



WARRINGTON
Borough Council
WARRINGTON TOWN BOARD

Minutes of meeting held on 2 June 2023
MICROSOFT TEAMS MEETING

<p>Attendees: Steve Coffey Steve Park Claire Edmonds (minutes) David Boyer Steven Hunter Eleanor Blackburn John Laverick John Adlen Simon Foden Nichola Newton Caroline Lane Nicky O'Connor Oliver Paterson</p>	<p>Company Torus Warrington Borough Council Warrington Chamber of Commerce Warrington Borough Council Warrington Borough Council Warrington Borough Council Warrington Borough Council Cheshire & Warrington LEP Langtree Warrington & Vale Royal College NHS DWP Warrington Borough Council</p>	<p>Apologies Steven Broomhead Stephen Fitzsimmons Anton Fields Martin Woods Ellie Cox Laurence Pullan Vicky Roe Dave Thompson</p>
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Item	Subject	Action
1.0	<p>Welcome, Introduction and Apologies.</p> <p>All noted above.</p>	
2.0	<p>Minutes of meeting held on 10.03.23.</p> <p>Agreed as an accurate record.</p> <p><u>Matters arising</u> Item 3 – forward plan – SC/SP to discuss in advance of the next meeting. MW to check/confirm board – EB to meet with EC and MW next week so will confirm then. AF – conflict is on the agenda. Health & Social Care Academy – The information was circulated. Bios – Most have been returned – EB to check remaining.</p>	<p>SC / SP EB</p> <p>EB</p>
3.0	<p>Declarations of interest SC – Item 4 – UKSPF local partnership minutes – Torus are confirmed as receiving funding for employment support.</p> <p>CL – Project manager for living well hub. Acknowledged as a project lead, but as per other project leads, not required as standalone declaration.</p>	



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4.0	<p>UK Shared Prosperity Fund Update</p> <p>EB updated: Included in papers minutes of the UKSPF Partnership group – sub-group to Town Board. Also attached approved copy of ToR.</p> <p>First Partnership Board 25th April was well attended and very good engagement. Some partners had prior understand of SPF, other less so, so presentation to bring up to speed. Also briefed on reporting requirements to DLUHC.</p> <p>EB went through approved projects so far, page 4 of the minutes, as listed. Next steps particularly important as we start to reach out to partners and start to develop new projects for those ambitions in our Investment Plan for which we currently have gaps. We will be holding a partnership working hosted by the Partnership Group, but opened up to wider partners to explore opportunities.</p> <p>We are now starting to feel the pressure of workload on the team. Have an advert out for a Senior Programme Manager post to work alongside Tim on UKSFP, but also joint post for Town Deal to work alongside project leads and strengthen connectivity.</p>	
5.0	<p>Town Deal Directors Report & Programme Office Update</p> <p>EB updated: Report from each project provided with project leads here to update. Great progress across most of the projects, but some risk and challenge with Pyramid and Digital Hub. Mentioned capacity challenges earlier with SPF, similar position with Town Deal.</p> <p>Anton, Eleanor and Andrea Warren keeping things ticking over, but does need some dedicated resource. Hopeful we will recruit this time.</p> <p>M&E reporting to DLUHC due. Extremely complicated spreadsheet format, which has changed since last time it was completed. Been struggling with gathering all of the data in time, some challenges with annual leave pressures also. Requires sign off by WBC S151, so need to make sure it is correct. Deadline is the 9th, although have sought an extension.</p> <p>Martin and Ellie aren't here today, but Anton and I will be meeting with them next week to update on today's meeting, the M&E reporting and key challenges with Pyramid and Digital Hub.</p> <p>SC asked if the M&E reporting was deliverable even with extension. EB confident we'll have data by next week but want to time to review and check before sending to S151 for approval and submission.</p> <p>Action – confirm with Board once M&E submission is made.</p>	EB



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6.0	<p><u>Town Deal Project Updates</u></p>	
6.1	<p><u>Bus Depot</u> JL updated: Works are complete, 8 weeks for the snagging works are currently 1 week past that but there is only ½ an outstanding snag is an issue with the bus washer but is in the process of being fixed. The air con issue has now been sorted. Depot operation is working well. Issued tender for demolition of the old bus depot.</p>	
6.2	<p><u>Sustainable Travel Programme</u> SP updated:</p> <p><u>Zebra/Buses</u> Approval back in February that requires a subsidiary advice unit but should hear something over the next few days, then there is a 30-calendar day challenge period if no issues then hoping to place order for buses in mid-June/late July.</p> <p><u>3G Pitch</u> Officially open and has been well received.</p> <p><u>1st/Last Mile</u> Good work going on in preparing the corridor for Sankey Street into Bold Street, currently working on consultation, have had capacity restraints.</p> <p><u>Accessibility phase 1</u> Working through dropped crossings and tactile paving across the town centre, and to be delivered imminently with Tarmac.</p> <p><u>Green Ring/Bewsey Road- Cycleway</u> Have received funding to install the cyclops junction at the Froghall Lane.</p> <p><u>Greenall Avenue/TPT</u> SH shared some photos of the completed scheme; it was completed ahead of schedule. Has been constructed with flexi-pave currently liaising with the comms team about publicity for the scheme/photo opportunity.</p> <p><u>Bus Priority – Wilderspool Causeway</u> Traffic surveys have been completed, are currently refining the design should be ready for consultation in the autumn.</p> <p><u>Cycle Hub</u> Preferred location is Bank Park carrying out a procurement exercise shortly.</p>	



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6.3	<p><u>Health & Wellbeing Hub</u></p> <p>CL updated:</p> <p>Moving forward with the scheme. Took control of the building end of March. 17 April 2023 building works started, cost engineering elements – there was a lot of work to do to get the building within budget, but this is now complete. Time of completion in November.</p> <p>Have liaised with comms and Warrington together for a press release and photo opportunity on the 22.05.23. There are now vinyls in the window of the hub with what it is going to look like. Working closely with the college on some artwork that will be displayed in the hub. Main challenge is the ongoing revenue question, having regular meetings with partners which are going well, and progress is being made.</p>	
6.4	<p><u>Digital Enterprise Hub</u></p> <p>SF updated:</p> <p>Apologies for no written report this time. First package of works was the replacement of the roof works (ERDF funded) were due to start on 15.05.23 had an email from the contractor on the Thursday night with a £300k cost increase on the contract and a 9 week extension to the works programme. Have now made a recommendation to not progress with this contract and are currently exploring what works can be carried out by the September ERDF deadline. Are currently liaising with the design team on what is achievable by 30.09.23. Have signed the lease with the University of Chester for the Hydra facility. A planning application will go into shortly for the frontage on Wilderspool Causeway.</p>	
6.5	<p><u>Pyramid Remastered</u></p> <p>EB updated:</p> <p>Severely hit with inflation pressures and scope challenges. Several attempts at de-scoping to reach a financially deliverable project. We do now have a financially deliverable project, which is good news. There is still significant risk and uncertainty with this which should be noted.</p> <p>There will be disruption to the outcome targets included within the Town Investment Plan. Will test out changing the targets with DLUHC next week.</p> <p>Also need to re-confirm the programme timeline, which has been getting tighter for some time. With a de-scoped project construction delivery will be reduced, however elements such as Planning will still take some time. Again, will discuss this with DLUHC. Overall, in a much better place than last meeting, but still risk and uncertainty. No action from the Board required at this time, but issues will be escalated as required.</p>	
6.6	<p><u>Advanced Construction Centre</u></p> <p>NN updated:</p> <p>£250k virement approved by DLUHC but haven't yet had an amended contract.</p> <p>Planning permission has been approved subject to conditions. Moving forward positively with works.</p>	



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6.7	Health & Social Care Academy NN updated: Working with lots of partners. Have secured funding / contributions of c. £100k from employees who want bespoke training, have also been approached by WBC and Health England too about training opportunities. Had lots of PR over for the Health & Social Care Academy and there are students who are now PR ambassadors.	
7.0	Any other business No issues raised.	
8.0	2023 Meeting Schedule 14 July – Finance 25 August – Full Board 06 October – Finance 17 November – Full Board 15 December – Finance	

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