

**HIGHWAYS ACT 1980
PART VIIA-PROVISION OF AMENITIES ON CERTAIN HIGHWAYS
SECTION 115C: PROVISION OF RECREATION & REFRESHMENT FACILITIES
APPLICATION FOR THE TRANSFER OF A PAVEMENT CAFÉ LICENCE**

NEW APPLICANTS DETAILS

Full Name of Applicant	
Home address of applicant (please include your postcode)	
Telephone Number	
Mobile Number	
E-mail address	
Date of Birth	

OLD LICENCE HOLDER DETAILS

Full Name of Applicant	
Home address of applicant (please include your postcode)	
Telephone Number	
Mobile Number	
E-mail address	
Date of Birth	

ORGANISATION/BUSINESS DETAILS

Name of Business / Organisation	
Address of Business / Organisation (Head Office-if applicable)	
Registered Company Number (if applicable)	

N.B you are unable to change the business address where the pavement café is registered.

REQUIRED PERMISSIONS

<p>PUBLIC LIABILITY INSURANCE</p> <p>Have you obtained public liability insurance in your name, covering your business, including the pavement café area, for up to £10,000,000?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>PAVEMENT CAFÉ LICENCE</p> <p>Have you enclosed the original pavement café licence to be transferred?</p> <p>What is the pavement café licence number?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>_____</p>
<p>If you have not enclosed the original licence please give reasons why.</p>	

FEE

The fee for the transfer of a pavement café licence has been set at £75. This must accompany your application form.

<p>I confirm I have enclosed a cheque or postal order made payable to Warrington Borough Council</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>I confirm that I will make payment via debit or credit card once my application has been submitted</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

I hereby apply to **Warrington Borough Council** for and on behalf of the above named Business/Organisation under the Highways Act 1980, Part VIIA: Provision of Amenities on Certain Highways: Section 115c: Provision of recreation and refreshment facilities by Councils for the transfer of a pavement café licence.

I declare that to the best of my knowledge and belief the above particulars are correct and that I will comply with the terms and conditions of any pavement café licence issued by Warrington Borough Council as a result of this application. I confirm that I am over 18 years of age.

**SIGNED
(Applicant)**

DATED

Please ensure that you have enclosed the following documentation with your application:

1. Fee of £75.
2. Copy of your Public Liability Insurance certificate.
3. The original pavement café licence.

Failure to supply any of the required documentation could result in your application being rejected.

There is a 14 day consultation period on all applications for transfer after which the Licensing Section will inform you of the outcome of your application.

PLEASE RETURN YOUR COMPLETED APPLICATION FORM & SUPPORTING DOCUMENTS TO:

Licensing Section, Town Hall, East Annexe, Sankey Street, Warrington, WA1 1UH