

**Council Tax Reference:**

**Exemption N**

Properties that are occupied only by full time students

**WARRINGTON**  
Borough Council



**1. Address of property**

**Address:**

**Post code:**

Please give the number of people aged 18 or over who normally live in this property.

**2. Name and address of Owner of the property**

**Name:**

**Address:**

**Post Code:**

**Telephone number:**

**3. Please provide the following for each member of the household who is 18 or over:**

Full Name	Date of birth	Course start	Course end	Date of vacation (If applicable)	Current Address

**4. YOUR SIGNATURE**

I declare that the information stated in this application is true and accurate to the best of my belief.

I am aware of the criteria that must be met in order for the discount to apply.

**Name:**

**Signed:**

**Capacity in which signed:**

**Date:**

**REVENUES & BENEFITS TELEPHONE NUMBER: 01925 443210**  
**RETURN FORM TO :** Benefits & Exchequer Services, New Town House, Buttermarket Street, Warrington WA1 2NH.

## Exemption N.

Properties that are occupied only by full time students

**Properties occupied entirely by one or more full-time students (all undertaking qualifying courses at a recognised educational establishment) are exempt from paying Council Tax.**

- A full-time student is defined as someone studying for more than 21 hours a week and more than 24 weeks a year. The course must be higher or further education and last for at least one academic or calendar year at a prescribed educational establishment.
- A qualifying student is defined as someone under the age of 20, studying for more than three months and at least 12 hours a week, for any qualification up to A level, Ordinary National Certificate or Ordinary National Diploma standard.
- A student nurse on a 'Project 2000' course.  
**If you qualify under these categories, the registry at your college or university will give you a student certificate.** You must send this with the application.
- A foreign language assistant **registered with the Education and Training Group of the British Council.** (Please send your certificate from the Education and Training Group with the application.)
- A Non British spouse of a full-time student **can be classed for Council Tax purposes as if you were also a full-time student.** This can apply to a spouse or dependent of a full-time student and you are prevented by immigration from taking paid employment or from claiming benefit in the UK. We can award exemption class N if no-one else lives at the property. To apply for this exemption we would need to see the student certificate for the student and the copy of the passport that shows no recourse to public funds for the non-British spouse or dependent.

Exemption period total period

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Buttermarket Street, Warrington WA1 2NH.**

**If you have any difficulties in completing this form, or require any additional information:**

**Please contact this office on 01925 443210 where an advisor will be pleased to help.**

**Our phone lines are open Monday to Friday 8am-6pm .**