

Terms of reference

This says what we will do and how we will do it

What is the Partnership Board for?



To work together to make things better for people with autism and/or a learning disability

Improve quality of life for people with autism and/or a learning disability

Make sure that people with autism and/or a learning disability have the same opportunities as everyone else.



To help everyone who is involved to have their say

Give people a chance to have a voice and ask questions

Represent people with autism and/or learning disabilities and their families and carers

Bring their questions and ideas and feedback information



To share information

Find out what is happening in Warrington and across the country including Government ideas

Find out about future plans

Share and debate ideas

Discuss important documents



To influence decisions

Bring together people with lots of experience and knowledge and work together to bring change

Make sure people, agencies and services, think about how they affect people with autism and learning disabilities, their families and carers

Have a say in how money is spent on autism and learning disability services

Help other agencies and services to consult with the Partnership Board



To make things happen

Help develop Warrington strategies, policies and action plans for people with autism and learning disabilities and make sure they lead to action

Make sure that what's said in important national documents that affect people with a learning disability is actually happening in Warrington

Hold services to account, support and challenge them



What will we check up on?



That the quality of people's lives is improving

How well people with autism and/or learning disabilities and their families are involved

That people are doing the jobs they have said they will do

How well the Partnership Board is working

Whether we are achieving our goals

Warrington Joint Autism and Learning Disability Partnership Board

That action plans are completed including the Joint Learning Disability and Social Care Self-Assessment Action Plan and the Autism Self-Assessment Action Plan

Who does the Partnership Board report to?



Other people need to be sure that the Partnership Board is doing a good job

The Partnership Board will tell the Health and Wellbeing Board what it has been doing and its views

How will we communicate with people?



The Autism and Learning Disability Partnership Board page on the council's website will share what work is being done and why

www.warrington.gov.uk

We will make sure people with autism and a learning disability, service providers, family carers and professional staff are fully involved in the work of the Partnership Board

All members will feedback information from the Partnership Board to their own networks

We will consult, when needed, with people about our plans

We will use other networks to talk about the Partnership Board and make sure that the needs of people with autism and learning disabilities and their carer's have a high priority



Warrington Joint Autism and Learning Disability Partnership Board

Partnership Board Meetings

Who chairs the Board?



Chair: Rick Howell

Head of Integrated Commissioning –
Warrington Borough Council



Co-Chair: Mandy Taviner

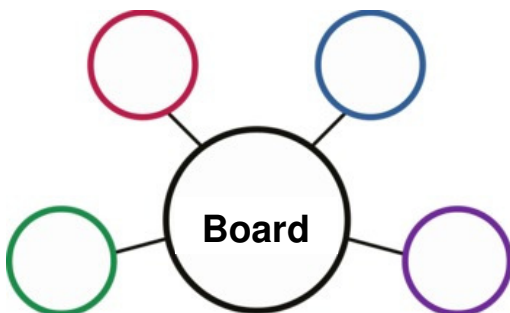
Manager of Warrington Speak Up –
Independent Advocacy Organisation

Who are the members of the Board?



- ✓ Warrington Borough Council Adult Social Care Services
- ✓ Warrington Borough Council Children Services
- ✓ Warrington Borough Council Housing Services
- ✓ Warrington Clinical Commissioning Group (CCG)
- ✓ Elected member
- ✓ Provider Organisations
- ✓ Warrington Speak Up
- ✓ Self-Advocates
- ✓ Family/Carers

Subgroups to the Partnership Board



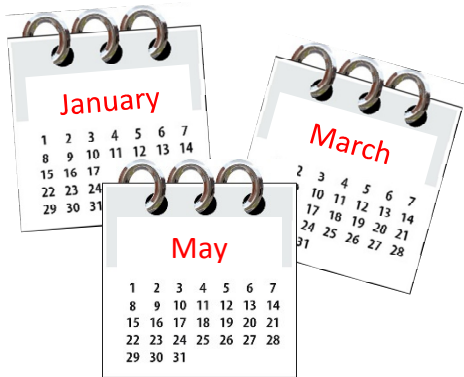
Subgroups will be set up when needed to complete a project

Representatives from other services (e.g. housing, transport, employment, education, leisure) should be drawn on when necessary and included in the subgroups and work streams of the Board

Warrington Joint Autism and Learning Disability Partnership Board

The chairs of each subgroup should take responsibility for inviting the relevant people to attend the Partnership Board when discussions are taking place around their areas of responsibility

How often do we come to meetings?



The Partnership Board will meet every other month

All members of the Partnership Board are expected to attend each meeting

If any members cannot attend they should send apologies before the meeting

If representatives cannot attend the Partnership Board they may send a deputy

Agendas and minutes



All papers will be sent out before the meeting

Two sets of minutes will be done. One will be an account of the meeting in pictures (easy read). The other will be a written account.

Minutes will be sent out quickly so that people can give feedback



Agendas and minutes from the meeting will go on the website so people can find out what we have talked about

We will inform people of the agenda in advance of each meeting