

**Warrington Borough Council  
Post-16 Transport Policy Statement  
Academic Year 2019/2020**

## **Post-16 Transport Policy Statement - Academic Year 2019 – 2020**

**Transport policy statement for young people aged 16-18 in further education, continuing learners aged 19 and those young people aged 19 – 24 (inclusive) with learning difficulties and/or disabilities**

**Department Responsible: Families and Wellbeing Directorate**

**Document first release: 29 May 2019**

### **Introduction**

Local authorities do not have to provide free or subsidised post 16 travel support but do have a duty to prepare and publish an annual transport policy statement specifying the arrangements for the provision of transport or other support that the authority considers it necessary to make to facilitate the attendance of all persons of sixth form age receiving education or training.

‘Sixth form age’ refers to those young people who are over 16 years of age but under 19 or continuing learners who started their programme of learning before their 19th birthday (years 12,13,14).

Local authorities also have a duty to encourage, enable and assist young people with learning difficulties / disabilities to participate in education and training, up to the age of 25.

This policy uses the term ‘Post 16’ to include both learners of sixth form age and those with learning difficulties / disabilities up to the age of 25.

This policy document specifies the support that Warrington Borough Council (the council) considers necessary to facilitate the attendance of Post 16 learners receiving education or training.

Education or training refers to learning or training at a school, further education institution, a council maintained or assisted institution providing higher or further education, an establishment funded directly by the Education Skills Funding Agency, learning providers delivering accredited programmes of learning which lead to positive outcomes and are funded by the council, for example, colleges, charities and private learning providers.

### **Aims and Objectives**

The overall intention of the sixth form age transport duty is to ensure that:

- Learners of sixth form age are able to access the education and training of their choice; and
- If support for access is requested, this will be assessed and provided where necessary

Additionally, local authorities are required to make such arrangements for the provision of transport, as they consider necessary in respect of

- Adults (aged 19 or over) for the purpose of facilitating their attendance at local authority maintained or assisted further or higher education institutions or institutions within the further education sector; and
- Relevant young adults with an education, health and care plan for the purpose of facilitating their attendance at institutions where they are receiving education or training outside the further and higher education sectors. For those young adults, the local authority’s duty only applies where the local authority has secured the provision of education or training at that

institute and the provision of boarding accommodation in connection with that education or training.

### **Concessionary tickets for young people 16 – 25 from public transport providers**

Concessionary tickets are available from Warrington’s Own Buses (WOB), where WOB is the company operating the majority of bus services within the Warrington area. WOB also run services to Leigh, Altrincham, Northwich, Newton-le-Willows and Earlestown.

Under 21’s are entitled to a discount on Touch & Go tickets. This discount will apply up until the young person’s 21<sup>st</sup> birthday. For example, if you are aged 20 years, 10 months you may buy an annual under 21 ticket as you are eligible at the time, but the pass will not work from your 21st birthday.

For more information about the Touch & Go ticket, please visit [Warrington’s Own Buses](#) website

### **Travel support from schools and colleges**

To find out if there is any transport or support available direct from the providers, please contact them directly by telephone or by visiting their website.

**Contact details for Colleges in Warrington are set out below, and continue onto next page:**

<p><b>Birchwood Community High School</b> Brock Road, Off Benson Road, Birchwood, Warrington, WA3 7PT Telephone: 01925 853500 Email: info@birchwoodhigh.warrington.sch.uk Internet: <a href="http://www.birchwoodhigh.co.uk">www.birchwoodhigh.co.uk</a></p>	<p><b>Bridgewater High School</b> Broomfields Road, Appleton, Warrington, WA4 3AE Telephone: 01925 263919 Email: sch_bridgewater_clerical@warrington.gov.uk Internet: <a href="http://www.bridgewaterhigh.com">www.bridgewaterhigh.com</a></p>
<p><b>Great Sankey High School</b> BarrowHall Lane, Great Sankey, Warrington, WA5 3AA Telephone: 01925 724118/9 Email: enquiries@greatsankey.org Internet: <a href="http://www.greatsankey.org">www.greatsankey.org</a></p>	<p><b>Kings Leadership Academy</b> Hillock Lane, Woolston, Warrington, WA1 4PF Telephone: 01925 817939 Email: info@kingswarrington.com Internet: <a href="http://www.kingswarrington.com">http://www.kingswarrington.com</a></p>
<p><b>Lymm High School</b> Oughtrington Lane, Lymm, WA13 0RB Telephone: 01925 755458 Email: info@lymmhs.co.uk Internet: <a href="http://www.lymmhs.co.uk">www.lymmhs.co.uk</a></p>	<p><b>Priestley College</b> Loushers Lane, Warrington WA4 6RD Telephone: 01925 633591 Email: enquiries@priestley.ac.uk Internet: <a href="http://www.priestley.ac.uk">http://www.priestley.ac.uk</a></p>

<p><b>Warrington and Vale Royal College</b>  Winwick Road,  Warrington  WA2 8QA  Telephone: 01925 494494  Email:  <a href="http://www.warrington.ac.uk/contact">http://www.warrington.ac.uk/contact</a>  Internet: <a href="http://www.warrington.ac.uk">http://www.warrington.ac.uk</a></p>	<p><b>Woolston Learning Village Sixth Form College  (Green Lane or Fox Wood Special School)</b>  Woolston Learning Village,  Holes Lane,  Woolston,  Warrington,  WA1 4LS  Tel: 01925 811534/811447  Fax: 01925 573763  Email: <a href="mailto:FoxWood_School@warrington.gov.uk">FoxWood_School@warrington.gov.uk</a>  Internet: <a href="http://www.foxwood-school.co.uk">www.foxwood-school.co.uk</a>  Email: <a href="mailto:greenlane_school@warrington.gov.uk">greenlane_school@warrington.gov.uk</a>  Internet: <a href="http://www.greenlaneschool.co.uk">www.greenlaneschool.co.uk</a></p>
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**Details for colleges in neighbouring authorities are set out below:**

<p><b>Carmel College (Catholic Sixth Form College)</b>  Prescot Road,  St Helens,  Merseyside,  WA10 3AG  Telephone: 01744 452200  Email: <a href="mailto:info@carmel.ac.uk">info@carmel.ac.uk</a>  Internet: <a href="http://www.carmel.ac.uk">www.carmel.ac.uk</a></p>	<p><b>Cronton Sixth Form College</b>  Cronton Lane  Widnes  WA8 5WA  Tel. 0151 424 1515  Email: <a href="mailto:info@cronton.ac.uk">info@cronton.ac.uk</a></p>
<p><b>Reaseheath College</b>  Main Road, Nantwich, Cheshire, CW5 6DF  Telephone: 01270 625131  Email: <a href="mailto:enquiries@reaseheath.ac.uk">enquiries@reaseheath.ac.uk</a>  Internet: <a href="http://www.reaseheath.ac.uk">www.reaseheath.ac.uk</a></p>	<p><b>Riverside College</b>  Kingsway Campus,  Kingsway,  Widnes,  Halton,  WA8 7QQ  Telephone: 0151 257 2020  Email: <a href="mailto:info@riversidecollege.ac.uk">info@riversidecollege.ac.uk</a>  Internet: <a href="http://www.riversidecollege.ac.uk">www.riversidecollege.ac.uk</a></p>
<p><b>Sir John Deane's College (Sixth Form)</b>  Monarch Drive,  Northwich,  Cheshire,  CW9 8AF  Telephone: 01606 810020  Email: <a href="mailto:moores_a@sjd.ac.uk">moores_a@sjd.ac.uk</a>  Internet: <a href="http://www.sjd.ac.uk">www.sjd.ac.uk</a></p>	<p><b>St Helen's College</b>  Water Street,  St Helens,  Merseyside,  WA10 1PZ  Telephone: 01744 733766  Email: <a href="mailto:enquiries@sthelens.ac.uk">enquiries@sthelens.ac.uk</a>  Internet: <a href="http://www.sthelens.ac.uk">www.sthelens.ac.uk</a></p>
<p><b>Cheshire College South and West  Chester Campus</b>  Eaton Road,  Handbridge,  Chester,  CH4 7ER  Telephone: 01244 656555  Email: <a href="mailto:info@ccsw.ac.uk">info@ccsw.ac.uk</a>  Internet: <a href="http://www.ccsw.ac.uk">http://www.ccsw.ac.uk</a></p>	

## **The 16-19 Bursary Fund**

The 16 to 19 Bursary Fund provides financial support to help young people overcome specific barriers to participation so they can remain in education.

There are 2 types of 16 to 19 bursaries:

### **1. Vulnerable Bursary**

A vulnerable bursary of up to £1,200 a year for young people in one of the defined vulnerable groups below:

- in care
- care leavers
- in receipt of Income Support, or Universal Credit in place of Income Support, in their own right
- in receipt of Employment and Support Allowance or Universal Credit and Disability Living or Personal Independence Payments in their own right

### **2. Discretionary Bursary**

Discretionary bursaries are those which institutions award to meet individual needs, for example, help with the cost of transport, meals, books and equipment.

To be eligible for the discretionary bursary during academic year 2019/2020, young people must:

- be aged 16 or over but under 19 at 31 August 2019 or
- be aged 19 or over at 31 August 2019 and have an Education, Health and Care Plan (EHCP)
- be aged 19 or over at 31 August 2019 and continuing on a study programme they began aged 16 to 18 ('19+ continuers')
- be studying a programme that is subject to inspection by a public body which assures quality (such as Ofsted), the provision must also be funded by either a Government funding agency or the local authority

Schools and colleges are responsible for managing both types of bursary. Young people who want to apply for support from the bursary fund should contact their chosen school or college to make an application.

Further information can be found at [www.gov.uk/](http://www.gov.uk/) search for post 16 bursaries.

## **Young Parents / Care to Learn**

If you are a young parent under 20, Care to Learn can help pay for your childcare and related travel costs, up to £160 per child per week, while you're learning.

Care to Learn can help with the cost of:

- childcare, including deposit and registration fees
- a childcare 'taster' session (up to 5 days)
- keeping your childcare place over the summer holidays
- taking your child to the childcare provider

### **Types of child care**

The childcare provider must be Ofsted registered and can be a:

- childminder
- pre-school playgroup
- day nursery
- out of school club

If your child needs specialist childcare, the provider must also be on the Care Quality Commission's register for specialist provision.

If you want a relative to get Care to Learn for looking after your child they need to be providing registered childcare for children they're not related to living apart from you and your child.

### **Payments**

Childcare payments go directly to your childcare provider. Before your childcare provider can be paid:

- your childcare provider needs to confirm your child's attendance
- your school or college needs to confirm that you're attending your course

Payments for travel costs go to your school or college - they'll either pay you or arrange travel for you.

### **Attendance**

Payments will stop if:

- you stop attending your course
- you finish your course
- your child stops attending childcare

## **Eligibility**

You can get Care to Learn if:

- you're a parent under 20 at the start of your course
- you're the main carer for your child
- you live in England
- you're either a British citizen or a national of a European Economic Area (EEA) country
- your course is publicly funded (check with your school or college)
- your childcare provider is registered with Ofsted or the Care Quality Commission

## **Type of course**

Care to Learn is only available for courses in England that have some public funding.

This includes courses that take place in:

- schools
- school sixth forms
- sixth form colleges
- other colleges and learning providers, including Foundation Learning
- your community at Children's Centres

Young parents are also entitled to apply for an Under 19 Bus Only Ticket or for those aged 19 and over can apply for the 19 – 25 card.

For more information please visit <https://www.gov.uk/care-to-learn>

## **Not in education, employment or training (NEET)**

If you are not in education, employment or training and are considering your next steps back into learning you could talk to one of our Education & Employment Advisers who can advise on the right course as well as providing information on availability of financial support and transport options.

The contact telephone number is 01925 442211, or you can access the website

<http://www.careersforyoungpeople.co.uk>

## **Apprenticeships**

As apprentices are employed and will be receiving a wage, no financial support will be provided by post 16 institutions in relation to travel costs. Young people on an apprenticeship are still entitled to discounts on bus fares up to the age of 21 (see top of Page 3 of this Policy Statement, under the heading 'Concessionary tickets for young people 16 – 25 from public transport providers')

## **LA support for young people without special educational needs or disabilities**

Warrington Borough Council does not generally provide transport assistance for students aged 16 and above, but will consider providing support to young people with learning difficulties and/or disabilities on a discretionary basis.

Any support offered will not generally meet the full cost of the transport but will consider assistance that is required due to the additional needs of the young person.

### **Assessment process**

In order to access transport assistance from the council, the expectation is that a young person will be attending a local college or the nearest suitable college available to meet their needs. Therefore support would not be provided to attend a college of parental preference if the local authority view is that the young person could access an equivalent course closer to home.

Where a student is attending a provision in Warrington and the council is satisfied that this provision is the nearest suitable provision to home, parents/carers will be expected to contribute an amount equivalent to the cost of travelling from home to College via the public network in the year of study. For example, this would currently be **£460**, which is equivalent to the current cost of an annual Student Touch and Go Card, to travel by bus via Warrington's Own Buses.

When it is agreed that the young person should attend a college outside Warrington parents/carers will be required to contribute an agreed amount equivalent to the cost that would be incurred if a student were travelling from home to that college by public transport.

Transport assistance may be offered free of charge to those applicants whose circumstances meet one of the extended rights criteria. The extended rights criteria applied to Post 16 applicants are the same as the statutory criteria set out in the council's home to school transport policy.

Free transport will be provided to a Post 16 learner if the council is satisfied the learner is attending the nearest suitable provision to home and the learner or their parent is in receipt of maximum level of working tax credit or in receipt of one of the qualifying benefits for entitlement to free school meals. In order to be considered in accordance with the extended rights criteria, proof of entitlement will be required at the time of application for transport assistance.

### **How to apply**

Students with learning difficulties and/or disabilities who believe they may be eligible for transport assistance should apply using the application form available on the council website once an offer of a place at school/college has been accepted.

If possible, applications should be submitted by 25th June for the new academic year commencing in September, (for example by 25th June 2019 for transport commencing in September 2019).

If the application is not submitted before 25th June the council cannot guarantee that any transport support agreed will be available for the start of the course in September.

## **Independent Travel Training**

The council's vision is that Post 16 learners with special educational needs and disabilities will be supported through Independent Travel Training where appropriate and encouraged to develop their independence by using public transport.

The Independent Travel Training (ITT) service will offer children and young people who have Special Educational Needs & Disabilities (SEND) a set of essential skills, enabling them to travel independently to and from school and college. This service promotes independence, increases confidence, improves social skills and opens up routes to further education, employment and leisure.

Each personalised training programme will be flexible to meet the young person's needs and must be authorised by parents/carers. It will allow students to learn at their own individual pace. Training/support will be gradually phased out until the individual feels competent enough to carry out the journey from home to their place of education and return.

If a young learner is deemed ready to undertake Independent Travel Training, the cost of bus travel will be provided during the training programme. If the pupil has transport support this will continue on a temporary basis on the days not undertaking scheduled training, pending the outcome of the Travel Trainer report on completion of the programme.

For those learners who are able to access public transport, following participation in the Independent Travel Training programme, a travel pass will be provided for the rest of the academic year in which training was undertaken. Eligibility for a travel pass will be reviewed on an annual basis.

## **Appeals Procedure**

If your application for travel assistance is refused and your child, you can request an appeal against the decision by emailing [schooladmissions@warrington.gov.uk](mailto:schooladmissions@warrington.gov.uk)

Alternatively, you can post your appeal request to:

The Admissions and Transport Team  
Families and Wellbeing Directorate  
2nd Floor New Town House  
Buttermarket Street  
Warrington  
WA1 2NH

Your appeal should not include information which has already been considered as part of your application. Please provide additional information in support of your request.

Appeals will be considered by a senior officer and you should receive a response within 15 school days from the date your appeal request was received by this office.