

**WARRINGTON BOROUGH COUNCIL**  
**RECORD OF DECISION TAKEN BY AN OFFICER**

**DECISION TITLE:                   AWARD OF PROVISION OF SOFTWARE ASSET  
MANAGEMENT MANAGED SERVICE**

Cabinet Decision No and/or Forward Plan No (Cabinet decisions only)	N/A
Directorate Ref No (Non Cabinet decisions only) If applicable	N/A
Decision detail	The Council required support for the management of its ICT software assets and licensing. Following the Kent County Council Professional Services (KCS) Managed ICT Services (Y18018) Framework call-off order procedures it was agreed to award a call-off contract to Phoenix Software Limited.
Reason for Decision	The decision is based on a compliant procurement process using the KCS Y18018 Framework. This offers the Council a software asset management (SAM) managed service for 3 years.
Decision Maker/Responsible Officer	Lynton Green Director of Corporate Services
Directorate	Corporate Services
Lead Cabinet Member consulted (if applicable)	N/A
Decision Date	20 April 2020
Date Decision was published / notified (normally within 2 clear working days of decision being made)	21 April 2020
Summary of options considered	- Continue to operate without ICT SAM resources. - Recruit ICT SAM resources. - Secure an external managed service for ICT SAM and licensing.
Interests declared	N/A
Background Papers (if applicable)  <i>(period expires after 4 years from date of decision)</i>	Framework Call-Off Documentation
Confidential / exempt information	Confidential
Category (if applicable)	

**NB. This form expires after 6 years.**