

WARRINGTON BOROUGH COUNCIL
RECORD OF DECISION TAKEN BY AN OFFICER

DECISION TITLE: AWARD OF CONTRACT FOR THE PROVISION OF ELECTRONIC PAYMENTS PROCESSING, CASH RECEIPTING, HOSTING AND SUPPORT SERVICES FOR THE COUNCIL'S PAYMENTS AND INCOME MANAGEMENT SYSTEM.

Executive Board Decision No and/or Forward Plan No (Executive decisions only)	N/A
Directorate Ref No (Non Executive decisions only) If applicable	N/A
Decision detail	<p>The Council required a short term arrangement for the provision of electronic payments processing, cash receipting, hosting and support services for its installed payments and income management system (Civica ICON).</p> <p>Following the Crown Commercial Service (CSS) Local Authority Software Applications (LASA) RM1059 Framework call-off order procedures it was agreed to award a call-off contract under Lot 2 Payment Processing and Cash Receipting Systems to Civica Limited.</p>
Reason for Decision	The decision is based on a compliant procurement process using the CCS LASA RM1059 Framework. The agreement offers the Council electronic payments processing, cash receipting, virtual online store, hosting and support services for the Council's payments and income management system up to end of December 2020.
Decision Maker/Responsible Officer	Claire Harris (Deputy 151 Officer)
Directorate	Corporate Services
Lead Executive Board Member consulted (if applicable)	N/A
Decision Date	26 July 2018
Date Decision was published / notified (normally within 2 clear working days of decision being made)	30 July 2018
Summary of options considered	<ul style="list-style-type: none"> - invite tenders for payments processing, cash receipting, hosting and support services for the Council's existing cash receipting and income management system; - invite tenders for a replacement system and associated services.

Interests declared	N/A
Background Papers (if applicable) <i>(period expires after 4 years from date of decision)</i>	Framework Call-Off Documentation
Confidential / exempt information Category (if applicable)	Confidential – Category 3

NB. This form expires after 6 years.