



Public Health Privacy Notice

Who Will Be Responsible For My Data Once It Is Collected?

Warrington Borough Council

Why Do You Need My Information?

Warrington Borough Council's Public Health Team uses personal information about residents and users of health and wellbeing care, to enable it to carry out specific functions for which it is responsible, such as:

- Control of infection;
- Managements of risks to public health;
- Organising the National Child Measurement Programme (NCMP);
- Organising the NHS Health Check Programme;
- Organising and supporting the 0-19 health service and school nursing services.

The Public Health Team also uses the information to derive statistics and intelligence for research and planning purposes, which include:

- Producing assessments of the health and care needs of the population, in particular to support the statutory responsibilities of the:
 - Joint Strategic Needs Assessment (JSNA);
 - Director of Public Health Annual report;
 - Health and Wellbeing Strategy;
- Identifying priorities for action;
- Informing decisions on (for example) the design and commissioning of services;
- Assessing the performance of the local health and care system and to evaluate and develop them;
- Reporting summary statistics to national organisations;
- Undertaking equity analysis of trends, particularly for vulnerable groups;
- Supporting clinical audits.

In these cases, the information is used in such a way that individuals cannot be identified from them and personal identifiable details are removed as soon as is possible in the processing of data.

What Type of Information Will Be Processed?

The personal information that the Council's Public Health will process is as follows:

- Contact details;
- NHS number;
- Geographic codes such as postcodes for the analysis of health inequalities;
- Date of birth;
- Information from birth and death certifications (personal identifiable information from NHS Digital used for public health purposes).
- Information about the provision of Public Health services including:
 - Immunisations;
 - Control of infection;

- Drug and alcohol treatment services;
- Sexual health services;
- 0-19 health services;
- School nursing services;
- National Child Measurement Programme;
- Lifestyle and behaviour change services;
- Cancer screening;
- Other screening programmes;
- Public health initiatives;
- Information about lifestyle behaviours, including data collected from surveys;
- Information about disease prevalence including cancer registrations;
- Information about other health statuses including blood pressure;
- Information about health and social care use, including:
 - GP services;
 - Hospital services;
 - NHS community services;
 - Mental health services;
 - Social care services.

What Allows You To Use My Information?

The Public Health team process personal data under the following legal obligations:

- Section 42(4) of the Statistics and Registration Service Act (2007) as amended by section 287 of the Health and Social Care Act (2012),
- Regulation 3 of the Health Service (Control of Patient Information) Regulations 2002
- The Local Authorities (Public Health Functions and Entry to Premises by Local Healthwatch Representatives) Regulations 2013
- Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- The National Child Measurement Programme (NCMP) and general data protection regulation advice: addendum 2018

Who Will My Information Be Shared With?

Public Health will only share personal information where there is a legal basis for doing so. There are two population level screening programmes where Public Health shares personal information, the National Child Measurement Programme (for children in reception class and year 6) and Vision Screening (for children in reception class). Currently Public Health commission Bridgewater Community Healthcare NHS Trust to deliver the NCMP and Warrington and Halton Hospitals NHS Foundation Trust to deliver the vision screening programme.

Do I Have To Provide This Information And What Will Happen If I Don't?

The Council are required to use your personal data to carry out legal obligations or to comply with statutory functions. We also need your personal data to provide you with Council services that you apply for or receive from us. Please be aware that we may not be able to provide you with a service or product unless we have enough information, or your permission, to use that information.

How Long Will You Keep This Data For And Why?

We will hold your personal information on our systems for as long as is necessary. This will depend on what the specific information is and the agreed period of time. Data is permanently disposed of after this period.

How Will My Information Be Stored?

All data is stored within encrypted drives on the Warrington Borough Council network. All data is stored electronically on encrypted equipment and is managed using the principles of medical confidentiality and data protection.

What Rights Do I Have When It Comes To My Data?

You have the right to opt out of Warrington Borough Council Public Health receiving or holding your personal identifiable information.

1. Right of Access - you have the right under the Data Protection Act 2018 (General Data Protection Regulation 2018) to request a copy of your information and to know what it is used for and how it has been shared. This is called the right of subject access.

To find out more information about how you can request a copy of your data please see our [request for information webpages](#).

2. Right to be informed – through this Privacy Notice.
3. Right to rectification – you have the right to have personal data rectified if it is inaccurate or incomplete.
4. Right to erasure – depending on the legal basis for processing, you could have the right to have personal data erased.
5. Right to restrict processing – depending on the legal basis for processing, you have the right to reduce or stop the processing of your data.
6. Right to data portability – depending on the legal basis for processing, you have the right to obtain and reuse any electronic data we hold about you.
7. Right to object to processing – this depends on the legal basis for processing.

If have any questions on how the Public Health team are processing your information, please contact them at PHKI@warrington.gov.uk or telephone 01925 443033. Alternatively you can do this by sending a letter to Public Health, Warrington Borough Council, New Town House, Buttermarket Street, Warrington, WA1 2NH.

Who Can I Complain To If I Am Unhappy About How My Data Is Used?

If you are not satisfied with how your request has been dealt with, or if the information held about you is incorrect, you should email or write to Warrington Borough Council outlining your concerns.

If you then wish to make a complaint then please contact us using one of the methods below:
Use the [online complaints form](#)

- Email us at contact@warrington.gov.uk
- Phone us on: 01925 443322
- Write to us at: Contact Warrington, PO Box 5, New Town House, Warrington WA1 2NH
- Visit us at: Contact Warrington, 26-30, Horsemarket Street, Warrington WA1 1XL

You also have the right to complain to the Information Commissioner's Office using the following details: -

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF
Telephone: 0303 123 1113
Website: www.ico.org.uk

Will This Information Be Used To Take Automated Decisions About Me?

No, the Public Health team does not make automated decisions about you.

Will My Data Be Transferred Abroad and Why?

No, the Public Health team will not transfer your information abroad.