

Council Tax Reference:

Disabled Person's Relief

WARRINGTON  
Borough Council



1. Name of disabled person

Surname:

Title:

Forenames: (In full)

Middle initial:

Address:

Telephone number:

Postcode:

Name and address of the disabled person's doctor: Name  
Address  
Postcode

3. Disability

It would be helpful if you could give a brief description of the nature of the disability.

4. Grounds for application (in order to qualify, one of these must apply)

a) Room

This room must be predominantly used/adapted for meeting the needs of the disabled person (other than a bathroom or kitchen)

Yes  No

b) A second bathroom or kitchen

This room must be required for meeting the needs of the disabled person.

Yes  No

c) Wheelchair

The wheelchair must be used indoors by the disabled person

Yes  No

3. Declaration by liable person

I confirm the information given is correct to the best of my belief. I undertake to notify the Council immediately if there is any change in use of the premises by the disabled person. I understand and agree that the council may wish to approach the disabled person's doctor and may wish to inspect the premises to get confirmation of the above details.

Signed:

Name (Capitals):

Daytime phone number (in case of query):

## Guidance notes

Council tax is based upon the Band Value of the dwelling determined by the Valuation Officer (Inland Revenue). However; a one Band reduction may be given in circumstances where a disabled person is resident in the dwelling.

Please read the notes below carefully and complete the application overleaf.

A disabled person is defined as someone who is substantially and permanently disabled, whether by illness, injury, congenital deformity or otherwise.

In addition, there has to be provided within the residence:-

(1) A room, other than a bathroom, kitchen or lavatory, which is predominantly used (whether for providing therapy or otherwise) by the disabled person in the dwelling and is required for meeting the needs of the disabled person; or

(2) A second (i.e. additional) bathroom or kitchen which is required for meeting the needs of the disabled person; or

(3) Extra space inside the property to allow the disabled person to move around from room to room in a wheelchair. This means that the wheelchair must be used indoors by the disabled person.

NB "Meeting the needs of the disabled person" means that the room must be of essential or major importance to his/her wellbeing by reason of the nature and extent of the disability.

NOTE – Under the Government legislation, a room will only qualify where a family occupy a property that is more highly banded than it would have been but for the disability. In other words, the family require extra space or accommodation to meet the needs of the disabled person and this extra space/room has added to the value of the dwelling.

We may use this information given on the form to maximise your benefits. We may pass this information on to another Council department for the purposes of benefit take up.

**REVENUES & BENEFITS TELEPHONE NUMBER: 01925 443210**

**RETURN FORM TO : Benefits & Exchequer Services, New Town House, Buttermarket Street, Warrington WA1 2NH.**

**If you have any difficulties in completing this form, or require any additional information: Please contact this office on 01925 443210 where an advisor will be pleased to help.**

**Our phone lines are open Monday to Friday 8am-6pm and Saturday 9am-1pm.**