

## **Warrington Safeguarding Adults Board Training and Development Sub Group Terms of Reference**

### **Introduction**

The overarching remit of Warrington Safeguarding Adults Board as outlined in its mission statement is as follows:

*Warrington's Safeguarding Adults Board will oversee local arrangements to ensure that safeguarding adults at risk is prioritised and coordinated effectively. We are committed to continuous improvement, learning from experience and enabling vulnerable adults at risk of neglect and abuse to have a voice and influence local arrangements.*

The Safeguarding Adults Board Training Sub Group will report to and support the work of the Safeguarding Adults Board.

### **Purpose**

The Sub-Group is responsible for the strategy, development, quality assurance and co-ordination of multi-agency safeguarding adults training provision. This will include making recommendations regarding the facilitation and commissioning of appropriate training resources and ensuring the regular review and evaluation of the training provision in line with the WSAB Business Plan.

### **Objectives**

1. Develop an annual safeguarding adults' strategic multi-agency workforce development plan each year and submit it to the Safeguarding Adults Board for

approval to ensure continuity of training provision.

2. Evaluate, quality assure and monitor the safeguarding adults' multi agency workforce development plan and provide quarterly updates to the Board.
3. Jointly facilitate and commission multi-agency training to meet common needs.
4. Identify the resource allocation required to meet competencies in relation to adult safeguarding, in accordance with best practice guidance and models.
5. Ensure that cross-organisational learning takes place.
6. Agree evaluation methodology for multi-agency training.
7. Ensure appropriate links are in place with other relevant Safeguarding Adults Board sub groups.
8. Identify future developments. Where appropriate making links with associated strategies such as Deprivation of Liberty Safeguards, Mental Capacity, Domestic abuse and Children's Safeguarding.

### **Membership**

The Sub Group shall be composed of senior officers nominated by each member agency. Members representing individual agencies must have sufficient delegated authority to effectively represent their agency and to make decisions on their agency's behalf.

The following agencies and organisations will be represented:

Warrington and Halton Hospital Foundation Trust  
Warrington Borough Council Safeguarding and Quality Assurance Team  
Cheshire Fire and Rescue Services  
Bridgewater NHS Trust  
Clinical Commissioning Group  
Cheshire Constabulary  
5 Boroughs Partnership Trust  
Warrington Safeguarding Children Board

### **Chair**

Warrington Clinical Commissioning Group Safeguarding Adult Designated Nurse. Appropriate representation and linkages with Private, Voluntary and Independent Sector representatives will be sought on recommendation from the Safeguarding Adults Board.

The group may invite additional members or presentations from time to time in line with identified priorities.

**Quorum**

The group is a decision making group and will be quorate if there is a minimum of 1 Warrington Borough Council representative, 1 Health representative and any 1 other member present.

**Frequency of Meetings**

Meetings shall take place quarterly and shall be scheduled to allow reporting to the next Safeguarding Adults Board meeting.

**Responsibility**

Establish standards for the delivery of all safeguarding adults training which is delivered locally  
Ensure that systems are in place to provide accurate data on attendances  
Ensure all training delivered 'in-house' (or commissioned from external providers) is consistent with the local Safeguarding Adults policy and procedures, as well as with relevant national standards

**Reporting**

The Sub-group will routinely meet minimum quarterly with the expectation that additional meetings may be required in response to events or requests from the Safeguarding Adults Board Chair.

The sub-group will prepare an update report for the Quarterly Safeguarding Adults Board meetings.