## Warrington Borough Council Community Initiative Fund Application Criteria

A Community Initiative Fund has been identified as part of Warrington Borough Council's funding programme. This funding is for activities over the period of 2023/2024, and projects should be completed with 12 months of funding being awarded.

The total budget for this funding is £100,000. The Community Initiative Fund will consider applications for grants from £50 up to £5,000.

Match funding is encouraged.

To be successful applications must meet one of the following Warrington Borough Council pledges:

- 1. protect the most vulnerable
- 2. grow a strong economy
- 3. build strong active and resilient communities
- 4. create a place to be proud of

## We will fund

• small community groups/organisations that are based in Warrington

All applications must meet the following criteria:

- be for an activity based within Warrington Borough, or participants be from Warrington Borough
- led by or in partnership with an organisation belonging to the voluntary, community and faith sector
- benefit people living in Warrington
- have measurable outcomes as a result of the funding
- follow equal opportunities and diversity principles,
- can clearly demonstrate a community need for the project/activity.
- have a written constitution, a set of rules, or a governing document and will need to have a bank or building society account with a minimum of two signatories in place before applying for a grant. Small, new groups may use the bank account of a host organization but a breakdown of the project costs must be demonstrated.
- applicants should also approach their local parish council for funding and show the conclusion on their application form. If a decision has not been reached by the parish council 'unsecured' should be ticked on the application).



- refurbishment projects up to £1,500 will be considered but only in buildings that are available to the wider community and used by more than one group or activity.
- user groups within with in Parish Halls and Community Centres may apply to the fund for short term rent.
- groups applying for room hire costs will only be able to ask for funding in line with Warrington Borough Council Community Centre room hire charges.

## We will not fund

- activities that promote a political agenda
- activities that aim to promote the cause of a religious group
- activity that is normally funded by partners, local statutory and non-statutory organisations (however new community initiatives may be funded if a new joint working project is established and Warrington residents directly benefit)
- individuals
- more than one application per year from a single group for the same activity or the same application from a group year on year.
- multiple projects on one application (one project per application)
- commercial organisations including cics. (community interest companies)
- retrospective funding, i.e. projects that have already been completed, whether or not already paid for.
- security equipment including alarm systems and cctv
- uniforms or football/rugby kits
- Salaries/tutor costs

The application form needs to be completed and returned to <u>smullen@warrington.gov.uk</u>.

The following documentation **must** be submitted with the application:

- constitution /standing orders
- latest three bank statements (at least one of these must be a period in the last three months).
- audited or examined accounts
- quotes or estimates of purchases (for items costing more than £100 two quotations should be included).

The application address is located at the top of the form. Applicants will be informed in writing after the application has been appraised of the outcome.

