
2.	Context and Background to IYSS.	4
3.	The Vision and Values.	7
4.	Statutory provisions, Targets, and other requirements.	8
5.	Analysis of Need.	13
6.	Workforce Development.	13
7.	Quality and Management of Services.	14
8.	ANNEX A	15 - 28
	8.1 Youth Service Requirements	
	8.2 Connexions Requirements	
	8.3 Teenage Pregnancy Requirements	
	8.4 DAT Requirements	
	8.5 Youth Matters Requirements	
9.	ANNEX B – Other related requirements	31 - 37
10.	ANNEX C – Bibliography and References	38

1. Introduction

The purpose of this specification is to outline the requirements and guidance for the new Integrated Youth Support Service in Warrington, which will become live from September 2007. This new service will pool/align a range of funding streams for young people to provide a fully integrated service with the aim of improving outcomes for young people. An integrated service will mean one governance and management structure for the whole service to enable effective joined up strategy, planning and commissioning of services, and achieve economies of scale. The funding streams to be pooled/aligned to date are:

- Connexions Grant and other additional external funding
- Youth Services Funding
- Young Peoples Substance Misuse Grant (Drug Action Team)
- Teenage Pregnancy Implementation Grant
- Youth Advice Shop funding (Primary Care Trust)

This combined funding totalling around £3.5 million will form the basis for the implementation of the IYSS from its inception in September 2007 and will provide both **Universal, Preventative** and **Targeted Youth Support Services** differentiated according to need. However, other further funding streams maybe aligned or pooled with the IYSS in the future. Indeed this is work in progress and will undoubtedly evolve over the next few months. The new service will also face budget and resource challenges from the outset, for example the Youth Service receives considerably less than the recommended spend per head, this will not be addressed by integrating services, and is likely to be highlighted in the forthcoming JAR and Ofsted enhanced youth service inspection in September 2007. This will of course impact on the capacity of the new service.

Therefore this specification takes into account the statutory requirements of all the above funding streams and associated performance indicators, as well as a range of other non-statutory requirements. In relation to Youth Matters requirements, legislation via the Education and Inspections Bill is due out in January 2007 therefore this document lays out the requirements as detailed in Youth Matters and Youth Matters Next Steps but may need some modification post legislation.

The specification explains the proposed vision and values of the new service, and details the statutory and non-statutory requirements. It then goes on to consider the needs analysis of young people in Warrington in order to identify gaps and priorities for the new service within the above remit. Following this, consideration is given to a range of cross cutting strands that impact upon the introduction of a new service including Workforce Development, and Quality and Management.

Currently models of governance and delivery are being developed in consultation with staff, partner agencies and young people.

2. Context/Background to the Integrated Youth Support Service (IYSS)

The Youth Matters green paper published in 2005 and the subsequent Youth Matters Next Steps in 2006 demands a reshaping of current support services for young people, and requires the Local Authority to create an Integrated Youth Support Service (IYSS) by 2008.

‘ Having a single body responsible and accountable for youth policy and the Every Child Matters outcomes in each area will enable integrated planning and commissioning of the full range of services for teenagers from universal activities through to more specialist and targeted support. This will lead to an integrated youth support service, focused on and structured around young people’s needs and involving a range of providers, including voluntary and community organisations.’

(DfES ‘Youth Matters’ 2005 – Para 36)

The four key elements for the new service as described in Youth Matters are:

- **Empowering young people** – ensuring they are engaged in shaping the services they receive and providing more **Things to do, Places to go** and **Someone to talk to**.
- **Making a contribution** – encouraging more young people to volunteer and become involved in their communities.
- **Supporting Choices** – providing better information, advice and guidance to help young people make more informed choices.
- **Reforming targeted support** – providing better and more personalised intensive support for those young people with the greatest need.

The IYSS will contribute to the Every Child Matters outcomes, and will be measured and monitored against them.

EVERY CHILD MATTERS OUTCOMES

- Staying Safe
- Being Healthy
- Achieving Economic Well-being
- Enjoying and Achieving
- Making a Positive Contribution

It will support the implementation of 14-19 reforms, and needs to build on the best of what is currently available with integration as a minimum comprising the Youth Service and Connexions, but also encompassing some or part of many other services. The integrated service will ensure that the entitlements of Looked after Children are met in line with the green paper 'Care Matters'. Youth Matters acknowledges that reform should be based on the following principles:

- Making services more responsive to what young people and their parents want.
- Balancing greater opportunities and support with promoting young peoples responsibilities.
- Making services more integrated, efficient and effective.
- Improving outcomes for all young people.
- Involving a wide range of organisations from the voluntary, community and private sectors in order to increase choice and secure the best outcomes.

This means a move towards greater integration across all agencies in order to provide a more effective and seamless service for young people 13 – 19 (up to 25 for those with specific needs) across Warrington. Services will be designed and resources deployed following an in depth analysis of needs of young people, and taking into account the configuration of other locally delivered services such as Sure Start for All, Health, and Extended Schools.

To develop the vision and model of an IYSS for Warrington a project team has been established running from September 2006 to March 2007 comprising a multi agency team of a Senior Manager from Connexions as Project Director, and a Senior Youth Services Manager, along with time allocated from health, Drug Action Team and the voluntary sector. The aim of this project team is to design, consult upon, and gain approval for the specification and model/s of an IYSS for Warrington by March 2007 to enable the launch of the new service by September 2007.

An IYSS working group was established in the spring of 2006 led by an external facilitator comprising key stakeholders: Schools, Voluntary Sector, Connexions, Youth Service, Children's Social Care, Leisure Trust, Primary Care Trust, and Youth Offending Team. This has resulted in considerable buy in from the partners into the vision of a future IYSS. Following the group's consideration of what the young people of Warrington need and what a future remodelled service might look like, Warrington Borough Council (WBC) commissioned this project on behalf of Children's Services in conjunction with Connexions Cheshire & Warrington. The project is one of the key priorities of the Children's and Young People's Plan and the forthcoming Local Area Agreement and will contribute to the Preventative Strategy and Transforming Warrington agenda. As there is no national blue print for an IYSS different models and approaches are being taken to meet local needs. This project will identify the best approach for Warrington in partnership with key agencies and is an opportunity to develop a model of best practice.

Young people will be involved and consulted from the outset about the design and delivery of the future IYSS and account will be taken of the considerable feedback from them to date about services.

3. Vision and principles:

The Vision:

Every Young person is entitled to services that support them with their health, careers and lifestyle to enable and empower them to achieve and fulfil their potential.

Underpinning principles of the vision:

- To ensure young people are actively involved
- To provide high quality and accessible facilities.
- To respect confidentiality and safeguard young people
- To promote and provide positive and challenging activities.
- To provide independent and impartial Information, Advice and Guidance.
- To value diversity and actively promote equality of opportunity

Contribution to Corporate Priorities and Key Corporate Tasks:

- Improving health and well being and promoting independence
- Making our communities safer, stronger and more sustainable
- Improving transport availability, infrastructure and choice
- Ensuring all children and young people have the opportunity to reach their potential
- Improving the local environment and economy and regenerating our deprived areas
- Transforming our organisation to deliver our outcomes.

4. Statutory provisions, Targets, and other requirements

There are a broad range of statutory requirements and national performance indicators that the IYSS will need to fulfil given that it will comprise a pooled/aligned resource from Youth Service funding, Connexions Grant, Teenage Pregnancy Implementation Grant, PCT funding, and the Young Peoples Substance Misuse Grant as a minimum. The forthcoming Education and Inspections Bill due out in January 2007 will legislate further requirements for Youth Matters in relation to Places To Go, Things To Do, and Someone to Talk To, and will secure young peoples access to positive leisure time activities taking into account their views.

What follows is a summary of the:

- **CORE REQUIREMENTS** for the IYSS in Warrington.
- **KEY TARGETS** and Performance Indicators for the IYSS.

A full and detailed breakdown of these are then available at ANNEX A at the back of this document.

DRAFT

Summary of requirements:

The **CORE REQUIREMENTS** of the IYSS in Warrington will be:

- To secure the provision of youth service facilities in respect of primary and secondary education and the power to provide youth service facilities for further education. (Education Act 1996, Section 508)
- To provide services to meet the four benchmarks of Contact, Participation, Recorded Outcomes, and Accredited Outcomes. (Transforming Youth Work, Resourcing Excellent Youth Services, DfES 2002)
- To ensure that careers services are provided for those in education. (Section 8 of the Employment and Training Act 1973 amended by the Trade Union Reform and Employment Rights Act 1993)
- To provide services that will encourage, enable or assist effective participation in education and training including maintenance of the Client Caseload Information System (CCIS). (Section 114 of the Learning and Skills Act 2000)
- To provide assessment to support transition for young people with learning difficulties and/or disabilities. (Section 140 of the Learning and Skills Act 2000)
- To co-operate to improve the well being of children and young people. (Section 10, Children Act 2004)
- To safeguard and promote the welfare of children and young people. (Section 11, Children Act 2004)
- To secure young peoples access to positive leisure time activities taking into account their views and publicising up to date information about them. (Education and Inspections Bill, 2007)
- To support, implement and co-ordinate the local Teenage Pregnancy Strategy. (Teenage Pregnancy Implementation Grant)
- To deliver substance misuse universal and targeted interventions with vulnerable young people and specialist support young peoples drug services. (Young peoples Substance Misuse Partnership Grant)
- To mainstream equality into service delivery, and identify disadvantage associated with race, gender, disability, faith and belief, sexual orientation and age, and set targets to eliminate the barriers that create disadvantage. (The Equality Standard for Local Government)

Summary of key performance indicators:

The IYSS in Warrington will be responsible for these **Key Targets:**

PSA Targets:

- To reduce 16-18 year olds who are Not in Employment, Education or Training (NEET) by 2% between 2004 and 2010. (This includes ensuring those 16-18 Not Known are at least 0.5% below NEET)
- Increase the proportion of 19 year olds achieving level 2.
- Reduce the use of Class A drugs and the frequent use of illicit drugs amongst young people under the age of 25, especially by the most vulnerable young people.
- To reduce the Under 18 conception rate by 50% by 2010.

Best Value Performance Indicators:

60% of young people aged 13 – 19 gaining a recorded outcome compared to the % of young people participating in YW in the LA area
30% of young people aged 13- 19 gaining an accredited outcome compared to the % of young people participating in YW in the LA area

Statutory targets:

- Increase the proportion of 16-19 year old teenage parents in employment, education and training (EET) to 60% by 2010.
- Increase the proportion of 19 year old care leavers into EET to 75%.
- 100% of young people to have a Section 140 assessment completed where appropriate.
- Publication of an annual Youth Offer.
- Increase the proportion of 13-18 year olds supervised by the YOT in EET to 90%.
- Youth Service to have contact with 25% of the 13-19 population, ensure 15% of the 13-19 population participates in provision.

Non Statutory targets:

- Youth Services spend per head in the target age range/priority groups
- Number of personal and social development opportunities/activities offered, with those lasting between 10 and 30 hours with a recorded outcome, and those from 30 to 60 hours with an accredited outcome.
- Number of young people supported who are at risk.
- Youth Service's 22 standards and associated targets as detailed in Transforming Youth Work.
- Local authorities encouraged to spend not less than 80% of the available youth work resource on 13-19 year olds.
- Number of young people engaging in volunteering

5. Universal Preventative and Targeted Services

The IYSS will offer services which are **universal** for example careers advice offered to all young people via Connexions, **preventative** services for example detached work with groups of young people offered by the youth service, and **targeted support**, which would usually mean a multi agency approach providing a tailored package of support to individual young people. Key partners in offering targeted services will be for example the Youth Offending Team. By integrating the approach young people will be able to move seamlessly from one level of intervention to another, and more importantly back again. Universal, Preventative and Targeted approaches and methodologies are not mutually exclusive, but by progressing integrated delivery and management structures the outcomes for young people will be enhanced and services able to focus and target resources more efficiently. Whilst it is useful to distinguish between the levels of intervention offered it is also important to recognise that many interventions do not fit neatly into the categories and much provision overlaps between them. The role of the lead professional will be key to ensuring that young people get the services they are entitled to and best meet their needs at that particular time.

The Integrated Youth Support Service will offer a broad range of services to young people, addressing issues which affect young people's lives such as alcohol and drug misuse, sex and relationships, anti social behaviour and criminal behaviour, mental health, work and careers. If a service is not offered directly then brokerage, advocacy and referrals will ensure that young people receive their entitlements. The service will contribute to the work of bodies such as the Crime and Disorder Reduction Partnership, and enhance the work of services such as the PCT and the YOT. In addition it will offer specific services designed to meet the needs of young people with disabilities or LDD and will ensure that looked after young people, or young people leaving care will not be disadvantaged and will access the services they require.

6. Young People's Involvement

The IYSS will fully embrace Warrington Borough Council's involvement strategy, will seek to implement the Hear by Right standard across core services and will encourage partner organisations to adopt either the standard or a similar endorsement of the active involvement and participation of young people in the services they offer. The core services have strong foundations to build on in relation to involvement and this aspect of the new service will be at the forefront in the development and promotion of active involvement of young people, already utilising focus groups and fora and will seek to develop further meaningful dialogue with young people, which will enable them to shape the services they receive and address wider issues across the borough. Young people will be consulted widely about the model for the IYSS.

7. Voluntary Sector Engagement

The IYSS project team recognise that the IYSS will be one of a number of organisations, which provide **places to go, things to do and people to talk to** for young people and will engage the voluntary sector in the design and delivery of integrated youth support services, and seek advice and expertise from partners in the voluntary sector. Voluntary sector colleagues will be consulted about the proposed new service and views about how the IYSS can best support the wide range of voluntary organisations offering support to young people will be sought. Knowledge, guidance and expertise from voluntary sector colleagues will inform the delivery plans for the service from the outset and the project team will seek to build and develop further existing positive relationships with the sector. Currently core services have partnership arrangements in place and offer a limited amount of grant aid to the sector, the existing arrangements combined may form a more substantial foundation on which to build future partnerships, and create opportunities to engage more fully with the sector. There is a team recognition of the unique position the voluntary sector is in to both deliver quality opportunities for young people and to offer broader volunteering roles and personal and social development.

8. Common Processes

The IYSS will seek to engage with partners at both a strategic and operational level in order to ensure that young people receive fully integrated services, adopting the lead professional approach and the common assessment framework. Partners will include all services offering support to young people and differentiated arrangements will be negotiated to reflect both the need to offer a holistic approach to young people and to reflect the differing ethos, duties and professional specialisms of those partner organisations. Existing policies and procedures will be customised across the core services and broader protocols such as information sharing will be adopted. The roll out of CAF and the family support model, alongside the preventative strategy will enhance the new service's ability to offer targeted support and contribute positively to the lives of young people.

9. Engaging with Parents

The IYSS will engage primarily with young people, but will also seek to inform and advise parents and carers where appropriate. In particular this will relate to offering information around young people's choices in education at key transition points, or for example links with a lead professional undertaking a CAF, where a young person has expressed a wish or given permission for the involvement of a parent/guardian. The IYSS will offer support to young parents, under the age of 25.

10. Analysis of need

A full and comprehensive analysis of need of young people in Warrington will underpin the design and delivery of the IYSS including the following key elements:

- An annual analysis of need undertaken of ALL young people 13-19 (and up to 25 with special needs).
- Implementation of a needs based delivery model, including needs led resource allocation.
- Systematic needs analysis, assessment and review in relation to Targeted Youth Support delivery to ensure good outcomes for young people facing specific barriers such as teenage pregnancy, homelessness or substance misuse.
- Alignment with Warrington's Preventative Strategy and Family Support Model.
- Meaningful consultation with young people about their perceived needs.

11. Workforce Development

The Integrated Youth Support Service will seek to maintain the very best of professional practice across the wide range of professions who will populate the service whilst there will also be a need to work across professional boundaries, and to develop a common 'core' of delivery for all IYSS workers. Professional specialisms will be maintained, as will the appropriate levels of qualification and training required for each individual profession. Multi disciplinary teams will have shared processes and targets, with the different approaches and methods of such varied workforce strength in meeting the needs of young people. A workforce development plan, which establishes a common core and also offers differentiated training and support will be key to achieving the skills mix required and will impact positively on the recruitment and retention of staff. The 'common core' identified in the workforce development plan, will specify the minimum levels of training that all workers will need in order to deliver a baseline service across all areas to young people. An example being that all front line staff will deliver tier 1 substance misuse interventions, and so will require the training to enable them to do so.

12. Quality & Management of Services

Quality and management of services will build on the best of what is currently happening, and be underpinned by comprehensive and rigorous Quality Management Systems and a Performance Management Framework. These will focus on a number of key areas including:

- Customer Service, including the Charter mark Award.
- Information, Advice and Guidance Standards through the new IAG Standards due to be published in draft in December 2006, and the MATRIX Standard.
- Youth Service 22 Standards framework.
- Quality management Systems including policies and procedures through the ISO 9000 standard.
- Inspection requirements through the Joint Area Review framework, including Enhanced Youth Service Inspection.
- Internal and external audits in relation to for example financial and professional practice.
- A comprehensive Professional Practice Quality Assurance Model.
- Full compliance with the Customer Client Information System (CCIS) requirements.
- Promotion of specific standards for schools such as the Investor in Careers Award.
- Compliance with STANDARDS FOR BETTER HEALTH – including NIHCE guidelines and NSF

DRAFT

ANNEX A

Statutory Requirements:

1. Youth Service Requirements:

Statutory Acts/Bills/Directives/ Requirements & Guidance	Requirements	Associated Performance Indicator's and Targets
Education Act 1996 section 508	LA has a duty to secure the provision of youth service facilities in respect of primary and secondary education and the power to provide youth service facilities for further education.	
Section 15b	Gives a power to provide similar facilities for people aged 19 and over	
Transforming Youth Work Resourcing Excellent Youth Services DfES 2002	Provides four benchmarks of: Contact Participation Recorded Outcomes Accredited Outcomes	Contact: The benchmark is for youth services too have contact with 25 % of their 13 to 19 population (to reflect the cultural diversity of the community) 'Contact' will be the term used in reporting youth service activities. There is a definition of contact, which in essence means that the youth worker knows the young persons name is developing a relationship with them. Participation: The benchmark is for 15% of the 13 to 19 population to participate in you service provision. A participant is a young person whom the youth worker has an ongoing relationship with and who either attends or is involved with

		<p>youth work activities/sessions on a regular basis and is participating in a youth work curriculum. And/or they take part in a concentrated experience such as a residential event or project.</p> <p>Recorded Outcomes: The benchmark is for 60% of participants to gain a recorded outcome. (1666)</p> <p>Accredited Outcomes: The benchmark is for 30% of participants to gain an accredited outcome. (783)</p>
<p>Transforming Youth Work Resourcing Excellent Youth Services DfES 2002</p>	<p>Youth Service Specific Performance Indicators</p> <ul style="list-style-type: none"> ◆ Spend per head of population in the target age range/ priority groups (priority groups being those at risk of offending, truanting, and pregnancy taking drugs or NEET. ◆ Number of personal and social development opportunities/activities offered to young people in the target age range ◆ Number of personal and social development opportunities offered to young people lasting between 10 and 30 hours with a recorded outcome. ◆ Number of personal and social development opportunities offered to young people lasting from 30 – 60 hours and leading to an accredited outcome. ◆ Number of young people supported who are at risk. 	<p>Youth Service Unique Targets</p> <p>The first 2 are superseded by the BVPI's</p> <ul style="list-style-type: none"> ◆ The target population will include a locally agreed target for those assessed as NEET or who are at risk of or who already fall into the following categories: teenage pregnancy, drugs, alcohol or substance use or offending. ◆ 70% of those participating in youth services expressing satisfaction with the service.
	<p>Objective 1 Authorities must specify their key target groups, and identify and plan the range of interventions designed to promote their personal and social development</p> <ul style="list-style-type: none"> • Youth standard 1 Clear definition of target group, by age and any other relevant characteristics including ethnic diversity. • Youth standard 2 	

Clear specification, in a planning framework; of the needs and of the range of opportunities for personal and social development to which young people in the target group have access (to include cultural activities; counselling; international and residential experiences; sport and outdoor adventure; voluntary action).

- **Youth standard 3**

A defined curriculum framework document which links YS1 and YS2 in 90% of the provision secured by the local authority

Objective 2

Authorities must secure convenient and suitable access for young people to high quality youth work in safe, warm, well equipped locations and secured adequate opening of youth provision within these locations.

- **Youth Standard 4**

Percentage of youth population within a safe 30 minute journey time to youth work provision

Target:

- ❖ 100% of young people in inner London
- ❖ 95% of young people in outer London and metropolitan District area
- ❖ 85% of young people in unitary Authority areas
- ❖ 80% of young people in county council areas

- **Youth standard 5**

Opening hours of provision

Target:

- ❖ All youth provision per 1,000 youth population is accessible for a minimum of four hours per week
- ❖ 90% of larger youth provision are open at least 24 hours per week
- ❖ 80% of larger youth provision is open for 80% of school holidays and weekends.

- **Youth Standard 6**

Electronic access to youth information

Target:

80% of youth access points, which are open more than ten hours per week, have access to online youth information services.

Objective 3

- ❖ Authorities must secure provision, including detached and outreach work, which is attractive and relevant and hence promotes access to and participation in the youth service.

- **Youth standard 7**

- ❖ Number of contracts per thousand youth (13-19) population

Target:

- ❖ 25% of total youth population

- **Youth standard 8**

- ❖ Number of individuals involved at least four times per month

Target:

- ❖ 15% of total youth population

- **Youth standard 9**

- ❖ Number of individuals worked with intensively

Target:

- ❖ 5% of total youth population

Objective 4:

- ❖ Authorities must ensure user satisfaction with the youth services provided.

- **Youth Standard 10**

- ❖ Eighty five per cent of contacts report satisfaction with youth services offered

Objective 5

- ❖ Authorities must demonstrate clear arrangements for involving young people in democratic processes

- **Youth standard 11:**

- ❖ Self indication by authority of its position on the LGA standards for democratic involvement ('Hear by right', LGA/NYA July 2001)

Objective 6

- ❖ Authorities must promote achievement.
 - **Youth standard 12:**
- ❖ Participants can identify what they are achieving as a result of engaging in youth work and a proportion gain a youth work achievement award e.g. Duke of Edinburgh Award or similar

Target:

- ❖ 90% of youth participants can identify own achievements and 10% gain a specific award.
 - **Youth standard 13:**
- ❖ Percentage of sessions rated satisfactory or better by Ofsted

Target:

90%

Objective 7

- ❖ Authorities must provide sufficient financial resource to secure an adequate youth service
 - **Youth standard 14:**
- ❖ Youth service spending per head of population aged 13-19 years

Target:

- ❖ At least £100 per head per annum (with additional funding for intensive work and disadvantage, including scarcity)

Objective 8

- ❖ Authorities must provide sufficient number of skilled staff reflecting social diversity of area
 - **Youth standard 15:**
- ❖ Number of qualified staff by 13 – 19 population

Target:

- ❖ 1 fte nationally qualified per 400 of 13 – 19 youth population
 - **Youth standard 16:**
- ❖ Local authority spending on professional development of staff

Target:

	<ul style="list-style-type: none"> ❖ 5% of total youth service budget <ul style="list-style-type: none"> • Youth standard 17: ❖ Local authority spending on initial training for volunteers for 13 – 19 age group <p>Target:</p> <ul style="list-style-type: none"> ❖ £100 per person <p>Objective 9</p> <ul style="list-style-type: none"> ❖ Authorities must have formal arrangements in cash or in kind, which define the youth work contribution to key youth policy areas, including those with: <ul style="list-style-type: none"> • Youth Standard 18: a) The assisted (voluntary) sector <ul style="list-style-type: none"> • Youth standard 19: b) The Connexions service <ul style="list-style-type: none"> • Youth standard 20: c) Crime and disorder and community safety strategies <ul style="list-style-type: none"> • Youth standard 21: d) Schools and colleges <p>Objective 10</p> <ul style="list-style-type: none"> • Youth standard 22: <p>Authorities must secure an authority – wide review and scrutiny group for young peoples issues usually within a local strategic partnership.</p>	
Working Together	Encouraged local authorities to spend not less than 80% of the available youth work resource on 13 to 19 year old by 2003	
BVPI 221a	% of young people aged 13 – 19 gaining a recorded outcome compared to the % of young people participating in YW in the LA area.	60%
BVPI 221b	% of young people aged 13- 19 gaining an accredited outcome compared to the % of young people participating in YW in the LA area	30%

2. Connexions Requirements:

Statutory Acts/Bills/Directives/ Requirements & Guidance	Requirements	Associated Performance Indicators and Targets
Section 8 of the Employment and Training Act 1973 (amended by the Trade Union Reform and Employment Rights Act 1993)	<p>Careers Education and Guidance: The Secretary of State has a duty to provide services to assist those in education to decide: “What employments, having regard to their capabilities, will be suitable for and available to them when they cease undergoing such education; and What training or education is or will be required by and available to them in order to fit them for those employments.”</p>	There is statutory duty for schools to deliver a Careers Education programme from Year 7, and Connexions are expected to support curriculum and staff development work.
Section 114 of the Learning and Skills Act 2000	<p>Participation in education and training: To provide services, which will encourage, enable or assist (directly or indirectly) effective participation in education and training. In effect this extends Connexions remit beyond CEG to deliver a wider range of services to improve participation.</p> <p>Benefits liaison: Connexions is required to provide young people with general information about Bridging Allowance, Job Seekers Allowance, extended Child benefit and other social security benefits. There must be agreed arrangements in place with Jobcentre Plus. (See benefits Liaison Instructions and Good Practice Guidelines for Connexions Services.)</p> <p>Connexions Direct:</p>	<p>Reducing the proportion of 16-18 year olds not in education, employment or training (NEET): PSA Target to reduce NEET by 2% between 2004 and 2010.</p> <p>Not Known Target: To ensure Not Knowns are at least 0.5% below NEET.</p> <p>Contribute to:</p> <ol style="list-style-type: none"> 1. Teenage Pregnancy Strategy target to increase the proportion of teenage parents in Employment, education & training so that, by 2010 60% are in EET 2. Support the Youth Justice Board in increasing the proportion of supervised offenders aged 13-18 in EET to 90%. 3. Increase the proportion of 19 year old care leavers at 19 into EET to 75% (compared to the average population)

	<p>Connexions must have SLA with Connexions Direct about service delivery. Connexions Direct provides information, advice and support via telephone, text, and online and is open 8am – 2am 365 days a year and complements the services delivered by Connexions. Contact: www.connexions-direct.com</p> <p>Maintenance of a Client management System the Client Caseload Information System (CCIS) for management information reporting and as a caseload management tool for practitioners. (See CCIS Requirement and data Catalogue).</p>	<p>4. Tackle over representation in the NEET group of young people with specific needs e.g. LDD.</p> <p>5. Increase the proportion of 19 year olds achieving level 2 (LSC PSA target)</p> <p>6. DAT: Reduce the use of Class A drugs and the frequent use of illicit drugs amongst young people under the age of 25, especially by the most vulnerable young people.</p>
<p>Section 140 of the Learning and Skills Act 2000</p>	<p>Assessment to support transition for young people with learning difficult and or disability:</p> <p>Personal Advisers conduct these assessments during young peoples final year in compulsory education.</p>	<p>100% of young people to have a Section 140 assessment completed where appropriate.</p>

DRAFT

3. Teenage Pregnancy Requirements:

Statutory Acts/Bills/Directives/ Requirements & Guidance	What is required? (Please state each specific element)	Associated Performance Indicators and Targets
The Teenage Pregnancy Strategy (1999)	<p>Improve the health and social outcomes for teenage parents and their children</p> <p>10-year strategies in each top tier local authority to reach local reduction targets. Strategies led by local teenage pregnancy co-ordinators with Teenage pregnancy Partnership boards.</p>	<p>Halve the under 18 conception rate by 2010 – a joint DfES and DH Public Service Agreement</p> <p>60% of 16-19 mothers in education training or employment by 2010</p>
Teenage Pregnancy Next Steps: guidance to Local Authorities and PCTs (July 2006)	<p>Implement deep dive factors to ensure:</p> <ul style="list-style-type: none"> • Senior local sponsorship and engagement of all key partners • Provision of young people focussed contraception/ sexual health services, trusted by teenagers. • Strong delivery of SRE/PSHE by schools. • Provision of targeted work with at risk groups of young people in particular Looked After Children. • Workforce training on sex and relationship issues is mainstreamed within partner agencies • Provision of a well resourced Youth Service with a clear remit to tackle big social issues, such as teenage pregnancy and young people's sexual health. • Strengthened strategies to reach young people most at risk • Integration and mainstreaming of strategy into Children and Young People's Plans to meet Every Child Matters Outcomes. 	
Teenage Pregnancy Strategy: Accelerating the Strategy to 2010 (September 2006)	Extend and deepen the strategy to reach vulnerable young people and tackle underlying causes	

4. DAT Requirements for Young People:

Statutory Acts/Bills/Directives/ Requirements & Guidance	What is required? (Please state each specific element)	Associated Performance Indicators and Targets
<p>Every Child Matters Change for Children: Young People and Drugs guidance March 2005.</p>	<p>Allocate the Young People Substance Misuse Partnership Grant to be used along with other mainstream funding, for the delivery of substance misuse universal and targeted interventions with vulnerable young people, and specialist support young people drug services.</p> <p>Expenditure of the grant must reflect the joint priorities and targets agreed by DAT Chairs and Director of Children’s Services.</p> <p>There is a requirement to fund YOT to at least the level indicated in the Named Drug Worker Fund.</p> <p>The 10 DAT areas piloting arrest referral schemes are required to use the dedicated funding within the grant for this purpose (Does not apply in Warrington?)</p> <p>The grant cannot be used for anything that be construed to be political in nature.</p>	<p>Reduce the use of Class A drugs and the frequent use of illicit drugs amongst young people under the age of 25, especially by the most vulnerable young people</p>

5. Youth Matters Requirements:

Statutory Acts/Bills/Directives/Requirements & Guidance	What is required? (Please state each specific element)	Associated Performance Indicators and Targets
	<p>Supporting Choices: Information, Advice and Guidance Provide good impartial advice, which is free from stereotyping. In some circumstances – for example on health issues advice should be confidential. Minimum expectations of the information advice and guidance that each young person and their parents should receive. Devolved responsibility for commissioning IAG and the funding that goes with it from the Connexions Service to Local Authorities. By 2008 Local Authorities responsible for commissioning IAG for young people who do not attend school or college and offering confidential A&I – on physical emotional and mental health issues form a trusted adult who is not linked to where they live or where they are studying. Children’s trusts consulting with schools and colleges and young people on their views on existing provision. Children’s trusts to seek to agree new arrangements with schools and colleges Schools and colleges have the right to commission services directly New arrangements for commissioning in place by 2008 Quality standards for the provision and commissioning of IAG Schools colleges and children’s trusts have close links with local employers to ensure access to good quality work experience placements IAG for NEET teenagers to include a broader package of personalised and sustained targeted support and advice – in</p>	<p>11-12 an introduction from a variety of people to what is on offer in secondary school 13-14 support in considering post – 14 choices Throughout teenage years better help to think through post-16 options, personal social and health issues as well as career choices Easy access to an innovative ICT service</p>

	<p>some cases co-coordinated by a lead professional <i>You're Welcome</i> standards to be adopted in all local health services.</p> <p>Supporting Parents Ensure that parents of young people have better access to information and advice they need.</p>	<p>Provision of a local learning prospectus Expansion of local children's information services More widely available parenting support programmes</p>
	<p>All Young People Achieving: Reforming Targeted Support Provide more tailored and intensive support for each young person who has serious problems or gets into trouble Young people at risk should receive via someone they know and trust a targeted package of support, which meets their needs. Each young person who needs support in a number of overlapping areas to have a nominated lead professional. A clear and simple assessment process. Easy to access services by co – location in schools voluntary drop in and health centres, youth facilities and advice shops.</p> <p>Placing responsibility with LA's for leading local action on TP and young people in NEET, while contributing to further progress in tackling drugs and youth crime. Establish front line youth support teams with a focus on prevention and early intervention to address problems and change behaviour through support and challenge YOTs to work closely with local partners I children's trusts and CDRP's Targeted support teams to have close working relation with schools and provide a single route of referral.</p>	<p>Early identification of young people needing additional support using universally available activities to identify and engage. Easy access to the system and carrying out in depth assessment Provide 'wrap-around' support via a lead professional Delivering effective preventative work for groups of young people Provide an outreach, support and training role for practitioners Directly deliver the majority of young people's support needs in settings where young people are comfortable.</p>

<p>Section 6 current Education & Inspection Bill will insert a new clause into the Education Act 1996</p>	<p>New duty on LA's to ensure that a single body holds responsibility for enabling young people to participate in constructive activities during their leisure time. Contributes to the development of a local IYS system incorporating positive activities, targeted support services and the provision of IAG.</p> <p>Local authorities must:</p> <p>Secure access to a) sufficient educational leisure –time activities that are for the improvement of their well being, and sufficient facilities for such activities and b) sufficient recreational leisure –time activities that are for the improvement of their well-being and sufficient facilities for such activities.</p> <p>The educational leisure –time activities sub-set relates to activities, which are delivered using, youth work methods and approaches, recreational includes sports and physical activities as well as cultural, performing and visual arts.</p> <p>The duty applies to the 13 – 19 age ranges, however some young people require ongoing engagement beyond this age. To accommodate other individuals with early or delayed transitions LA's should be clear that they are able to secure positive activities for both older and younger age categories under other related legislative provisions.</p> <p>The duty does not apply to leisure time activities that have no demonstrable benefit to young people; it must be activities that will improve their wellbeing.</p> <p>Youth work is consistent with the definition of well being in the legislation.</p> <p>LA's to identify Y/P's expectations of positive activity provisions and the barriers they face in accessing provision – this knowledge alongside know impact on wellbeing should inform a 'planned ambition' for activity in their area.</p> <p>LA's should publish a statement of this ambition alongside the</p>	<p>Publication of a annual Youth Offer.</p>
---	---	---

	<p>information on positive activities. LA's to undertake a detailed analysis of current provision and accessibility LA's to undertake a needs assessment with target groups. The views of young people must be ascertained. LA's must publicise positive activities.</p>	
--	--	--

DRAFT

6. Other Health Requirements for Young People:

Statutory Acts/Bills/Directives/ Requirements & Guidance	What is required? (Please state each specific element)	Associated Performance Indicators and Targets
To reduce the levels of smoking of mothers to be and young people, particularly in the inner wards-NSF1-Also Children's Centre PI	Smoking cessation action plan targeting pregnant women and young people, including: <ul style="list-style-type: none"> - Increased provision by midwifery service, - Training for health and social care staff working with pregnant women and staff working with young people, and - Increased numbers of drop in sessions offered to young people 	Current smoking cessation related targets to be clarified.
Referral and access to CAHMS to provide comprehensive and co-ordinated services for children and young people – WARR CHILDREN PLAN	Review and update of joint agency CAMHS strategy. Development of new joint agency tier 2 CAMHS team with earlier intervention / prevention remit. Develop tier 3 CAMHS to include services for children with learning disabilities, an enhanced model of joint agency 24/7 cover, and to provide services up to 18 th birthday	Proxy measures to be developed for implementation in September
Improve the measurement and management of obesity, linking school meals, catering, and coordinated service for physical activity. DH STRATEGY – WARR CHILDREN PLAN	Through delivery of the Obesity Strategy Deliver the Department of Health target to establish baseline data for reception and year 6 by September 2006 Secondment of specialist health adviser to work in multi-agency Healthy Schools Team	Children and Young people Information profile to present data. Baseline collected but some concerns about process of collection.

<p>Improve the Chlamydia screening programme and increase awareness and give better access to Sexual Health Services and information in appropriate locations. DH STRATEGY – WARR CHILDREN PLAN</p>	<p>Local Chlamydia Screening Plan (planning stage)</p>	<p>50% of all sexual active under 25 year to be screened annually</p>
<p>Improve the integration of services to our looked after children Liked with SS4</p>	<p>A specialist LAC permanency team for 0 –15 ¾ year olds will be introduced There will be closer links between the Leaving Care Team and the Youth Service The Disabled Children’s Service will be realigned with partner agencies. (see Disabled Children’s Action Plan)</p>	<p>Baseline targets to be set</p>

DRAFT

ANNEX B

Other related requirements:

Statutory Acts/Bills/Directives/Requirements & Guidance	Requirements	Associated Performance Indicators and targets.
<p>Care Matters: Transforming the lives of Children and Young People in Care. DfES Oct 2006</p>	<p>For all children in care:</p> <ul style="list-style-type: none"> • Local authorities to be encouraged to provide free access to all their facilities including leisure centres, sports grounds and youth clubs. • Enhanced opportunities to participate in stimulating and rewarding personal development activities and volunteering. • A minimum entitlement to sport and leisure activities e.g. 4 hours a week • A chance to take part in volunteering • The right to have their voice heard and influence the work of the local authority through participation in a 'Children in Care Council' • Targeted Youth Support full rollout by 2008 will work to support the resilience of young people and equip them with the personal and social resources they need to ensure their well being and positive future; and address a wide range of issues relevant to vulnerable young people including careers, information and guidance, substance misuse, mental health support family planning advice accommodation and risky behaviour. • A Personal Adviser for every young woman in care who becomes pregnant. • To be taken into account in the design of targeted youth 	

	<p>support programmes – social workers and leaving care advisors to be clearly connected to the framework.</p> <ul style="list-style-type: none"> To have a central part in deciding how the YOF and YCF are spent. 	
Reaching Out: An Action Plan on Social Exclusion (Cabinet Office September 2006)	<p>Multi agency targeted working specifically frontline staff. Information sharing. LAA's – particularly around cross cutting themes YISP's (Youth Inclusion and Support Panels) 8-13, key workers, mentors, diversionary activity parenting programmes Early intervention avoiding downstream costs.</p>	
The Equality Standard for Local Government	<p>Mainstream equality into service delivery. Identify disadvantage associated with race, gender, disability, faith and belief sexual orientation and age and set targets to eliminate the barriers that create disadvantage</p>	
Extended Schools: Access to opportunities and services for all. (DfES 2005)	<p>By 2010 every secondary school to be open 8.00am-6.00pm on weekdays, including the school holidays offering a range of things for young people to do.</p>	
Respect Action Plan	<p>Targeting disadvantaged young people through sport and art, national youth volunteering service Targeted action on persistent truancy – co-ordinated support from social and youth services</p>	See Youth Matters
Youth Justice Board	<ul style="list-style-type: none"> Prevent Offending Intervene Early Reduce Re-Offending Reduce The Use of Custody Ensure The Swift Administration Of Justice Ensure Effective and Rigorous Assessment, Planning & 	<p>Reduce the number of first time entrants to the youth justice system year on year. Ensure that all young people on a final warning are supported by an intervention if: their ASSET score is greater or equal to 12, there is a risk of serious harm to others, any section of their score is 4. Achieve a reduction in re-offending rates by 5% in respect of: Pre-court,</p>

	<p>Supervision</p> <ul style="list-style-type: none"> • Support Young People Engaging in Education Training and Employment • Support Access To Appropriate Accommodation • Support Access To Mental Health Services • Support Access to Substance Misuse Services • Provide Effective Restorative Justice • Support Parenting Interventions • Ensure Equal Treatment Regardless of Race 	<p>First tier penalties, Community penalties, Custody</p> <p>Reduce the number of remands to the secure estate; reduce the number of custodial sentences. Ensure that 90% of pre-sentence reports are submitted within 10 days for PYOs and 15 days for general offenders.</p> <p>Ensure that 100% of assessments for community disposals are completed at assessment and closure stage. Ensure that 100% of assessments for custodial sentences are completed at assessment, transfer and closure stage. Ensure that all initial training plans for DTOs are drawn up within 10 working days of sentence being passed</p> <p>Ensure that 90% of young offenders who are supervised by the YOT are either in full-time education, training or employment.</p> <p>Ensure that all YOTs have a named accommodation officer</p> <p>Ensure that all young people assessed as manifesting acute mental health difficulties are referred to CAMHS within 5 working days.</p> <p>Ensure that all young people assessed as manifesting non-acute mental health difficulties are referred</p>
--	--	--

DRAFT

		<p>to CAMHS within 15 working days. Ensure all young people are screened. Ensure that all young people with identified needs receive appropriate specialist assessment within 5 days, ensure that all young people access the early intervention and treatment service they require within 10 days.</p> <p>Ensure that 75% of victims of youth crime referred to Yots are offered the opportunity to participate in a restorative process. Ensure that 75% of victims are satisfied.</p> <p>Ensure that 10% of young</p>
--	--	--

DRAFT

<p>The Russell Commission</p>	<p>An overarching recommendation is the creation of a new national framework for youth action and engagement to enhance the diversity, quality and quantity of volunteering opportunities for young people.</p> <ul style="list-style-type: none"> • A dedicated implementation body will take the lead in delivering the framework. (Now launched as V) • A series of campaigns should promote awareness of volunteering • A national volunteering portal will ensure that young people have ready access to information on volunteering opportunities. • To ensure that young people receive high quality advice and guidance on volunteering, the implementation body should contract to put in place 200 Youth Volunteer Advisers. • It should be commonplace for young people to volunteer whilst they are at school, college or in higher education. • To celebrate the achievements of young volunteers, the implementation body should facilitate an annual youth volunteering award ceremony, to recognise and reward young people for their contributions to UK society. • Young people should have access to a 'menu of opportunity', with details of the full range of volunteering activities. • A change in the number of young people volunteering and the diversity of young volunteers, expansion in the number of available opportunities – short-term, part-term and full-time – with effective targeting to ensure that young people from disadvantaged backgrounds are more likely to volunteer • A national framework should recognise the popularity and worth of international volunteering, by offering up to 1,000 overseas volunteering opportunities. 	<ul style="list-style-type: none"> • Advice, guidance and training resources for volunteering practitioners and youth workers. • 200 Youth Volunteer Development Managers • Making the most of the opportunities for volunteers within extended schools, community schools, and their equivalents, providing leadership on new volunteer roles for the schools sector as a whole. • Up to 300,000 short-term, group based volunteering opportunities per annum within the first five years. • The establishment of local 'task forces' of young volunteers. • Up to 80,000 part-time volunteering opportunities per annum. • To reform, re-branding and expansion of Millennium Volunteers. • Many volunteer involving organisations with existing part-time opportunities to affiliate to the framework. • 'Virtual volunteering' scheme in which young people can provide
-------------------------------	--	--

	<ul style="list-style-type: none"> • Young volunteers to give additional help, for example in hospitals, schools, parks and sports, leisure and arts centres, to gain valuable experience and deliver tangible community benefit. There are particular opportunities to involve young people in shaping local services and as active citizens in local democracy. • Volunteering organisations should be encouraged to meet minimum standards governing the access, involvement, development and reward of young volunteers. • Mark the contribution made by young volunteers, and to recognise the skills they learn in the course of their activity. • Build the capacity of organisations to engage groups difficult to access volunteering, specifically disabled volunteers. • A dedicated implementation body should commission, through a series of contracts, the delivery of the framework. • Public funding should be ring-fenced and routed through the implementation body including the funding for Millennium Volunteers – Merged funding stream for young people’s volunteering as part of the 2006 Spending Review. 	<p>support.</p> <ul style="list-style-type: none"> • Up to 12,000 full-time volunteering opportunities per annum. • A weekly living allowance of around £60. • Contribution towards accommodation costs for all volunteers. • An education partner • Young volunteer’s who lead, develop and deliver and recruit for projects involving part-time and short-term volunteers. • Volunteering within public services taking account of the need for additionally and quality opportunities. • Use the new investing in volunteers. • Develop the framework to include a youth specific module. • Consult with volunteer involving organisations on the timeframe for implementing IIV and a ‘passport’ system for accrediting existing quality assurance frameworks. • Ultimately provide access to funding from the framework to organisations holding the Investing kite mark.
--	---	--

DRAFT

		<ul style="list-style-type: none">• Consider how best to help smaller voluntary and community sector organisations achieve the standard, including the possibility of grants.• A rulebook should be published by the department of work pensions to communicate existing rules more effectively to staff in Jobcentre Plus, and for interested parties such as volunteer involving organisations and local authorities, with a short summary guide to be widely distributed for volunteer involving organisations and young volunteers.• Within its wider Review of Financial Support for 16-19 year olds, government should extend the same entitlements received by those in education or training to those who engage in full-time volunteering opportunities.
<p>14-19: Opportunity and Excellence, Tomlinson, 2003.</p>	<p>Introduction of a new 14-19 phase in education including a range of new Vocational Diploma's implemented by 2008. To enable young people to choose from a range of courses and qualifications covering a range of subjects and skills, and allow them to develop essential practical skills for life and work.</p> <p>Introduction of 14-19 Area wide Prospectus detailing provision. Access to impartial Information. Advice and Guidance.</p>	

ANNEX C

Bibliography

1. Warrington Harm Reduction Strategy 2006-2009
2. Every Child Matters: Change for Children Young People and Drugs (DfES 2005)
3. Warrington DAT Young Person Drug Treatment Plan 2006/07
4. Halton & Warrington Youth Justice Plan 2005-2006
5. Children and Young People's Plan 2006-2009 Every Child Matters in Warrington
6. WBC Corporate Plan 2006-2010
7. Head of Service, Service Plan – Education 2006/2007
8. Head of Service, Service Plan – Social Care & Youth 2006/2007-02-01
9. Warrington Teenage Pregnancy Strategy
10. Warrington Teenage Pregnancy Action Plan 2006/07
11. Teenage Pregnancy: Accelerating the Strategy to 2010 (DfES 2006)
12. Teenage Pregnancy Next Steps: Guidance for Local Authorities and Primary Care Trust on Effective Delivery of Local Strategies (DfES 2006)
13. Transforming Youth Work (DfEE 2001)
14. Transforming Youth Work Resourcing Excellent Youth Services (DfES 2002)
15. Youth Matters (DfES 2005)
16. Youth Matters: Next Steps Something to do, Somewhere to go, Someone to talk to (DfES 2006)
17. Warrington wide response to the Youth Matters Green Paper (Warrington Children's and Young People's Partnership 2005)
18. The Equality Standard for Local Government (I&DeA 2006)
19. The Active Involvement Strategy for Children and Young People in Warrington
20. Russell Commission A National Framework for Youth Action And Engagement (2005)
21. Extended Schools: Access to opportunities and services for all a prospectus (DfES 2005)
22. Warrington Community Safety Strategy
23. 14 – 19 Implementation Plan (DfES 2006)
24. Connexions Service Business Planning Guidance (DfES)
25. Connexions Service Management Information Requirements (DfES)
26. Working Together Connexions and the Youth Service (DfES)
27. Connexions Cheshire & Warrington Business Plan 2006-7