

WARRINGTON BOROUGH COUNCIL
RECORD OF DECISION TAKEN BY AN OFFICER

**DECISION TITLE: AWARD OF CONTRACT FOR ELECTRONIC
PAYMENT SERVICES**

Cabinet Decision No and/or Forward Plan No (Cabinet decisions only)	N/A
Directorate Ref No (Non Cabinet decisions only) If applicable	N/A
Decision detail	The Council required electronic payment services (Post Office, PayPoint and Customer Payment Card services). Following the Northern Housing Consortium (NHC) Framework for Electronic Payment Services call-off order procedure it was agreed to award a call-off contract to Allpay Limited.
Reason for Decision	The decision is based on a compliant procurement process using the NHC Framework. The contract offers the Council electronic payments services commencing 1 st July 2020 for a two year initial term with the option to extend the contract for another two years.
Decision Maker/Responsible Officer	Lynton Green Director of Corporate Services
Directorate	Corporate Services
Lead Cabinet Member consulted (if applicable)	N/A
Decision Date	26 May 2020
Date Decision was published / notified (normally within 2 clear working days of decision being made)	29 May 2020
Summary of options considered	- discontinue electronic payment services; - invite tenders to provide electronic payment services; - award a NHC Framework call-off contract for the continuation services.
Interests declared	N/A
Background Papers (if applicable) <i>(period expires after 4 years from date of decision)</i>	Framework Call-Off Documentation
Confidential / exempt information	Confidential

Category (if applicable)	
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NB. This form expires after 6 years.