

## Appendix 1

This Memorandum of Agreement has been drawn up in relation to the roles and responsibilities of member organisations to the Safeguarding Adults Board agreed on the 27.7.2013

The signing of this memorandum constitutes the acceptance and agreement of to the following:

Warrington SAB member organisations agree to:

- Implement local multiagency procedures on safeguarding vulnerable adults
- Ensure all staff have appropriate awareness and training in safeguarding vulnerable adults
- Ensure their organisation has clear operational guidance which is consistent with local multi agency procedures
- Ensure the agency has rigorous procedures for recruitment and selection of staff
- Ensure robust procedures for responding to allegations against members of staff
- Publish a whistleblowing policy
- Monitor the quantity and quality of safeguarding work within their agency
- Ensure that they have mechanisms in place to report to the SAB in order that effective governance of all safeguarding arrangements is achieved
- Designate a lead officer for Safeguarding Adults and a suitably qualified representative for the SAB
- Agree and secure specified resources to support the work of the Safeguarding Adults Board (either financial contribution or through staff time and expertise)
- Contribute to the strategic direction of the Safeguarding Adults Board.
- Provide an annual report on work undertaken that is linked to strategic objectives and key tasks, for inclusion in the annual report

Signed by:

On behalf of the following Organisation:

Date: