

Appendix 2

This Memorandum of Agreement has been drawn up in relation to the roles and responsibilities of member organisations to the Safeguarding adults Board agreed on the 27.7.2013

The signing of this memorandum constitutes the acceptance and agreement of to the following:

As my organisation's representative on the Warrington SAB I agree to:

- Maintain regular attendance at the SAB and its sub groups
- Make an active contribution to the planning, development and implementation of strategic objectives including contribution to sub groups, workshops and task and finish groups including where required a chairing role
- Support the delivery of Development Plan priorities including the co-ordination, delivery and reporting of actions assigned to me personally or as a representative of my organisation
- Provide an effective link between the SAB and organisation to disseminate strategic and operational priorities and ensure that these are met
- To act as a safeguarding adults voice and to take the lead on behalf of SAB, within my own organisations networks and any relevant committees which I also attend
- On behalf of my organisation, promote and support information sharing with other agencies in order to protect vulnerable adults
- Alert the Board to any safeguarding issues that arise in my organisation and to provide information and updates as requested including on profile and serious issues/cases.
- Promote and coordinate staff engagement in relevant WSAB activities and initiatives, including training and awareness raising
- Secure and co-ordinate my organisation's participation as appropriate in multiagency reviews and IMRs
- Provide regular feedback to the Board, on my organisation's safeguarding work including an annual submission to the business plan report

Signed by:

Full Name:

Date: