

**WARRINGTON BOROUGH COUNCIL**  
**RECORD OF DECISION TAKEN BY AN OFFICER**

**DECISION TITLE:      AWARD OF PROVISION OF SOFTWARE  
LICENSING SERVICE CONTRACT**

Cabinet Decision No and/or Forward Plan No (Cabinet decisions only)	N/A
Directorate Ref No (Non Cabinet decisions only) If applicable	N/A
Decision detail	<p>The Council required a one-stop-shop software licensing service covering the full scope of the Council’s requirements for software licensing, including sourcing and supply, renewals, and associated support, management and consultancy services.</p> <p>Following the Kent County Council Framework Y20011 for the Supply of Software Products and Associated Services 2 call-off order procedures it was agreed to award a call-off contract to Phoenix Software Limited.</p>
Reason for Decision	<p>The decision is based on a compliant procurement process using the KCS Y20011 Framework.</p> <p>This offers the Council a non-exclusive arrangement to provide a software licensing and asset management service covering the full scope of all the Council’s requirements for software licensing and associated services for an initial term of 12 months with the option to extend up to another 24 months.</p>
Decision Maker/Responsible Officer	Lynton Green Director of Corporate Services
Directorate	Corporate Services
Lead Cabinet Member consulted (if applicable)	N/A
Decision Date	4 <sup>th</sup> Nov 2020
Date Decision was published / notified (normally within 2 clear working days of decision being made)	6 <sup>th</sup> November 2020
Summary of options considered	<ul style="list-style-type: none"> <li>- Secure a software licensing service covering the full scope of all the Council’s requirements for software licensing and associated services.</li> <li>- Operate separate and multiple arrangements for software licensing and associated services.</li> <li>- Invite separate quotes and tenders for each and every software licensing requirement.</li> </ul>
Interests declared	N/A
Background Papers (if applicable)	Framework Call-Off Documentation

<i>(period expires after 4 years from date of decision)</i>	
Confidential / exempt information	Confidential
Category (if applicable)	

**NB. This form expires after 6 years.**