

WARRINGTON BOROUGH COUNCIL
RECORD OF DECISION TAKEN BY AN OFFICER

DECISION TITLE: AWARD OF CONTRACT FOR PROVISION OF LICENCES AND SUPPORT SERVICES FOR ELECTRONIC DOCUMENT MANAGEMENT, WORKFLOW AND ENVIRONMENT AND PUBLIC PROTECTION MANAGEMENT SYSTEMS

Cabinet Decision No and/or Forward Plan No (Cabinet Decisions only)	N/A
Directorate Ref No (Non Cabinet decisions only) If applicable	N/A
Decision detail	<p>The Council required the renewal of licences and support services for its on-premise electronic document management, workflow and environment and public protection systems.</p> <p>Following the Crown Commercial Service (CSS) Data and Application Solutions (DAS) RM3821 Framework call-off order procedures it was agreed to award a call-off contract under Lot 1a (Resource Planning & Management Solutions including Financial & Commercial) to Civica (UK) Limited.</p>
Reason for Decision	<p>The decision is based on a compliant procurement process using the CCS DAS RM3821 Framework.</p> <p>The contract offers the Council licences and support services for its electronic document management system, workflow and environment and public protection systems for a 5 year term.</p>
Decision Maker/Responsible Officer	Lynton Green Director of Corporate Services
Directorate	Corporate Services
Lead Cabinet Member consulted (if applicable)	N/A
Decision Date	9 March 2020
Date Decision was published / notified (normally within 2 clear working days of decision being made)	10 March 2020
Summary of options considered	<ul style="list-style-type: none"> - cease use and decommission systems. - invite tenders for replacement systems and associated services.
Interests declared	N/A
Background Papers (if applicable) (<i>period expires after 4 years from date of decision</i>)	Framework Call-Off Documentation
Confidential / exempt	Confidential

information	
Category (if applicable)	

NB. This form expires after 6 years.