



PERSON SPECIFICATION

NOTE TO APPLICANTS:

Whilst all points on the specification are important, 'D' is desirable.

Those marked 'E' (essential) are the key requirements. You should pay particular attention to these essential points and provide evidence of meeting them. Failure to do so may mean that you will not be invited for interview.

JOB TITLE: Cleaning Operative

GRADE: 1

DIRECTORATE: Environment and Transport

SERVICE: Facilities Cleaning Service

CRITERIA:

Experience

1. Any previous cleaning experience. **(D) A,I**

Skills and Abilities

1. Ability to follow instructions. **(E) A,I**
2. Work as part of a team. **(E) A,I**
3. Work independently. **(E) A,I**
4. Use initiative. **(E) A,I**
5. Ability to undertake physical aspects of the role, including bending, walking, pushing, lifting, handling equipment and small furniture items. **(E) A,I**

Education/Qualifications/Knowledge

1. No formal qualifications required.

Other Requirements

1. Reliable. **(E) A,I**
2. Trustworthy. **(E) A,I**
3. Pleasant Disposition. **(E) I**
4. Own Transport **(D) A**

Commitment to Equal Opportunities.

1. Ability to understand and demonstrate commitment to equality and diversity **(E) A,I**

Methods of Assessment key

**A = Application form, C = Certificate, E = Exercise, I = Interview,
P = Presentation, T= Test, AC = Assessment centre**