

To: Executive Board

Councillors:

Agenda to be issued to all 57 members of the Council.
The composition of the Executive Board is to be appointed at the
Annual Meeting on 23 May 2011

Diana Terris
Chief Executive

Town Hall
Sankey Street
Warrington
WA1 1UH

16 May 2011

Executive Board
Tuesday, 24 May 2011 at 6.30pm
Council Chamber

Contact: Christine Oliver, Democratic and Member Services (Tel:
01925 442104; Email: coliver@warrington.gov.uk)

AGENDA

Part 1

Items during the consideration of which the meeting is expected to be open to members of the public (including the press) subject to any statutory right of exclusion.

1. Code of Conduct – Declaration of Interests

Members are reminded of their responsibility to declare any personal interest or prejudicial interest which they have in any item of business on the agenda no later than when the item is reached.

2. Minutes

Page 1

Minutes of the meeting of the Executive Board held on 18 April 2011.

3. Forward Plan (Published 16 May 2011)

Page 7

Report of the Leader.

4. Appointments to Executive Board Task Groups

To make appointments to the following Task Groups of the Executive Board. The 2010/11 membership is listed below for information:

4.1 Corporate Parenting Forum*

8 members as follows:

- Executive Board Member, Neighbourhoods and Communities (lead for equality) (Chair);
- Executive Board Member, Education and Young People;
- Chair, Children, Young People and Skills OSC
- plus 5 Members (2:2:1 on 2010/11 proportionality formula)
 - Cllr S Dodd
 - Cllr C Froggatt
 - Cllr C Jordan
 - Cllr P Kennedy
 - Cllr P Nelson

4.2 Councillor Development Forum*

5 members as follows (2:2:1 on 2010/11 proportionality formula):

- Cllr K Bland (Chair)
- Cllr S Dodd
- Cllr C Jordan
- Cllr B Maher
- Cllr T McCarthy

4.3 Recession Recovery Task Group (previously Credit Crunch Task Group)

6 members as follows:

- Cllr I Marks (Chair)
- Cllr K Bland
- Cllr M Biggin
- Cllr J Joyce
- Cllr T O'Neill
- Cllr J Kerr-Brown

It is anticipated that the future of the Group will be decided at its next meeting scheduled for 9/6/2011.

* The proportionality for 2011/12 to be agreed by Council at its meeting on 23 May 2011.

5. **Executive Board Appointments to Outside Bodies 2011/12** **To follow**

Report of the Leader and Deputy Leader.

NB. Appendix 1 to the report will be circulated separately.

6. **Insurance Tender – acceptance of terms proposed by insurers (Forward Plan No 051/10)** **Page 17**

Report of Assistant Chief Executive.

Item 8 also refers.

7. **Lymm High School – Extension and Remodelling – receipt of tenders (Forward Plan No 040/10)** **Page 25**

Report of Executive Director, Children and Young People's Services.

Item 9 also refers.

Part 2

Items of a “confidential or other special nature” during which it is likely that the meeting will not be open to the public and press as there would be a disclosure of exempt information as defined in Section 100I of the Local Government Act 1972.

8. **Insurance Tender – acceptance of terms proposed by insurers (Forward Plan No 051/10)** **Page 29**

Report of the Assistant Chief Executive.

Item 6 also refers.

9. **Lymm High School – Extension and Remodelling – receipt of tenders (Forward Plan No 040/10)** **Page 35**

Report of the Assistant Chief Executive.

Item 7 also refers.

If you would like this information provided in another language or format, including large print, Braille, audio or British Sign Language, please call 01925 443322 or ask at the reception desk in Contact Warrington, Horsemarket Street, Warrington

EXECUTIVE BOARD – 18 April 2011

Present:

Executive Board Members

Councillors:

Leader

I Marks

Deputy Leader

K Bland

Planning Regeneration & Housing

R Barr

Climate Change & Public Protection

M Biggin

Finance, Efficiency & Improvement

P Campbell

Environment & Transport

A Litton

Leisure and Skills

R Timmis

Neighbourhoods & Communities

E Smith

Health and Wellbeing

R Smith

Education & Young People

S Woodyatt

EB 129 Apologies

Nil.

EB 130 Code of Conduct – Declarations of Interest

Councillor E Smith declared a personal interest in Item EB134, in respect of her nephew being employed at Walton Hall Estate.

EB 131 Minutes

Decision – That the Minutes of the meeting of the Executive Board held on 14 March 2011 be agreed as a correct record.

EB 132 Forward Plan (published 15 April 2011)

The Executive Board considered a report of Councillor I Marks, the Leader, on the contents of the Forward Plan for the period 1 May 2011 to 31 August 2011.

Decision – That the Forward Plan be noted.

EB 133 Audit 2009/10 – Annual Audit Letter

The Executive Board considered a report of Councillor P Campbell, Executive Board Member, Finance, Efficiency & Improvement that presented the Audit Commission's Annual Audit Letter for 2009/10.

Decision – That the Executive Board agreed to recognise the progress achieved so far and the improvements required.

Minutes Issued Thursday, 21 April 2011. Call In expires midnight on Wednesday, 27 April 2011

Decision can be implemented from Thursday, 28 April 2011.

Reason for Decision:

To ensure that the Council considers and responds to the audit work undertaken by the Audit Commission.

EB 134 The Future Development of Walton Estate (Forward Plan Decision No. NKD 043/10)

The Executive Board considered a report of Councillor A Litton, Executive Board Member, Environment and Transport which detailed the findings of the Walton Estate Advisory Group (WEAG) on the future development of Walton Estate.

The Chairman of WEAG addressed the meeting and presented a background statement in support of the report. He thanked members of the Group for their involvement and help in drawing up the contents.

The Board considered in detail the findings of the WEAG.

Decision – That the Executive Board agreed to –

- (1) support the vision as outlined in the Advisory Group's report as the basis for the future of the estate;
- (2) include provision of £250K a year in the Council's capital investment programme and Medium Term Financial Plan. The draw down of this investment being dependent upon a full Business Case being produced and agreed by the Executive Board. The case to consider external funding sources;
- (3) authorise the Executive Director, Environment and Regeneration to prepare the business case in consultation with the Executive Member, Environment and Transport;
- (4) authorise the Executive Director, Environment and Regeneration to consider the proposals contained in the Advisory Group's report for the future management structure and marketing of the estate as part of the ongoing organisational redesign of the Council; and
- (5) formally thank the Advisory Group for their work and their dedication in drawing up their proposals.

Reason for Decision:

To progress the development and sustainability of the Walton Estate.

EB 135 Local Authority Mortgage Scheme (Forward Plan Decision No. 055/10)

The Executive Board considered a report of Councillor P Campbell, Executive Board Member, Finance, Efficiency & Improvement that sought approval for the Council to take part in the Local Authority Mortgage Scheme, and to agree the way this would work in Warrington. The scheme would enable the Council to start supporting mortgages for first time buyers in the borough. The scheme

Minutes Issued Thursday, 21 April 2011. Call In expires midnight on Wednesday, 27 April 2011

Decision can be implemented from Thursday, 28 April 2011.

was included in the 2011/12 – 2012/13 Capital Programme which was approved by full Council on 7 March 2011

Decision – That the Executive Board gave approval to the Council's participation in the Local Authority Mortgage Scheme in accordance with the criteria set out in Section 6, Paras 6.1 – 6.5 of the report (as set out below).

- 6.1 *It is proposed that the Council introduces the scheme for first time buyers of property within the Council's geographical boundaries.*
- 6.2 *The initial investment in the scheme by the Council will be £5m (estimated to fund around 300 mortgages). This is the level of investment already contained in the 2011/12 – 2012/13 Capital Programme approved by Council on 7 March 2011.*
- 6.3 *Any interest earned on the scheme will be placed in a reserve to be first call on any future liabilities. At the end of the five year investment period any surplus interest earned will be made available for distribution to the general fund budget.*
- 6.4 *Any changes to the scheme or further investment in the scheme will require prior approval by the Executive Board.*
- 6.5 *If the scheme is agreed by the Executive Board it is proposed that the scheme will go live in Warrington in early May 2011.*

Reason for Decision:

The scheme would enable the Council to start supporting mortgages for first time buyers in the Borough.

EB 136 Closing the Gap – Peer Assessment

The Executive Board considered a report of Councillor K Bland, Deputy Leader, that provided information on the Closing the Gap peer assessment.

Decision - That the Executive Board agreed to –

- (1) recognise how the Partnership had responded to the two red flags from the last Comprehensive Area Assessment (CAA) and the progress made to date;
- (2) use the findings of the peer assessment to make further improvements in the areas identified and to review progress in the forthcoming year; and
- (3) receives and notes the contents of the report.

Reason for Decision:

To ensure that the Council considers and responds to the peer assessment undertaken by the Local Government Improvement & Development Agency.

EB 137 Disabled Facilities Grants (Forward Plan Decision No. 042/10)

The Executive Board considered a report of Councillor B Barr, Executive Board Member, Planning, Regeneration and Housing that sought to advise on the key challenges facing the Council in providing Disabled Facilities Grants (DFGs).

Decision – That the Executive Board agreed –

- (1) to endorse the priority scoring scheme for DFGs to ensure that available resources were targeted to those in the most urgent need of assistance; and
- (2) that a review of the top up loans scheme be carried out to consider a change to an equity or low interest loan to make the existing loan provision self sustaining and to take account of the Council's costs for running the scheme. Any changes proposed arising from the review to be delegated for approval by the Executive Director, Environment and Regeneration in consultation with the Executive Member for Planning, Regeneration and Housing.

Reason for Decision:

The provision of funding for DFGs was essential to help towards the costs of adapting a person's home to enable them to continue to live there.

EB 138 Arcangel – Anti-Alcohol Plan – Review (Forward Plan Decision No. NKD-056/10)

The Executive Board considered a report of Councillor E Smith, Executive Board Member, Neighbourhoods and Communities and Councillor I Marks, Leader that sought to review the success of the Arcangel Ten Point Anti-Alcohol Plan.

Decision – That the Executive Board agreed to –

- (1) note the achievement of the Arcangel Ten-point Anti alcohol Action Plan;
- (2) thank the partners that had helped in its successful delivery, particularly the Town Centre Neighbourhood Policing Unit;
- (3) formally close the project and its task group;
- (4) the regular monitoring of Town Centre levels of anti-social behaviour – to provide a full review of the Local Strategic partnership's Priority Action Group for Community Safety and the Executive Board in March 2012.

Reason for Decision:

To acknowledge the successes of the Plan and to ensure anti-social behaviour levels in the Town Centre were regularly monitored in the future to ensure Warrington residents had a safe Town Centre.

EB 139 Alcohol Harm Reduction and Minimum Unit Pricing (Forward Plan Decision No. 049/10)

The Executive Board considered a report of Councillor R Smith, Executive Board Member, Health and Wellbeing that provided an overview of the current position regarding minimum pricing for alcohol across Cheshire and Warrington and the wider region. The report made the recommendation that progress towards reducing alcohol related harm would be accelerated by formally supporting (and working with others to advocate) the introduction of a 50p minimum price per unit of alcohol. The introduction of a local bylaw, or national legislation, was examined. It was recognised that this was one aspect of any comprehensive plan to reduce alcohol harm in communities.

Decision – That the Executive Board agreed to –

- (1) note the findings outlined in the report;
- (2) support the pursuit of the enactment of national legislation or alternatively a bylaw to implement a minimum unit price for alcohol of 50 p per unit across Cheshire and Warrington;
- (3) consider the issue of minimum pricing and that any comments be fed back to the Cheshire and Warrington Health and Wellbeing Commission.

Reason for Decision:

To reduce the negative impacts of alcohol harm, including the cost to people's health, the financial cost to the health system, alcohol related anti social behaviour and criminal activity.

EB 140 Urgent Key Decision (Decision No. 058/10)

The Executive Board considered a report of Councillor I Marks, Leader that provided information on the use of the "Special Urgency" procedure under the Council's constitution in relation to the auction of Halo nightclub.

Decision – That the Executive Board agreed to note the use of the Special Urgency Procedure under the Council's Constitution.

Reason for Decision:

To comply with the Executive Board Procedure Rule 14.6.

EB 141 Major Junction Improvement Schemes – A49 Winwick Road/A50 Long Lane and A49 Winwick Road/Orford Park Link Road (Forward Plan Decision No. 054/10)

(EB 143 refers)

EB 142 Exclusion of the Public (including the Press)

Decision - That members of the public (including the press) be excluded from the meeting by reasons of the confidential nature of the following item of business to be transacted being within Category 3 of Schedule 12a Local Government Act 1972 (Rule 10 of the Access to Information Procedure Rules) and the public interest in disclosing the information is outweighed by the need to keep the information confidential.

EB 143 Major Junction Improvement Schemes – A49 Winwick Road/A50 Long Lane and A49 Winwick Road/Orford Park Link Road (Forward Plan Decision No. 054/10)

The Executive Board considered a report of Councillor A Litton, Executive Board Member for Environment and Transport that advised of the value of tenders received for the Major Junction Improvement Schemes – A49 Winwick Road/A50 Long Lane and A49 Winwick Road/Orford Park Link Road and to accept the tender of the preferred contractor.

Decision – That the Executive Board agreed to -

- (1) accept the tender received from North Midland Construction PLC.
- (2) authorise the Solicitor to the Council and Head of Corporate Governance to enter into the contract and finalise any related documents for the building of the project.

Reason for Decision

Contract Procedure Rule CR71 requires the Executive Board to approve tenders greater than £500,000.

Signed.....

Dated.....

WARRINGTON BOROUGH COUNCIL

EXECUTIVE BOARD – 24 May 2011

Report of Executive Board Member: Leader and Deputy Leader

Executive Director : Katherine Fairclough, Assistant Chief Executive

Report Author: Sharon Parker, Councillor Services Manager

Contact Details: Email Address: Telephone:
szparker@warrington.gov.uk 01925 442161

Key Decision No. N/A

Ward Members: All

TITLE OF REPORT: EXECUTIVE BOARD APPOINTMENTS TO OUTSIDE BODIES 2011/12

1. PURPOSE

1.1 To seek Executive Board approval to appoint Elected Members to represent the authority on those Outside Bodies detailed in Appendix 1.

2. CONFIDENTIAL OR EXEMPT

2.1 This report is not confidential or exempt.

3. INTRODUCTION AND BACKGROUND

3.1 The Executive Board is required to consider the current schedule of representation on Outside Bodies.

4. FINANCIAL CONSIDERATIONS

4.1 The budget for attendance at Outside Bodies, including travel and subsistence is held within Democratic and Member Services.

5. RISK ASSESSMENT

5.1 N/A

6. EQUALITY AND DIVERSITY / EQUALITY IMPACT ASSESSMENT

6.1 The functions of the Democratic and Member Services Unit have already been subject to an Equality Impact Assessment with an Action Plan for implementation.

7. CONSULTATION

7.1 Consultation has taken place with the three Party Leaders.

8. REASONS FOR RECOMMENDATION

8.1 The appointment of representatives to Outside Bodies and associated recommended procedures will facilitate the business of the Council.

9. RECOMMENDATION

9.1 That the Executive Board approves the schedule of Elected Member Representation on Outside Bodies detailed at Appendix 1.

10. BACKGROUND PAPERS

N/A

11.	Clearance Details:	Name	Consulted		Date Consulted
			Yes	No	
	Relevant Executive Board Member		√		
	SMB				
	Assistant Chief Executive	Katherine Fairclough			
	Solicitor to the Council and Assistant Director Governance	Tim Date	√		
	S151 Officer	Lynton Green			

WARRINGTON BOROUGH COUNCIL

EXECUTIVE BOARD – 24 May 2011

Report of Executive Board Member:	Executive Board Member, Finance, Efficiency and Improvement	
Executive Director:	Katherine Fairclough, Assistant Chief Executive	
Report Author:	Christina Tomlinson, Insurance & Operational Team Leader	
Contact Details:	Email Address: ctomlinson@warrington.gov.uk	Telephone: 01925 442325
Key Decision No.	051/10	
Ward Members:	All	

TITLE OF REPORT: TENDER RESPONSES FOR PROVISION OF INSURANCE COVER FROM 1 JULY 2011

1. PURPOSE

- 1.1 To advise Members of the tenders received for the Council's Property, Casualty, Motor, Miscellaneous and Engineering Insurance coverage and to seek Members agreement to award the contracts.

2. CONFIDENTIAL OR EXEMPT

- 2.1 Information contained within this report is not confidential. The Part 2 details information (see item which is commercially sensitive and therefore will be considered within Part 2 of the agenda.

3. INTRODUCTION AND BACKGROUND

- 3.1 The Council's Long Term Agreement with its Property, Casualty, Motor, Miscellaneous and Engineering Insurers, Chartis, is due to expire on 30 June 2011.
- 3.2 As such in order to comply with European Directives and the Council's own rules the relevant policies have been placed for Tender under the Negotiated Procedure. This exercise involved inviting insurance companies to provide quotations for providing insurance covers based upon a three year long term agreement.

3.3 Long Term Agreements require the Council to renew covers for a fixed period of typically three or five years in return for a discount off the premium.

3.4 However, in the event of an insurer wishing to increase premium rates during the period of the long term agreement the Council is released from its obligation to renew the insurance cover and may approach the insurance market for alternative quotations.

4. POLICIES TENDERED

4.1 The Council tendered the Property, Casualty, Motor and Engineering packages which primarily comprise the following covers:-

Property

- Civic Properties and Schools – Covers loss or damage by Fire and Storm etc.
- Housing Properties (Residual) – Covers loss or damage by Fire and Storm etc.
- Industrial and Commercial Properties – Covers loss or damage by Fire and Storm etc.
- Computers – Covers accidental damage or theft.
- Terrorism – Covers damage to property

Casualty

- Employer's Liability – Covers the Council's liability at law for accidental injury to its employees caused through its negligence.
- Public Liability – Covers the Council's liability at law for accidental injury, loss or damage suffered by members of the public caused through its negligence.
- Official's Indemnity – Covers the Council's liability at law for financial loss suffered by members of the public caused through its negligence.
- Professional Negligence – Covers the Council's liability at law for financial loss suffered by bodies with whom it has entered into a contract of service involving a fee through its negligence.

Motor

- Lease car and General Fleet – Covers loss or damage to the vehicle caused by fire, theft or accident and the driver's liability at law for injury or damage caused to other persons through their negligence.

Miscellaneous

- Personal Accident and Travel – Covers Death, Injury Medical Expenses etc in respect of Council Members and Employees when engaged in Council business etc.
- Fidelity Guarantee – Covers the Council for financial loss due to dishonesty of its officers.
- Marine – Covers boats and liability associated with their use.

Engineering

- Statutory Inspection and Insurance of Engineering Equipment – Provides the Council with cover for Insurance and Statutory Inspection of Engineering Equipment such as boilers and lifting equipment.

4.2 In order to obtain the best possible insurance programme for the Council, insurance companies were asked to quote for a range of covers incorporating varying levels and combinations of premium and policy excess. The current excess arrangements are as follows: -

Property (Excluding Computers)

£100,000 excess each and every occurrence up to a maximum of £1,200,000 in any one year.
Industrial and Commercial premises - £250 excess certain perils.

Computers

£5, 000 each and every Education theft loss
£1,500 each and every non-Education theft loss
£1,000 each and every other loss

Casualty

- Employers Liability – No excess
- Public Liability and Officials Indemnity - £2,500 excess each and every loss up to a maximum of £625,000 in any year.
- Professional Negligence - £5,000 excess for most services except Treasury Management which has a £50,000 excess.

Motor

- £10,000 excess for each and every own damage loss up to a maximum of £233,400 in any year.

Miscellaneous

- Personal Accident and Travel – No excess
- Fidelity Guarantee - £10,000 each and every loss

4.3 The following companies submitted tenders :-

- Aviva
- Axa
- Lloyds/Aon
- RMP/Chartis
- RMP/HSB Haughton
- RSA
- Zurich Municipal

5. ANALYSIS OF TENDERS RECEIVED

5.1 Tenders received have been analysed in conjunction with independent insurance brokers. A summary of the tenders will be shown in Part 2.

5.2 Tender Evaluation Criteria

The tenders were evaluated using criteria marked as below:-

Criteria	Marks Available
Price	50
Cover	35
Claims	10
Administration	5
Total	100

Property

Criteria	Marks Available	A	B
Price	50	50	20.05
Cover	35	34.5	35
Claims	10	10	10
Administration	5	5	5
Total	100	99.5	70.05

Computer

Criteria	Marks Available	A	B	C
Price	50	50	25	12.5
Cover	35	35	35	35
Claims	10	10	10	10
Administration	5	5	5	5
Total	100	100	75	62.5

Terrorism

Criteria	Marks Available	A	B	C
Price	50	41.95	35.85	50
Cover	35	35	35	34.5
Claims	10	10	10	10
Administration	5	5	5	5
Total	100	91.95	85.85	99.5

Casualty

Criteria	Marks Available	A	B
Price	50	50	23
Cover	35	34	34.5
Claims	10	10	10
Administration	5	5	5
Total	100	99	72.5

Professional Negligence – Treasury Management – Void – being investigated further.

Motor

Criteria	Marks Available	A	B	C
Price	50	49.9	46.45	50
Cover	35	35	35	34
Claims	10	10	10	8
Administration	5	5	5	5
Total	100	99.9	96.45	97

Personal Accident and Travel and School Journey

Criteria	Marks Available	A	B
Price	50	12.5	50
Cover	35	35	35
Claims	10	10	10
Administration	5	3	5
Total	100	60.5	100

Fidelity Guarantee

Criteria	Marks Available	A	B	C
Price	50	25	50	12.5
Cover	35	35	35	35
Claims	10	10	10	10
Administration	5	5	5	5
Total	100	75	100	62.5

Marine – 1 quote only received.

Engineering

Criteria	Marks Available	A	B
Price	50	43.65	50
Cover	35	35	34
Claims	10	10	10
Administration	5	5	5
Total	100	93.65	99

Contractors All Risks

Criteria	Marks Available	A	B
Price	50	50	32
Cover	35	35	35
Claims	10	10	10
Administration	5	5	5
Total	100	100	82

6. FINANCIAL CONSIDERATIONS

- 6.1 The premiums will initially be paid from the Insurance Fund and then recharged to departments and schools proportionally.
- 6.2 If the winning tenders are accepted as per the recommendations, this will result in a reduction of premium spend of £950,000 from the 2010 premium spend of £2,750,000.

7. RISK ASSESSMENT

- 7.1 The following are identified risks:-
 - AGMA procurement exercise – AGMA are looking at possible ways of collaborative purchasing including a framework. The insurers for the main classes of business are prepared to allow an end to the long term agreement after the first two years.
 - Collapse of insurer – Due to the current economic climate. Insurers selected are passed by the security committee of the insurance consultants.

8. EQUALITY AND DIVERSITY / EQUALITY IMPACT ASSESSMENT

- 8.1 This report does not impact on Equality and Diversity issues.

9. CONSULTATION

- 9.1 No consultation has been made with any partners/stakeholders/other agencies. The Council’s appointed insurance consultants were involved in the

tender process and the evaluation.

10. REASONS FOR RECOMMENDATION

10.1 To enable the appointment of the providers to commence insuring Warrington Borough Council on 1 July 2011. The recommended providers met the criteria as the most economically advantageous tender in line with the European Procurement Directive regulations.

11. RECOMMENDATION

11.1 The Executive Board is recommended to award the contract with effect from 1 July 2011, for an initial period of 3 years, with further opportunity to extend up to a maximum of 5 years to the provider who received the highest marks in the tendering process, and is therefore the most economically advantageous.

12. BACKGROUND PAPER

Tender responses received from insurers.

Contacts for Background Papers:

Name	E-mail	Telephone
Christina Tomlinson	ctomlinson@warrington.gov.uk	01925 442325

13. Clearance Details				
	Name	Consulted		Date Approved
		Yes	No	
Relevant Executive Board Member				
SMB		√		10/05/11
Relevant Executive Director	Katherine Fairclough	√		10/05/11
Solicitor to the Council	Timothy Date	√		11/05/11
S151 Officer	Lynton Green	√		10/05/11
Relevant Assistant Director	Lynton Green	√		10/05/11

WARRINGTON BOROUGH COUNCIL

EXECUTIVE BOARD - 24 May 2011

Report of Executive Board Member:	Executive Member, Education and Young People	
Executive Director:	Kath O'Dwyer Executive Director, Children & Young People's Services	
Report Author:	Mike Coope – Programmes Manager	
Contact Details:	Email: mcoope@warrington.gov.uk	Telephone: 01925 443191
Key Decision No.	040/10	
Ward Members:	Councillor Ian Marks, Councillor Bob Barr and Councillor Sheila Woodyatt	

TITLE OF REPORT: LYMM HIGH SCHOOL - EXTENSIONS AND REMODELLING

1. PURPOSE

- 1.1 The purpose of this report is to seek Executive Board approval to the appointment of a building contractor to undertake works at Lymm High School to remodel and refurbish areas of the school.

2. CONFIDENTIAL OR EXEMPT

- 2.1 Information contained within this report is not confidential. The Part 2 item (agenda item 9) details information which is commercially sensitive and therefore will be considered within part 2 of the agenda.

3. INTRODUCTION AND BACKGROUND

- 3.1 In November 2008, Executive Board agreed to a recommendation to invest in Lymm High School to address priority building issues as part of the strategy for capital investment in secondary schools. Lymm High School was identified as one of three high schools with an urgent need for investment but which did not meet Department for Children, Schools and Families criteria for inclusion in the bid for Building Schools for the Future (BSF). The authority had received an allocation for non-BSF schools and therefore Executive Board supported the recommendation to target this capital funding at Lymm High, Great Sankey High

Agenda Item 7

and Birchwood High. An allocation of £2 million was identified to support improvements at Lymm High.

- 3.2 Following Executive Board approval a feasibility study was undertaken to identify the investment strategy needed to address priority issues and develop facilities fit for 21st century learning in keeping with the transformation agenda.
- 3.3 A scheme has been developed which will address priority issues and provides the school with high quality learning environments across a number of areas. Delivery of this scheme will need to happen in a phased approach to minimise disruption to the school. This involves the development of additional accommodation for the sixth form, followed by the relocation of the library, and staffroom. Much needed refurbishment of toilet areas is also included in the scheme.
- 3.4 Over the last twelve months a design has been developed in collaboration with the school which takes into consideration the school's aspirations. The local community have also been given the opportunity to comment on the design.
- 3.5 The feasibility study for the project concluded that the project could be delivered for a budget of approximately £1.7 million although £2.0 million is available if necessary. Capital resources have been identified within the Children and Young People's capital programme as set out at paragraph 5.1 below.

4. PROCUREMENT

- 4.1 A traditional procurement route has been chosen for delivery of the project.
- 4.2 Contractors invited to tender have been selected on the basis of inclusion on Construction Line; passing all necessary financial checks and meeting the Council's Health and Safety requirements.
- 4.3 A detailed tender report and financial analysis is contained at Part 2 to this agenda.

5. FINANCIAL CONSIDERATIONS

- 5.1 The capital cost of the scheme will be supported through resources available from the Children and Young People's capital programme up to a value of £2.0 million
- 5.2 The estimated value for the package of works to be tendered is £1.7 million. In the event that the tendered sums exceed the total budget available then the scope of the works will be value engineered to ensure that the cost of the project can be contained within the budget available.

Agenda Item 7

- 5.3 Subject to Executive Board approval the planned financial phasing for the project is as follows:

2010/2011	2011 / 2012	2012/2013	Total
0.150m	1.500m	0.050m	1.700m

6. RISK ASSESSMENT

- 6.1 Member approval to appointment of the contractor will enable the project to move forward without the risk of delay.

7. EQUALITY AND DIVERSITY / EQUALITY IMPACT ASSESSMENT

- 7.1 Design developments at the school are supportive of the Council's equality and diversity policy ensuring a positive impact on the community and end users.

8. CONSULTATION

- 8.1 Consultation has taken place with the school, school governors, staff and members of the public to ensure that all key stakeholders have had the opportunity to input to the development of the design. In addition technical consultations have taken place with the Council's Development Control Service.

9. REASONS FOR RECOMMENDATIONS

- 9.1 The decision on the tender is required to ensure timely delivery of this project in order to create high quality learning environments for pupils and address priority issues at the school.

10. RECOMMENDATIONS

It is recommended that the Executive Board:

- (i) accepts the contract tender recommended by officers in the tender evaluation appendix to this report (to follow);
- (ii) approves to commit to funding the project also as detailed in the appendix to this report (to follow); and
- (iii) authorises the Solicitor to the Council and Head of Corporate Governance to enter into the contract and finalise any related documents for the building of the project.

11. BACKGROUND PAPERS

Not applicable

12.	Clearance Details :	Name	Consulted		Date Approved
			Yes	No	
	Relevant Executive Board Member				
	SMB		√		26/04/2011
	Relevant Executive Director	Kath O'Dwyer	√		26/04/2011
	Solicitor to the Council	Tim Date	√		26/04/2011
	S151 Officer	Lynton Green	√		26/04/2011
	Relevant Assistant Director	Ann McCormack	√		26/04/2011