

WARRINGTON BOROUGH COUNCIL
RECORD OF DECISION TAKEN BY AN OFFICER

DECISION TITLE: PADGATE LIBRARY

Cabinet Decision No and/or Forward Plan No (Cabinet decisions only)	N/A
Directorate Ref No (Non Cabinet decisions only) If applicable	N/A
Decision detail	Canopy removal, new curtain walling and roof glazing to Padgate Library. This project sits within the wider library refurbishment programme approved by Cabinet in December 2017.
Reason for Decision	To record the decision to award a contract where the contract value is below the Cabinet key decision threshold.
Decision Maker/Responsible Officer	Eleanor Blackburn – Head of Strategic Partnerships and Commissioning
Directorate	Growth
Lead Cabinet Member consulted (if applicable)	N/A
Decision Date	18 December 2020
Date Decision was published / notified (normally within 2 clear working days of decision being made)	21 December 2020
Summary of options considered	The contract opportunity was posted as an open tender on the Chest. 7 tenders were returned, 3 of which were compliant. Over a 2 week post-tender period, Building Services worked with the relevant contractors to resolve post tender issues, removing qualifications to re-create the “level playing field” that Building Services had established for the project. Concept Group was found to offer the best value for money at £88,855 and awarded the contract.
Interests declared	None
Background Papers (if applicable) <i>(period expires after 4 years from date of decision)</i>	Tender Report
Confidential / exempt information	None
Category (if applicable)	N/A

NB. This form expires after 6 years.