

Lalpac Ref:



**WARRINGTON**  
Borough Council

**APPLICATION/RENEWAL FOR A JOINT HACKNEY  
CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE (JDL) or (ACD)  
LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT, 1976 AND TOWN POLICE  
CLAUSES ACT 1847**

PLEASE SELECT AND TICK



New JDL		Renewal JDL No:	
New ACD		Renewal ACD No:	

**1. PARTICULARS OF APPLICANT (BLOCK CAPITALS PLEASE)**

Surname		(Mr Mrs Miss MS)?	
All Forenames			
Previous Names		From.....to..... From.....to.....	
Were you born in the UK?	Yes	No	Date of Birth
NI number			DVLA Check Code
DVLA Licence No:			Expiry date
Email Address			HMRC Check Code
Mobile No:			Home Tel:
Nationality as stated on your passport			

**2.**

Have you ever lived in any other country outside of the UK?	Yes	No
Please state which other country(s) you have lived in including the dates		
If 'Yes' please state the date you first became a resident in the UK		

**3.**

Current Address		Post Code
From (month & Year)	To (month & Year)	

Have you lived at any other address during the past 5 years **Yes**  **No?**

If **yes** please complete below to cover the above time period from and to dates must be consecutive i.e. without any gaps

1. Previous address		Post Code
From (month & Year)	To (month & Year)	

2. Previous Address		Post Code
From (month & Year)	To (month & Year)	

3. Previous Address		Post Code
From (month & Year)	To (month & Year)	

4. Previous Address		Post Code
From (month & Year)	To (month & Year)	

4. Have you previously been the holder of a Hackney Carriage or Private Hire driver's licence? **Yes/No** (circle answer). If yes, please provide details of licences and the licensing authority previously held or currently held below.

.....

5. Have you ever had a Private Hire or Hackney Carriage driver's licence suspended, revoked or an application refused for any reason by this licensing authority or any other licensing authority? **Yes/No** (circle answer).

If yes, please give details below.

.....

6. Name of Operator: (if applicable).....

**7. Important**

When submitting an application for a licence to drive a hackney carriage or private hire vehicle, applicants are required to declare all previous allegations and/or convictions they may have. Applicants are also required to declare all formal cautions and all endorsable fixed penalties they have received and to provide details of all criminal matters of which they are currently the subject of criminal investigation or prosecution.

Any person applying for a position as a licensed driver should be aware that this role is exempt from the Rehabilitation of Offenders Act 1974. This means that no offence can be treated as ever being spent.

Applicants must complete this section or write the word 'none' across the boxes below if the applicant is satisfied that they have nothing to declare.

Please disclose <b>*all</b> detailed below (if a renewal, list any offences listed below since your last renewal)			
DATE	*CRIMINAL AND MOTORING CONVICTIONS/CAUTIONS/ POLICE CAUTIONS, REPRIMANDS AND WARNINGS AND BINDING OVERS,	COURT/POLICE FORCE OR ISSUING BODY	SENTENCE

7.1. Are you aware of **any enquiries or investigations of any kind or description** (including motoring) being made at the present time by the Police or any Local Authority involving you?

Yes  No  if you answered yes, please complete the following

Police	Local Authority or Government Agency

The information you have provided will be used for the purpose of licensing Hackney carriage/private hire vehicle drivers, but it may be used for other Council purposes where this is permitted by law. The Council is registered under the Data Protection Act 2018 for these purposes. This Authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, please see our Privacy Policy at: <https://www.warrington.gov.uk/privacy-policy>.

<b>8.</b>	<b>DECLARATION FOR GRANT OR RENEWAL - I declare that:-</b>	<b>*✓</b>
<b>a</b>	I have, for at least one year <b>prior to the date of this application, been the holder of a full UK driver's licence</b> (not being a provisional licence) under the Road Traffic Act, 1972 or EC/EEA authorising me to drive a motor vehicle.	
<b>b</b>	I have disclosed <b>all convictions/police cautions etc.</b> as detailed at <b>point 7 and 7.1</b>	
<b>c</b>	Should my DBS and or DVLA check reveal that I have spent/unspent criminal /motoring offences, I understand that this may lead to my application being referred to the Taxi Sub-Committee for determination. I agree that all appropriate information recorded against me (to include information from the Disclosure & Barring Service and DVLA check), will be disclosed to the Taxi Sub-Committee, in order that my application for a licence may be fully and fairly considered.	
<b>d</b>	I declare that I have the right to work and reside in the United Kingdom	
<b>e</b>	<b>I have read and understood:</b> The current Hackney Carriage and Private Hire Licensing Policy and driver guidance notes	
<b>f</b>	I understand that this application will remain valid for <b>six months only</b> from the date of declaration signed below after which a new application must be made. <b>The DBS check will only remain valid for 3 months (see guidance notes)</b>	
<b>g</b>	I confirm that the address/s given are where I have resided and <b>are not correspondence addresses.</b>	
<b>h</b>	I have complied with and understand the notes accompanying this application form and I have checked the answers given and to the best of my knowledge and belief they are true and correct	
<b>i</b>	I understand that if I knowingly or recklessly make a false statement or omit any material particular in giving the information required for this application, I may be liable to <b>prosecution under Section 57</b> of the Local Government (Miscellaneous Provisions) Act, 1976.	
<b>j</b>	I confirm that I have / will register to the DBS update service to allow the mandatory 6 months check to be completed, and understand that should my subscription lapse I will be required to complete a new DBS check at my expense.	
<b>k</b>	I confirm that I am aware of my tax responsibility's when applying for <b>a first-time licence application</b> for a joint Hackney Carriage / Private Hire Drivers Licence (JDL) or (ACD)]	
<b>l</b>	I confirm that I am aware of my tax responsibility's when applying to <b>renew</b> my Joint Hackney Carriage / Private Hire Drivers Licence (JDL) or (ACD)	

**\* Please tick each declaration to show you have read and understood the contents**

**Applicants' signature .....** **DATE:**

**FOR OFFICIAL USE ONLY**

**Name of Officer:.....Signature .....** **DATE:**

## Notes