

# Admission to Nursery School/School Nursery Class 2024

To be completed by parents who wish to express a preference for a nursery school or a nursery class. It is important to read the accompanying booklet 'Nursery Education- Information for parents 2024' before you complete this form. Only one application per child should be made. Please print your answers clearly.

## 1. About Your Child

Child's Surname : \_\_\_\_\_ Child's Date of Birth : \_\_\_\_\_

Child's Surname on birth certificate if different from above : \_\_\_\_\_

Child's First Name(s) : \_\_\_\_\_ Male  Female

Home Address : \_\_\_\_\_

(This must be the permanent home address of the child and proof may be requested)

Post Code : \_\_\_\_\_ How long have you lived at the above address? : Years : \_\_\_\_\_ Months : \_\_\_\_\_

Do you pay your Council Tax to Warrington Borough Council? Yes  No

If 'NO' which local authority do you pay your Council Tax to? : \_\_\_\_\_

## 2. About You and Your Family

Parent's Surname : \_\_\_\_\_ Initials : \_\_\_\_\_ Mr / Mrs / Ms / Miss/other

Relationship to Child : Mother / Father / Foster Parent / Other (please state) \_\_\_\_\_

Is the child in the care of a Local Authority? : Yes  No

If 'Yes' which Authority? \_\_\_\_\_

## 4. Your Preferences for a Nursery School/School with Nursery Class

Please state clearly which Nursery School/School Nursery Class you would prefer your child to attend. Stating alternatives will NOT affect the consideration of your first preference.

Preference	Name of Nursery School or School with Nursery Class
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1st Preference : \_\_\_\_\_

2nd Preference \_\_\_\_\_

3rd Preference : \_\_\_\_\_

## 5. Session Time

Please indicate your preference for sessions and your reasons for requesting the preference.

Session	Reason for Preference
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30 Hour \_\_\_\_\_

Morning \_\_\_\_\_

Afternoon \_\_\_\_\_

## 6. Special Needs

If your child has a special need, written support from a Health Visitor, Doctor or Social Worker will be required and should be attached to this form.

## 7. Preference for a Nursery Class at a Catholic Primary School and some Church of England Primary Schools.

If you are applying for a place in a Nursery Class at a Catholic Primary School or those Church of England Primary Schools where the Governing Body is the admission authority you may be required to complete their own form as well as this form.

For the four Church of England Primary Schools which have community nurseries (Birchwood CE, Cinnamon Brow CE, Christ Church CE and Sankey Valley St James CE) the completion of this form is sufficient and you do not need to complete an additional form.

## 8. Parent Declaration and Signature

I confirm that I have read the 'Nursery Education – Information for parents 2024' booklet and that the information given on this form is accurate and subject to verification.

I understand that there is no guarantee that a nursery place will be available and that it may not be possible to allocate the preferred session time.

Signature (Parent/Carer) : \_\_\_\_\_ Date : \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Contact Telephone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

## 9. What you should do now

Completed Forms should be returned to :

The Headteacher of the School of your first preference by: **Friday 8 March 2024**

For further information please contact the preferred Nursery.

## **PLEASE KEEP THIS PAGE FOR REFERENCE**

### **Please read the following information carefully:**

Before stating your preference for Nursery School or Nursery Class, the Local Authority gives parents at least six weeks to consider information about the authority's general arrangements for admission to Nursery Schools. The Booklet 'Nursery Education – Information for parents 2024' has been produced for this purpose and is available to view or download at [www.warrington.gov.uk/schools](http://www.warrington.gov.uk/schools) As soon as you have made your preference please return the completed application to the Headteacher of the school of your first preference to arrive no later than **Friday 8 March 2024**.

#### **Remember these points when completing your form:**

Give the correct address i.e. the address where the child normally lives – not a childminder's or grandparent's address. It may be necessary for the Local Authority to carry out checks to confirm that addresses given are genuine and so in certain cases you may be asked to produce further documentary evidence of your child's address.

If you are applying for a place at a Faith nursery, check their admission criteria first. These schools require their own application to be completed as well as the local authority application form. Four Church of England Primary Schools have community nursery classes for which the local authority is the admissions authority not the Governing Body: Birchwood CE Primary, Cinnamon Brow CE Primary, Sankey Valley CE Primary and Christ Church CE Primary School. For these Nursery Classes the completion of this form is sufficient.

Please do NOT repeat the name of a nursery three times. This does not improve your chances of getting a place there. It means that if you do not get a place at the nursery of your first preference, the admissions staff will not know which other nurseries are of interest to you. You may lose priority for another nursery where you might otherwise have obtained a place.

If you would like to apply for a nursery outside the Warrington Authority, you should approach the appropriate authority for information, application forms and timetable for receipt of applications.

#### **Assistance with Travel:**

The regulations regarding transport to nursery and assistance with travel are explained in the Booklet 'Nursery Education – Information for parents 2024'.

#### **Applying for a place at a Private, Independent or Voluntary Nursery:**

If you wish to apply for a place for your child at a private, independent or voluntary nursery you should **not** complete this application form. Instead you should contact the nursery direct or you can seek advice from <https://www.mylifewarrington.co.uk/kb5/warrington/directory/home.page>