

8 Weeks in Arrears Proforma

Name of Tenant	
Landlord Address	
Postcode	
Benefits Reference Number	

Amount of rent charged	
How often	
Total amount of rent arrears	

You will need to provide evidence of rent arrears. Showing when the rent was due and what payments have been made.

Please tick to tell us what evidence you are sending with this form. We must see **original** documents not copies.

Acceptable types of evidence are listed below:

Rent book	<input type="checkbox"/>	Bank Statements (Confirming transactions for rent payments)	<input type="checkbox"/>
Rental Receipts (Detail amounts & date paid)	<input type="checkbox"/>	Rent Account Statement	<input type="checkbox"/>
Court Documents (Confirming rent arrears)	<input type="checkbox"/>	Eviction Notification (Due to rent arrears)	<input type="checkbox"/>

Any evidence **must** prove the total amount of rent arrears outstanding.

Landlord's signature.....

Date.....