

Council Tax
Reference:

Exemption D

Unoccupied as the person responsible
for council tax is in prison or detained.



1. Name of person
in detention

Surname:

Title:

Forenames: (In full)

Address of unoccupied property

Postcode:

Telephone number:

2. Place of Detention:

Address:

Post Code:

Prisoner number:

3. Date taken into detention.

___/___/___

Anticipated/date of release

___/___/___

Is anyone else living in the property ?

Yes

No

If yes, how many adults now live in the property 18 or over?

Please give their name/s

4. YOUR SIGNATURE

I declare that the information stated in this application is true and accurate to the best of my belief. I am aware of the criteria that must be met in order for the discount to apply.

Name:

Signed:

Date:

Relationship to detained person:

REVENUES & BENEFITS TELEPHONE NUMBER: 01925 443210

**RETURN FORM TO : Benefits & Exchequer Services, PO Box 5, New Town House,
Buttermarket Street, Warrington WA1 2NH.**

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Dwellings left empty by those in prison or detention are exempt from Council Tax. Sometimes the detention may be for such a short period that the person concerned would be considered to still occupy the property.

A person who is in police custody before their first court appearance or is detained for non payment of a fine or non payment of Council Tax cannot claim an exemption.

Exemption can be allowed for a property left unoccupied due to the previous occupant(s) now being detained due to being in prison either after conviction or on remand, held in hospital or other place on mental health grounds as a result of a Court Order or held under Immigration Law.

Exemption period total period

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If you have any difficulties in completing this form, or require any additional information:

Please contact this office on 01925 443210 where an advisor will be pleased to help.

Our phone lines are open Monday to Friday 8am-6pm .