

Libraries Partnership Board Meeting
Tuesday 24th May 2022, 2.30pm till 4.00pm
Central Library
Meeting Minutes

In attendance:

Members

Lynton Green – WBC – Deputy Chief Executive and Director of Corporate Services
Cheryl Siddall – Livewire and Culture Warrington, People, Performance and Resources Director
Cllr. Joan Grime – Friends of Culcheth Library
Peter Lewenz – SWISH
Eleanor Blackburn - WBC - Head of Inclusive Growth and Partnerships
Rachel Ralston – LiveWire Strategic Library Manager
Rachel Ralston - Livewire

Board Support

Garry D’Arcy (GD) – WBC, Partnership and Commissioning Officer

	Actions
<p>1. <u>Welcome and apologies</u></p> <p><u>Apologies received from</u></p> <ul style="list-style-type: none"> • Steve Cullen – Citizen’s Advice Bureau • Amanda Juggins – WBC - Deputy Head of Business Intelligence, WBC • Gary Borrows – Save Warrington Libraries 	
<p>2. <u>Minutes and Matters Arising</u> Minutes accepted</p>	
<p>3. <u>Library Strategy Refresh</u></p> <ul style="list-style-type: none"> • EB talked through the changes made so far to the Library strategy • Salex has given LiveWire some support and advice on any environmental issues • Draft library strategy to be shared with board with any change suggestions to be sent to GD by 3rd week of June. <p>Action – GD to send out Library Strategy to the board</p> <ul style="list-style-type: none"> • LG asked for key stats before Covid to be added to show covid recovery • PL wanted to know the National decline and what the national aims are for recovery. • JG felt we would be doing ourselves a disservice by putting out certain figures unless totally necessary 	
<p>4. <u>Libraries Team Update</u></p> <p>RR gave a team update presentation</p> <ul style="list-style-type: none"> • No questions asked but general approval for the work the team are undertaking 	

<p>5. <u>Building Refurbishment updates/ Library Business Cases</u></p> <p><u>Culcheth Library</u></p> <ul style="list-style-type: none"> • BMU are working on a revised scope for the tender package • External donations have been found through local fundraising, which so far is a couple of thousand pounds • A promise of external furniture has been sourced <p><u>Penketh Library</u></p> <ul style="list-style-type: none"> • A local contractor called Timmins has been appointed to deliver the works at the library • A lead in time of 6/7 weeks before the work can start once a start date has been agreed • LG has asked if secondary glazing could be looked into through Salex. <p><u>Burtonwood</u></p> <ul style="list-style-type: none"> • All internals work complete except for some snagging • External painting quote to be sources by WBC building services. <p><u>Birchwood Library/ Tennis Centre</u></p> <ul style="list-style-type: none"> • Planning permission is being put in for change of use for the library to be relocated to the tennis centre • A press release will be going out shortly about the project • A number of consultation events are to take place at both the library and the leisure centre to engage stakeholders and local residents about the project. • Stakeholder meetings have seen a lot of positive feedback about the project. • The tender for the work has not gone out yet. • The project team are working with the school and the elections team to make sure any programme fits around the need for the use of the centre. • JF wanted to be assured that the community could still access the books whilst libraries were closed, CS informed the meeting that books will be kept in the community and staff will be relocated to other sites whilst the work is undertaken • The library space in the school is to be handed back to the school. • JF asked whether or not there would be ongoing maintenance budgets after works were complete in libraries. EB explained that libraries were split into 2 responsibilities, some work was with LiveWire as part of the lease and the rest was with WBC. LG explained that the one million capital was to bring the libraries up to a better standard but there is no more funding and we can only do what we already do now. 	
<p>6. <u>Contributions from the public gallery</u></p> <ul style="list-style-type: none"> • JF asked if books could be kept in lockers when Penketh work started, Cs explained that they would not do that but would look at ways of allowing people to take out more books, as well as things like click and collect services at 	

community centres and other local libraries	
7. <u>A.O.B.</u> <ul style="list-style-type: none"> • None 	

Day	Date	Venues	Time
Monday	09.05.22	Padgate	2.00 – 3.30
Monday	08.08.22	Bewsey and Dallam	2.00 – 3.30
Monday	14.11.22	TBC	2.00 – 3.30

Libraries Partnership Board Meeting Attendees
14.02.22, 2.00pm – 3.30pm
Online Teams meeting

Board Members

NAME	ORGANISATION	signature
Lynton Green	WBC	Yes
Eleanor Blackburn	WBC	Yes
Emma Hutchinson	Culture Warrington	Apologies
Steve Cullen	Citizens Advice Bureau	Apologies
Cheryl Siddall	Livewire	Yes
Rachel Ralston	Livewire	Yes
Amanda Juggins	WBC	Yes
Gary Borrows	SWL	Yes
Joan Grime	Friends of Culcheth	Yes
Peter Lewenz	SWISH	Yes

Board Support

NAME	ORGANISATION	Attended
Garry D'Arcy	WBC	Yes
Damian Richards Clarke	WBC	Apologies

Guests

NAME	ORGANISATION	Attended
Susan Morris	Livewire	Yes
Philip Forshaw	FOPL	Yes
Gillian Mortimer	FOCL	Yes
Andrew Mortimer	FOCL	Yes
JE Billington	FOCL	Yes
Janet Rawsthorn	PADFOL	Yes
Howard Cockcroft	PADFOL	Yes
Mary Ross		Yes
Linda Riley	PADFOL	Yes
Christine Smith		Yes
Albert Hartley	PADFOL	Yes
Janet Evans	FOCL	Yes