

**WARRINGTON BOROUGH COUNCIL**  
**RECORD OF DECISION TAKEN BY AN OFFICER**

**DECISION TITLE: DISPENSATION FOR NON ATTENDANCE AT  
COUNCIL MEETINGS**

Cabinet Decision No and/or Forward Plan No (Cabinet decisions only)	N/A
Directorate Ref No (Non Cabinet decisions only) If applicable	DMS 7
Decision detail	That the Chief Executive has approved the requests from Councillor M Biggin for an extension of office beyond the six month period of non-attendance at Council meetings.
Reason for Decision	(1) To enable the Council to continue to discharge its statutory duties and to operate effectively and to meet the statutory requirements of the Licensing Committee. (2) To agree or not agree to the dispensation request.
Decision Maker/Responsible Officer	Sharon Parker – Democratic Services Manager Chief Executive - Steven Broomhead
Directorate	Chief Executive's
Lead Cabinet Member consulted (if applicable)	Leader of the Council Leader of the Opposition Chair of Scrutiny Committee
Decision Date	30 July 2020
Date Decision was published / notified (normally within 2 clear working days of decision being made)	30 July 2020
Summary of options considered	To agree to the request or not agree to it.
Interests declared	N/A
Background Papers (if applicable) (period expires after 4 years from date of decision)	N/A

Confidential / exempt information	N/A
Category (if applicable)	

**NB. This form expires after 6 years.**